



Northern Ireland
**Statistics &
Research**
Agency

Northern Ireland Statistics and Research Agency Annual Report and Accounts

for the year ended 31 March 2011



An Agency within the Department of

**Finance and
Personnel**

www.dfpni.gov.uk

NISRA Annual Report and Accounts For the year ended 31 March 2011

**Laid before the Northern Ireland Assembly
under section 11(3)(c) of the Government Resources
and Accounts Act (Northern Ireland) 2001
by the Department of Finance and Personnel
on 29 June 2011**

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DIRECTOR'S REPORT

History and Statutory Background

The Northern Ireland Statistics and Research Agency (NISRA) is an Executive Agency within the Department of Finance and Personnel (DFP) which was established on 1 April 1996 under the Government's Next Steps Initiative.

The Agency incorporates the General Register Office (GRO) for Northern Ireland. During this reporting period Dr Norman Caven was the Registrar General and Chief Executive and was responsible to the Minister for the management of the Agency's performance and operations.

Dr Caven was assisted in the management of the Agency by:

- An Agency Board (AB) comprised of twelve Senior Principal Statisticians. The Board advises the Chief Executive on strategy and major issues of Agency policy and is responsible for ensuring the effective operation and performance of NISRA.
- A Senior Managers' Forum (SMF) comprised of Agency Board and Grade 7 statistical/administrative Heads of Branches. The SMF supports and advises the Chief Executive in the

formulation, implementation and review of Agency policies. The SMF is in turn supported by a series of working groups that deal with cross-Agency issues remitted to them by the Board. Annex 1 provides details of AB and SMF membership.

Management Interests

All members of the Agency Board have signed undertakings requiring them to disclose significant interests or anything that may conflict with their management responsibilities.

Staff Numbers

The number of staff in post at the end of March 2011 was 393, of whom 209 were located in DFP, 90 of whom were statisticians; 142 statisticians and 1 student was outposted to other Departments [including the Northern Ireland Office] and 41 were statisticians seconded to non-departmental public bodies and other organisations. In addition, NISRA employed a field-force of 394 fee-paid survey interviewers and 1,925 Census temporary field staff. In previous years the seconded staff fell under Departmental HR.

Table 1 : NISRA Staff at 31st March 2011

Staff Grades	Recognised Grade Rate	Headcount	FTE
PERMANENT STAFF:			
Senior Civil Service			
Grade 3	G3	1	1
		1	1
Non Industrial General Service			
Grade 7	G7	4	4
Deputy Principal	DP	14	12.4
Staff Officer	SO	6	5.7
Executive Officer 1	E01	4	3.9
Executive Officer 2	E02	26	23.9
Administrative Officer	AO	33	29.7
Administrative Assistant	AA	19	18.8
Non Industrial Non General Service		106	98.4
Systems Analyst	SO	1	1
Senior Principal Statistician	G6	11	11
Principal Statistician	G7	18	17.6
DP Statistician	DP	108	102.6
Assistant Statistician	SO	135	130.8
Personal Secretary	E02	2	1.2
Typist	AO	1	1
Of which statisticians		272	262
TOTAL OF PERMANENT STAFF		276	265.2
TEMPORARY STAFF:			
Casual AA	Casual AA	-	-
Sandwich Students	Casual AA	7	7
Casual Support Grade Band 2	AO	2	2
		9	9
Recruitment Agency Staff (non NICS)			
Short Term Contract Staff	Per Sec	-	-
Support Grade Band 2	AA	1	1
TOTAL OF TEMPORARY STAFF:		10	10
TOTAL STAFF		393	374.6
Staff on loan [included in total above]		184	177.3

Sickness Absence

The provisional figure for the average number of days lost per staff member (on a whole-time equivalent basis) during 2010/11 was 6.2 days (6.3 days in 2009/10).

The Business

NISRA's Core Purpose is:

- to provide a high quality, cost effective, registration, statistics and research service that informs the policy and the democratic processes; and
- to provide a window on Northern Ireland's society and its economy by providing evidence to inform decision-making.

NISRA's statistics and research services are afforded to a wide range of government Departments and Agencies to assist the policy process and delivery of objectives and actions. Statistics are produced in accordance with the Code of Practice for Official Statistics published by the UK Statistics Authority in January 2009.

NISRA continues to address the needs of a wide range of users, producing high quality statistics and research, ensuring the quality of those statistics and disseminating information to its users efficiently and effectively. NISRA will continue to ensure statistical outputs are fit for purpose and that users have a high degree of confidence in them.

NISRA is the principal source of official information on Northern Ireland's population and socio-economic conditions. The statistics produced by the Agency not only inform the policy process within Government, but also inform academic research and contribute to debate in the wider community. The Agency incorporates the General Register Office (GRO)

for Northern Ireland, which provides a civil registration service and produces summary statistics relating to life events.

Vision

NISRA's vision is to be recognised as an organisation:

- that is valued for innovation, integrity and independence and recognised for first class service provided to government and the public;
- whose expertise provides important and trusted information and advice that has a beneficial impact on people's lives; and
- that is known and respected within government and publicly for the comprehensive information that is collected to the highest professional standards and provides an understanding of social and economic conditions and changes in Northern Ireland.

Accounts

The accounts at the end of this report have been prepared in accordance with a direction given by the Department of Finance and Personnel in accordance with Section 11(2) of the Government Resources and Accounts Act (Northern Ireland) 2001.

Accounting Policies used in the preparation of these accounts are set out in note 1.1 to the accounts (page 70).

The treatment of pension liabilities is described in the Remuneration Report (pages 19 to 24) and in note 1.9 to the accounts (page 72).

The net cost of operations for the year was £14,932k (2009/10 £9,245k) (page 66).

Auditors

The financial statements are audited by the Comptroller and Auditor General for Northern Ireland (C&AG) in accordance with the Government Resources and Accounts Act (Northern Ireland) 2001. He is head of the Northern Ireland Audit Office, he and his staff are wholly independent of the Agency and he reports his findings to the NI Assembly.

The audit of the financial statements for 2010/11 resulted in a notional audit fee of £7,000 and is included in the administration costs in the Statement of Comprehensive Net Expenditure.

So far as the Accounting Officer is aware, there is no relevant audit information of which the Agency's auditors are unaware.

The Accounting Officer has taken all the steps he ought to have taken to make himself aware of any relevant audit information and to establish that the entity's auditors are aware of that information.



T.N. CAVEN

Accounting Officer, Registrar General and Chief Executive
24 June 2011

MANAGEMENT COMMENTARY

Aim, Principal Activities and Targets

Aim

The corporate aims of NISRA are:

- to provide a statistical and research service to support decision making by Northern Ireland Ministers and Departments and to inform elected representatives and the wider community through the dissemination of reliable Official Statistics; and
- to administer the marriage laws and to provide a system for the registration of births, marriages, civil partnerships, adoptions and deaths in Northern Ireland.

Principal Activities

The principal activities of the Agency are:

- to be the principal advisory body on statistics and social research for Northern Ireland Departments and their respective Ministers;
- to provide and co-ordinate professional statistics and research services, and provide advice to Northern Ireland Departments, Agencies and Non-Departmental Public Bodies;
- to collect, analyse and make available official statistics which describe Northern Ireland's society, economy, population and public service;
- to provide high quality demographic information to enable the number and the condition of the population to be monitored and changes over time to be identified;
- to support, facilitate and contribute to the development of economic and social policies in Northern Ireland;
- to ensure that statistical and research standards are adhered to and that best methodological practice is employed in official statistics and social research;
- to provide Northern Ireland statistics required for the United Kingdom, European Union and international statistical series; and
- to administer the marriage laws and provide an efficient and effective system for the registration of births, marriages,

civil partnerships, adoptions and deaths in Northern Ireland.

Targets

NISRA has used the balanced scorecard approach to bring a broad perspective and balance to the work of the Agency in terms of the way in which we deliver our strategic goals. The approach provides a business focus for both the short and long-term and puts meaningful performance measurements in place. The Agency's strategic objectives in 2010/11 were:

Strategic Objective 1: Business Results/ Finance

To provide a high quality statistics, social research and civil registration service to Northern Ireland Government and the public.

Strategic Objective 2: Customers

To increase our customer base and our level of customer satisfaction.

Strategic Objective 3: Processes

To manage the production and dissemination of official statistics and social research on Northern Ireland in keeping with the UK Statistics Authority Code of Practice for Official Statistics and other relevant guidance.

Strategic Objective 4: Organisation and People

To ensure that appropriately skilled people are employed in the statistical production process and that NISRA is a preferred organisation in which to work.

Operating Review

The associated Ministerial and Chief Executive targets are set out in a balanced scorecard framework. Performance against targets is summarised in the next section.

Performance against Targets

The Agency had five key Ministerial targets for the year 2010/2011. Four of the five targets were achieved. The remaining target was partially achieved. The results have been formally confirmed as accurate by DFP Internal Audit.

Ministerial Targets

Target	Result
To maintain confidence in Official Statistics by ensuring that all reported breaches of the Code of Practice are investigated and actions taken, to as far as possible, prevent a reoccurrence.	Achieved. All reported breaches of the Code of Practice have been investigated and action taken to minimise the possibility of a reoccurrence. NISRA rolled out advice and guidance on the Code and its implementation. Two liaison meetings have taken place with the UK Statistics Authority and two Senior Statistician seminars were held to continue to disseminate guidance and take forward any relevant issues regarding Code compliance.
To achieve no less than 96% of users rating NISRA's services and products as satisfactory or better, of which 75% overall are 'very satisfied'.	Partially Achieved. Overall, 98% of respondents were either ' <i>satisfied</i> ' or ' <i>very satisfied</i> ' with the services provided by the relevant NISRA branch in the last year (67% were ' <i>very satisfied</i> ').
To achieve National Statistics designation/redesignation for all products assessed by the UK Statistics Authority for compliance with the Code of Practice for Official Statistics, where an assessment outcome is declared within the year.	Achieved. The UK Statistics Authority has confirmed that (a) NI Looked After Children statistics (b) Labour Market Statistics and (c) Northern Ireland Transport Statistics have been designated National Statistics. None have been unsuccessful. NISRA continues to provide support to branches undergoing assessment and those implementing Assessment recommendations and requirements.
To make all of the necessary preparations for, and to carry out on 27th March 2011, the 2011 Census in Northern Ireland in accordance with the provisions of the prevailing secondary legislation.	Achieved. All Census forms were distributed and Census Day was held on the 27th March. Census branch have begun to take receipt of returned forms. This receipting, followed by data capture and analysis, will run through 2011/12.
To complete the scanning and data capture of all birth and death registration records from 1864 to 1973 and at least half of the marriage records from 1845 to 2004.	Achieved. Scanning of birth and death registration records and marriage records has been completed – all Northern Ireland life event records have now been digitised.

NISRA Balanced Scorecard

Business Results

Objective	Measures	Targets	Outcome
R1: To provide a high quality statistics, social research and civil registration service to NI Government and the public and maintain confidence in official statistics.	Reported breaches investigated and actions taken, to as far as possible, prevent a reoccurrence	(i) To maintain confidence in Official Statistics by ensuring that all reported breaches of the Code of Practice are investigated and actions taken, to as far as possible, prevent a reoccurrence. (Ministerial Target)	Achieved. All reported breaches of the Code of Practice have been investigated and action taken to minimise the possibility of a reoccurrence. NISRA rolled out advice and guidance on the Code and its implementation. Two liaison meetings have taken place with the UK Statistics Authority and two Senior Statistician seminars were held to continue to disseminate guidance and take forward any relevant issues regarding Code compliance.
	All products obtain successful designation/redesignation	(ii) To achieve National Statistics designation/redesignation for all products assessed by the UK Statistics Authority for compliance with the Code of Practice for Official Statistics, where an assessment outcome is declared within the year. (Ministerial Target)	Achieved. The UK Statistics Authority has confirmed that (a) NI Looked After Children statistics (b) Labour Market Statistics and (c) Northern Ireland Transport Statistics have been designated National Statistics. None have been unsuccessful. NISRA continues to provide support to branches undergoing assessment and those implementing Assessment recommendations and requirements.
	Census conducted on 27th March 2011.	(iii) To make all of the necessary preparations for, and to carry out on 27th March 2011, the 2011 Census in Northern Ireland in accordance with the provisions of the prevailing secondary legislation. (Ministerial Target)	Achieved. All Census forms were distributed and Census Day was held on the 27th March. Census branch have begun to take receipt of returned forms. This receipting, followed by data capture and analysis, will run through 2011/12.

Objective	Measures	Targets	Outcome
	<p>Completion of scanning and data capture of birth and death registrations from 1864 to 1973.</p> <p>Percentage of marriage records from 1845 to 2004 scanned and captured.</p>	<p>(iv) To complete the scanning and data capture of all birth and death registration records from 1864 to 1973 and at least half of the marriage records from 1845 to 2004.</p> <p>(Ministerial Target)</p>	<p>Achieved. Scanning of birth and death registration records and marriage records has been completed – all Northern Ireland life event records have now been digitised.</p>
	<p>To publish by March 2011 a report outlining agreed inter-Departmental actions on the development of future spatial indicators of socio-economic need not included in the current deprivation measures.</p>	<p>(v) To develop cross-Departmental recommendations for spatial indicators of economic and social need not included in the current spatial deprivation measures.</p>	<p>Achieved. ‘Northern Ireland Multiple Deprivation 2010: Recommendations for Future Research into Spatial Deprivation’ was published in November 2010. http://www.nisra.gov.uk/deprivation/archive/Updateof2005Measures/NIMDM_2010_Recommendations.pdf</p>
	<p>Number of N.I. Longitudinal Study (NILS) projects approved during 2010/11.</p> <p>Number of public policy briefs from NILS research published in 2010/11</p>	<p>(vi) To achieve further policy relevant research and active publication of NILS research.</p>	<p>Achieved. Four new NILS projects approved in 2010/11 – a further 8 projects approved in April 2011 (project applications were developed during last three months of 2010/11). NILS-RSU website and Newsletter updated with latest publications/presentations http://www.qub.ac.uk/nils Four NILS based research briefs were published on-line and disseminated through the NILS research forum. Presentations held with senior officials to</p>

Objective	Measures	Targets	Outcome
			disseminate findings and academic papers published.
	Publication of a document detailing the plan/methods for a Northern Ireland House Price Index by March 2011.	(vii) To develop and test a Northern Ireland House Price Index for general public sector use.	Achieved. Northern Ireland House Price Index developed and used internally within Land and Property Services Agency. Meeting held with Land and Property Services Agency Board in Autumn 2010/11. NI House Price Index methodology was presented at NISRA conference in October 2010. NI House Price Index to be formally quality assured by NISRA in May 2011 and results to be published in Autumn 2011
R2: To ensure that NISRA manages its budget allowance to deliver services effectively across all areas of responsibility and make savings where possible.	Level of overspend and underspend.	(viii) To have no overspend and an underspend not greater than 1.5%.	Not achieved. This target was achieved for Admin spend, non cash and capital but not achieved for Programme due to difficulties in accurately predicting spend on the Census which took place right at the end of the financial year.
	Efficiency savings delivered.	(ix) To deliver an efficiency saving of 2.5%.	Achieved
	Level of assurance provided.	(x) To secure a favourable audit report on risk management, and manage risk appropriately.	Achieved

Objective	Measures	Targets	Outcome
R3: To ensure that corporate HR policies and services are in place to support Business Areas in achieving their objectives.	Monthly/annual absence reports.	(xi) To achieve the 2010/11 DFP sickness absence target.	Achieved (based on provisional information to date). The provisional NISRA figure for 2010/11 is 6.2 days which is lower than the DFP target for 2010/11 of 9.7 days.

Users

Objective	Measures	Targets	Outcome
C1: To ensure a high level of user satisfaction with NISRA's services and products.	User satisfaction level recorded in annual Customer Survey	(i) To achieve no less than 96% of users rating NISRA's services and products as satisfactory or better, of which 75% overall are 'very satisfied'. (Ministerial Target)	Partially achieved. Overall, 98% of respondents were either 'satisfied' or 'very satisfied' with the services provided by the relevant NISRA branch in the last year (67% were 'very satisfied').
C2: To provide a high quality service which is responsive to and meets the needs of Users following proactive engagement.	Consultations conducted.	(ii) To consult users before making changes that affect statistics (for example, to coverage, definitions, methods) or publications.	Achieved. A number of consultations have taken place, including for example a DRD user consultation on the format, frequency and content of DRD publications. DETI also undertook a user consultation on 2nd June 2010 which covered a range of issues such as the introduction of the new SIC (2007) codes and plans for a new corporate index to measure whole economy performance quarterly.
	Two meetings held	(iii) To convene a minimum of two meetings of the Statistics Advisory Committee by March 2011.	Achieved. Two Statistics Advisory Committee meeting were held.

Objective	Measures	Targets	Outcome
	Baseline measurement maintained.	(iv) To maintain a baseline measurement of public confidence in official statistics in NI of 50% of respondents in the Public Confidence survey agreeing that 'Official Statistics in NI are generally accurate'.	Achieved. Survey carried out and published on 30 November. The results showed that 57% of respondents agreed that 'Official Statistics in NI are generally accurate'.
	Actions in Strategy taken forward by e-dissemination group.	(v) To implement the NISRA Strategy for e-dissemination.	Achieved. A number of improvements have been made to the NISRA website including reinstatement of the search function & provision of links to UK Statistics Authority Hub & NI official statistics producer websites. In addition, NISRA statistics are now available through Facebook & Twitter; and work has progressed on the development of a new NINIS website .Work is also ongoing with DID to bring together all NISRA websites into one main URL www.nisra.gov.uk

Internal Processes

Objective	Measures	Targets	Outcome
IP1. To manage production and dissemination of official statistics and social research on NI in keeping with the Code of Practice for Official Statistics	Statements of Administrative Sources reviewed.	(i) To review Statements of Administrative Sources for relevance and coverage by March 2011.	Achieved. Existing Statements of Administrative Sources were reviewed and amended as required. In addition, a number of new statements were put in place.
	Review of Pre-release legislation carried out.	(ii) To commence (in August 2010) a NI Review of Pre-release Access.	Achieved. NI Review of pre-release access began in August 2010, responses analysed and report published March 2011. http://www.nisra.gov.uk/about-us/default.asp179.htm
	Timetable for introduction. List of NDPB bodies to be brought into scope of the Order. Commence drafting of Order before March 2011	(iii) To prepare for the introduction of an Official Statistics Order for NI (2011).	Achieved. Preparations have been made for the introduction of the Official Statistics Order for NI (2011). Guidance on engaging with Arms Length Bodies (ALBs) has been issued to Senior Statisticians who are liaising with their ALBs and a number of bodies have been identified for inclusion in the Order.
IP2. Maintain a sound system of corporate governance and ensure that risk management processes are in place.	Branch plans and associated risk registers available on Nisranet. Target achievement reported on.	(iv) To produce 2010/11 branch plans and associated risk registers by end Sept 2010 (for posting to NISRANET) and report to Agency Board on target achievement at year end.	Partially achieved. Some branch plans were posted to NISRANET by end September 2010. A report on target achievement at year end will be circulated to Agency Board.

Objective	Measures	Targets	Outcome
	<p>Three Agency Board meetings held.</p> <p>Three SMF meetings held</p>	(v) To hold three Agency Board meetings and three Senior Management Forum meetings by end March 2011.	Achieved. Three Agency Board Meetings held (May 2010, September 2010 and December 2010). Three Senior Management Forum meetings held (May 2010, October 2010 and February 2011).
	<p>Themed subgroups set up.</p> <p>ToRs sent to Agency Board.</p>	(vi) To set up themed subgroups (as agreed at Feb 2010 Senior Management Forum meeting) and provide ToRs (for circulation to Agency Board) by end September 2010.	Substantially achieved. The majority of the themed subgroups provided TORs/draft TORs to Agency Board by end September deadline.
	Produce end-year report on Marketing Strategy Actions implemented in 2010/11.	(vii) To implement NISRA Marketing Strategy.	Achieved. Actions carried out from the NISRA Marketing Strategy include: Setting up of NISRA Facebook page; Creation of Job Profiles; Participation of NISRA Statisticians in Voluntary Organisations on World Statistics Day; Setting up of 6-monthly publications list; and NISRA and NINIS stands at Census Events. Marketing Action Plan developed for the next 2 years.
	Implementation of recommendations from Information Commissioner's Office cascaded through DFP	(viii) To implement the NISRA (DFP) Data Protection Action Plan within agreed deadlines.	Achieved. All DP/FOI requests responded within deadlines. NISRA Data Protection Branch Checklist has been signed off by all HoBs. Areas not fully compliant have been recorded in the NISRA Data

Objective	Measures	Targets	Outcome
	<p>Information Management Branch.</p> <p>Compliance with the Data Protection Undertaking signed off by DFP in November 2009</p> <p>Implementation of Cabinet Office review recommendations</p>		<p>Protection Action Plan with relevant Actions.</p> <p>A Validation of Data Protection Certificate (IA 21/10) was awarded to NISRA following the Data Protection Self Assessment Exercise that took place in October 2010.</p>
	<p>Reported cases of unauthorised disclosure of personal information.</p>	<p>(ix) To ensure that no personal information is disclosed without due authority.</p>	<p>Achieved. Advice on the general confidentiality declaration was disseminated at the October Senior Statisticians meeting. All relevant staff have signed the Census confidentiality undertaking and a mandatory Data Protection session for all Census staff was held on 25 November 2010.</p>

Organisation and People

Objective	Measures	Targets	Outcome
OP1: To lead modernisation and change through visible leadership, promoting a culture of innovation and continuous improvement and equipping staff with the necessary skills to sustain the delivery of the Agency's objectives	Respondents in staff survey stating that they have received the training they need.	(i) To have at least 75% of NISRA Staff Survey Respondents state that they have received the training (including in house and on-the-job training) necessary to deliver their business objectives.	Achieved. 77% of NISRA Training Survey Respondents stated that they have received the training necessary to deliver their business objectives.
	Number of lunchtime staff seminars during 10/11 Percentage of people who report 'good use of time' in feedback forms.	(ii) To hold at least 10 lunchtime staff seminars during 10/11 and achieve value for money.	Achieved. 10 Seminars held and 100% of staff who completed feedback evaluation forms reported that 'they considered the seminar to be a good use of their time'.
	Recognition of improvements implemented	(iii) To achieve IIP reaccreditation for NISRA by end December 2010 and to participate in the DFP Quality Programme. (Target subsequently amended to relate only to participation in DFP Quality Program)	Amended target achieved NISRA carried out self-assessment using DFP Quality Programme e-tool evidence requirements. Areas for improvement identified and action plan produced accordingly. Actions to be taken forward by AB and included in the HR Action Plan for 2011/12.
OP2: Making NISRA a preferred organisation to work for.	Report on achieved HR Strategy objectives and review performance against HR Strategy objectives	(iv) To achieve significant progress on the objectives of the 2010/11 HR Action Plan.	Achieved. The majority of actions on the 2010/11 HR Action Plan were implemented. Progress on actions was communicated to NISRA staff [via NISRANET] on an ongoing basis as actions were addressed. Anything not

Objective	Measures	Targets	Outcome
			addressed in the 2010/11 plan will be carried forward to the 2011/2012 plan where these actions will be taken forward with new actions arising from the Staff Survey and the DFP Quality Programme.
	NISRA Staff Survey	(v) To have at least 75% of staff indicating that NISRA is a good organisation for which to work.	Not achieved 52% of respondents to the staff survey would recommend NISRA as a great place to work. Only 15% disagreed while 33% of respondents adopted a neutral position on this statement.
	NISRA Staff Survey (including new questions to enable employee engagement to be carried out).	(vi) To obtain a baseline measure of employee engagement for Agency staff during 2010/2011	Achieved. An engagement score ranging from 0 to 100 was calculated for each respondent [each of the statements and each of the response options was equally weighted]. These scores were then summed to give an overall employee engagement score of 56.4% for NISRA staff.

Research and Development / Future Developments

Details of Research publications produced by NISRA during 2010/11 can be found in Annex 2.

Details of future developments are included in NISRA's Business Plan 2011/12. See also page 43.

Financial Review

Key Corporate Financial Targets

The Agency's key corporate financial target was to operate within the running costs cash allocation and to achieve at least 2.5% efficiency saving on the 2009/10 allocation (2009/10: 2.5% on the 2008/09 allocation).

This target was achieved through economic and effective use of resources. However, it is not possible to measure the achievement of these targets from the accounts as the accounts are prepared on an accruals basis and these targets were set on a cash basis.

Non Current Assets

Details in the movement of non current assets are set out in notes 8 & 9 to the Accounts.

The Agency does not believe that there is any material difference between the market and book value of its non current assets, as at 31 March 2011.

Important Events Occurring After the Year End

There have been no significant events since the year-end that would affect the Accounts.

Charitable Donations

The Agency aims to encourage and support the voluntary work of staff that will bring benefit to the community. During 2010/11, NISRA

participated in 6 projects, details of which are set out on page 42.

Payments to Suppliers

The Agency is committed to the prompt payment of bills for goods and services received in accordance with the Better Payment Practice Code and British Standard BS7890 - *Achieving Good Payment Performance in Commercial Transactions*. Unless otherwise stated in the contract, payment is due within 30 days of receipt of the goods or performance of the services, or presentation of a valid invoice or similar demand, whichever is later.

The prompt payment performance for the year was 95% (2009/10: 94%).

During this period NISRA did not make any interest payments under the Late Payment of Commercial Debts (Interest Act 1988).

In 2008/09 in response to the economic position, the Minister for Finance and Personnel announced the commitment of Northern Ireland Departments to ensuring that invoices are paid within 10 working days. The average number of invoices paid within the 10 working days target was 84% (2009/10 80%).

Disabled Persons

NISRA adheres to the Disability Action Plan, developed by the Department of Finance and Personnel, in recognition of the Disability Discrimination Act 1995, which states that in carrying out its functions DFP [and consequently NISRA, as an Agency of DFP] will have due regard to the need to :

- promote positive attitudes towards disabled people; and
- encourage participation by disabled people in public life ('the disability duties').

Health and Safety

The Agency is committed to adhering to all existing legislation with respect to health and safety at work to ensure that staff and customers enjoy the benefits of a safe environment.

Equality of Opportunity

The Agency follows the NI Civil Service policy which states that all eligible persons shall have equal opportunity for employment and advancement on the basis of ability, qualifications and aptitude for the work.

Sustainability and Environmental Impact

NISRA will continue to follow DFP guidance as set out in the Department's Sustainable Development Action Plan, which sets out strategic objectives and targets including:

- installation of renewable technologies;
- conservation of fuel and power;
- streamlining of the office accommodation portfolio and the meeting of higher thermal standards;
- the improved recycling of waste; and
- taking account of sustainable development principles when procuring works, supplies and services.

NISRA (McAuley House) continues to implement a Waste Management Action Plan which, in keeping with the DFP Action Plan, focuses on paper as the dominant waste stream. A number of measures have been

implemented including discouraging routine printing of e-mails, promoting full usage of TRIM, encouraging double sided photocopying/ printing and using recycled paper. Receptacles have also been made available to facilitate recycling of paper, tin cans, plastic containers, paper towels, envelopes, magazines and empty printer cartridges.

During 20010/11, 100 x 50 litre bags of plastic cartons, 31 x 50 litre bags of tin cans, 139 x 50 litre bags of magazines, 71 x 50 litre bags of envelopes, 187 x 50 litre bags of paper towels, 110 x 50 litre bags of pre-shredded paper and 658 x 50 litre bags of both confidential and general office paper were recycled.

Employee Involvement

The Agency recognises the benefit of keeping its staff informed of changes in direction and professional improvements which ultimately affect the Agency's performance. During the period, people were regularly provided with information regarding the factors affecting the strategic direction of NISRA and wider developments in the field of Official Statistics. This year for the first time, staff members of the HR Strategy Implementation Group developed the HR Action Plan for the Agency. Other matters of concern to staff are communicated through corporate briefing events, conferences, Senior Managers' Forums, NISRAnet, the Agency Brief, and local team briefings.

REMUNERATION REPORT

Remuneration Policy

The remuneration of senior civil servants is set by the Minister for Finance and Personnel. The Minister approved a freeze on senior pay in respect of 2010/11 and 2011/12 pay awards, in line with the Executive's decision in Budget 2011/15 to mirror the UK Coalition Government's commitment to impose pay restraint.

The Northern Ireland Permanent Secretary Remuneration Committee helps determine pay on entry and the annual review of NICS Permanent Secretaries pay in line with the annual pay strategy as approved by the Minister of Finance and Personnel. The freeze on pay in 2010/11 and 2011/12 also applies to Permanent Secretaries.

The pay system in place for senior civil servants in the Northern Ireland Civil Service is currently under review.

Service Contracts

Civil service appointments are made in accordance with the Civil Service Commissioners' Recruitment Code, which requires appointment to be on merit on the basis of fair and open competition but also includes the circumstances when appointments may otherwise be made.

Unless otherwise stated below, the officials covered by this report hold appointments which are open-ended. Early termination, other than for misconduct, would result in the individual receiving compensation as set out on the Civil Service Compensation Scheme.

Further information about the work of the Civil Service Commissioners can be found at www.nicscommissioners.org.

Salary and Pension entitlements (Audited Information)

The following sections provide details of the remuneration and pension interests of senior officials of the Agency.

Agency Board Members

Officials	2010-11			2009-10		
	Salary £'000	Bonus Payments £'000	Benefits in kind (to nearest £100)	Salary £'000	Bonus Payments £'000	Benefits in kind (to nearest £100)
Dr TN Caven (Registrar General & Chief Executive)	85-90	-	-	85-90	-	-
Dr T Power (Corporate Services & Methodology)	50-55 (part-time)	-	-	45-50 (part-time)	-	-
Mr R Beatty (Head of Census)	55-60	-	-	55-60	-	-
Dr S Donnelly (Head of Equality Unit Research Branch OFMDFM)	60-65	-	-	60-65	-	-
Dr J Mallon (Head of Human Resources Consultancy Services)	60-65	-	-	60-65	-	-
Dr K Sweeney (Head of Central Survey Unit)	60-65	-	-	60-65	-	-
Dr J Gillan (Head of Statistics Research Branch DETI)	60-65	-	-	55-60	-	-
Dr E Mooney (Head of Information and Analysis Directorate DHSSPS)	55-60	-	-	50-55	-	-
Dr D Marshall (Head of Geography & Demography)	45-50	-	-	45-50	-	-
Mr D Rogers (Head of Analytical Services DEL)	55-60	-	-	50-55	-	-
Mr B Green (Head of 2011 Census Statistical Development, Outputs & Dissemination)	55-60	-	-	15-20 (55-60 full year equivalent)	-	-
Mrs M Crawford (Head of Analytical Services DSD)	50-55	-	-	15-20 (45-50 full year equivalent)	-	-
Mr A Fitzpatrick (Head of Information and Registration Unit BSO)	55-60	-	-	15-20 (50-55 full year equivalent)	-	-

Salary

'Salary' includes gross salary, overtime, reserved rights to London weighting or London allowances; recruitment and retention allowances; private office allowance and any other allowance to the extent that it is subject to UK taxation and any gratia payments.

Benefits in Kind

The monetary value of benefits in kind covers any benefits provided by the employer and treated by HM Revenue and Customs as a taxable emolument. No benefits in kind were issued in the year to the Agency Board Members.

Bonuses

No bonuses were paid in year to the Agency Board Members.

Pension Entitlements (Audited Information)

Agency Board Members

Officials	Accrued pension at age 60 as at 31/3/11 and related lump sum £'000	Real increase in pension and related lump sum at age 60 £'000	CETV at 31/3/11 £'000	CETV at 31/3/10 * £'000	Real increase in CETV £'000	Employer contribution to partnership pension account Nearest £100
Dr TN Caven (Registrar General & Chief Executive)	35-40 plus lump sum of 115-120	(2.5)-0 plus lump sum of (2.5)-0	907	865	(3)	-
Dr T Power (Corporate Services & Methodology)	10-15 plus lump sum of 40-45	(2.5)-0 plus lump sum of (2.5)-0	200	187	(3)	-
Mr R Beatty (Head of Census)	20-25 premium member	0-2.5 premium member	317	279	15	-
Dr S Donnelly (Head of Equality Unit Research Branch OFMDFM)	20-25 plus lump sum of 60-65	0-2.5 plus lump sum of 0-2.5	375	336	12	-
Dr J Mallon (Head of Human Resources Consultancy Services)	20-25 plus lump sum of 60-65	0-2.5 plus lump sum of 0-2.5	456	421	2	-
Dr K Sweeney (Head of Central Survey Unit)	20-25 plus lump sum of 65-70	0-2.5 plus lump sum of 0-2.5	508	470	1	-
Dr J Gillan (Head of Statistics Research Branch DETI)	20-25 plus lump sum of 40-45	0-2.5 plus lump sum of 0-2.5	392	353	9	-
Dr E Mooney (Head of Information and Analysis Directorate DHSSPS)	10-15 plus lump sum of 40-45	0-2.5 plus lump sum of 0-2.5	256	196	12	-
Dr D Marshall (Head of Geography & Demography)	5-10 plus lump sum of 25-30	0-2.5 plus lump sum of 2.5-5	115	92	14	-
Mr D Rogers (Head of Analytical Services DEL)	20-25 plus lump sum of 60-65	0-2.5 plus lump sum of 2.5-5	427	381	16	-
Mr B Green (Head of 2011 Census Statistical Development, Outputs & Dissemination)	10-15 plus lump sum of 40-45	0-2.5 plus lump sum of 2.5-5	227	192	17	-
Mrs M Crawford (Head of Analytical Services DSD)	5-10 plus lump sum of 25-30	0-2.5 plus lump sum of 2.5-5	86	69	11	-
Mr A Fitzpatrick (Head of Information and Registration Unit BSO)	10-15 plus lump sum of 35-40	0-2.5 plus lump sum of 2.5-5	153	122	20	-

* The actuarial factors used to calculate CETVs were changed in 2010/11, The CETVs at 31/3/10 and 31/3/11 have both been calculated using the new factors, for consistency. The CETVs at 31/3/10 therefore differs from the corresponding figures in last year's report which was calculated using the previous factors.

Northern Ireland Civil Service (NICS) Pension arrangements

Pension benefits are provided through the Northern Ireland Civil Service pension arrangements which are administered by Civil Service Pensions (CSP). Staff in post prior to 30 July 2007 may be in one of three statutory based 'final salary' defined benefit arrangements (classic, premium, and classic plus). These arrangements are unfunded with the cost of benefits met by monies voted by Parliament each year. From April 2011 pensions payable under classic, premium, and classic plus are increased annually in line with changes in the Consumer Prices Index (CPI). Prior to 2011, pensions were increased in line with changes in the Retail Price Index (RPI). New entrants joining on or after 1 October 2002 and before 30 July 2007 could choose between membership of premium or joining a good quality 'money purchase' stakeholder arrangement with a significant employer contribution (partnership pension account). New entrants joining on or after 30 July 2007 are eligible for membership of the nuvos arrangement or they can opt for a partnership pension account. Nuvos is an 'earned pension' arrangement in which members accrue pension benefits at a percentage rate of annual pensionable earnings throughout the period of scheme membership. The current rate is 2.3%. Earned pension benefits are increased annually in line with increases in the CPI. For 2011, public service pensions will be increased by 3.1% with effect from April.

Employee contributions are set at the rate of 1.5% of pensionable earnings for classic and 3.5% for premium, classic plus and nuvos. Benefits in classic accrue at the rate of 1/80th of pensionable salary for each year of service. In addition, a lump sum equivalent to three years' pension is payable on retirement. For premium, benefits accrue at the rate of 1/60th

of final pensionable earnings for each year of service. Unlike classic, there is no automatic lump sum (but members may give up (commute) some of their pension to provide a lump sum). Classic plus is essentially a variation of premium, but with benefits in respect of service before 1 October 2002 calculated broadly as per classic.

The partnership pension account is a stakeholder pension arrangement. The employer makes a basic contribution of between 3% and 12.5% (depending on the age of the member) into a stakeholder pension product chosen by the employee. The employee does not have to contribute but where they do make contributions, the employer will match these up to a limit of 3% of pensionable salary (in addition to the employer's basic contribution). Employers also contribute a further 0.8% of pensionable salary to cover the cost of centrally-provided risk benefit cover (death in service and ill health retirement).

The accrued pension quoted is the pension the member is entitled to receive when they reach pension age, or immediately on ceasing to be an active member of the scheme if they are at or over pension age. Pension age is 60 for members of classic, premium, and classic plus and 65 for members of nuvos. Further details about the CSP arrangements can be found at the website www.civilservice-pensions.gov.uk

Cash Equivalent Transfer Values

A Cash Equivalent Transfer Value (CETV) is the actuarially assessed capitalised value of the pension scheme benefits accrued by a member at a particular point in time. The benefits valued are the member's accrued benefits and any contingent spouse's pension payable from the scheme. A CETV is a payment made by a pension scheme or

arrangement to secure pension benefits in another pension scheme or arrangement when the member leaves a scheme and chooses to transfer the benefits accrued in their former scheme. The pension figures shown relate to the benefits that the individual has accrued as a consequence of their total membership of the pension scheme, not just their service in a senior capacity to which disclosure applies. The CETV figures, and from 2003/04 the other pension details, include the value of any pension benefit in another scheme or arrangement which the individual has transferred to the CSP arrangements. They also include any additional pension benefit accrued to the member as a result of their purchasing additional years of pension service in the scheme at their own cost. CETVs are calculated in accordance with The Occupational Pension Schemes (Transfer Values) (Amendment) Regulations and do not take account of any actual or potential benefits resulting from Lifetime Allowance Tax which may be due when pension benefits are taken.

The actuarial factors that are used in the CETV calculation were changed during 2010, due to changes in demographic assumptions and the move from the Retail Price Index(RPI) to the Consumer Prices Index (CPI) as the measure used to uprate Civil Service pensions. This means that the CETV in this year's report for 31/03/10 will not be the same as the corresponding figure shown in last years report.

Real Increase in CETV

This reflects the increase in CETV effectively funded by the employer. It does not include the increase in accrued pension due to inflation, contributions paid by the employee (including the value of any benefits transferred from another pension scheme or arrangement) and uses common market valuation factors for the start and end of the period.

Compensation for loss of office

During 2010/11 there were no compensation paid for loss of office.



T.N. CAVEN

Accounting Officer, Registrar General and Chief Executive

24 June 2011

PROGRESS IN KEY BUSINESS AREAS

Official Statistics Work Programme 2010/11

The Northern Ireland Statistics and Research Agency (NISRA) is responsible for collecting, compiling, processing, analysing, interpreting and disseminating a wide range of Official Statistics. Some of NISRA's Official Statistics are designated as 'National Statistics' which means that they must be produced in accordance with the arrangements set out in the Code of Practice for Official Statistics produced by the UK Statistics Authority. For Other Official Statistics the Code is adhered to as a matter of good practice.

This section reports on the progress against the Official Statistics Work Programme, which was set out in the 2008/10 NISRA Business Plan, by Official Statistics theme.

Agriculture and Environment

National Statistics

DARD staff:

- collected, collated, analysed and published statistical data on agriculture and related industries in Northern Ireland, as required to meet the needs of DARD, other Northern Ireland Departments, DEFRA and the EU; and
- reviewed farm level statistical outputs to ensure user needs were met and published historical Agricultural Census data on the Web.

Other Official Statistics

DOE staff:

- produced the annual Northern Ireland Environmental Statistics Report;

- developed and produced the NI Greenhouse Gas Inventory Bulletin;
- produced quarterly NI Municipal Waste Management Statistics;
- developed and produced the annual NI Municipal Waste Management Report; and
- produced for Northern Ireland Planning Service the quarterly and annual Statistical Bulletins.

Business and Energy

National Statistics

DETI staff:

- published, in line with the pre-announced timetable, the key annual business surveys including the Northern Ireland Annual Business Inquiry, Research and Development, Community Innovation and Manufacturing Sales and Exports Surveys;
- collected data on the export and import of international trade in goods and services through the Manufacturing Sales and Exports survey; and
- continued to work to ensure a legal basis for access to business information collected by the UK Statistics Authority under the Statistics of Trade Act 1947.

Other Official Statistics

DETI staff:

- reported on Northern Ireland Service Sector exports for high export potential groups.

CSU staff:

- carried out the NI Quarterly Construction Enquiry and published the quarterly Index of Construction.

Children, Education and Skills

National Statistics

DE staff:

- undertook the 2010 /11 School Census, the 2009/10 School Leavers' Survey, and compilation of the 2010–2011 Teachers' database; and
- published statistical press releases on School Enrolment, School Leavers Survey, Pupil Attendance, School workforce, and Participation in Full-Time Education and Vocational Training by 16 and 17 year olds.

DEL staff:

- participated in a UK Statistics Authority Assessment of Higher Education Statistics;
- published details of qualifications gained by NI domiciled students on Higher Education courses in the UK and details of all students gaining qualifications at Higher Education Institutions in NI for the academic year 2009/10;
- published details of NI domiciled students on Higher Education courses in the UK & ROI and details of students on Higher Education courses in NI Institutions for the academic year 2009/10; and
- published details of the destinations of leavers from Higher Education who obtained qualifications in Northern Ireland Higher Education institutions and NI domiciled leavers obtaining qualifications in UK Higher Education institutions in the academic year 2008/09.

Other Official Statistics

DE staff:

- prepared statistics on Key Stage assessments, GCSEs and A Levels;
- published Statistical Press Releases on Year 12 and Year 14 performance; and
- published research reports and associated research briefings.

DEL staff:

- published statistical bulletins and factsheets detailing enrolments and achievements within Essential Skills;
- published a statistical bulletin detailing enrolments on Professional and Technical Courses in the NI Further Education Sector 2009/10 ;

CSU staff:

- carried out the Young Persons Behaviour and Attitudes Survey.

Crime and Justice

National Statistics

DOJ staff:

- published the 11th edition of 'Digest of Information on the Northern Ireland Criminal Justice System';
- published 'The Northern Ireland Prison Population in 2009'; and
- published 'Perceptions of Crime: Findings from the 2009/10 Northern Ireland Crime Survey' and 'Experience of Crime: Findings from the 2009/10 Northern Ireland Crime Survey'.

PSNI staff:

- published 2009/10 recorded crime statistics for Northern Ireland; and
- published 2009/10 security situation statistics for Northern Ireland.

Northern Ireland Court Service staff:

- participated in a UK Statistics Authority Assessment of NI Court Statistics;
- published Judicial Statistics 2009; and
- published the quarterly Mortgage Press Release.

CSU staff:

- carried out the 2010/11 Northern Ireland Crime Survey.

Other Official Statistics**DOJ staff:**

- in conjunction with academic and other NISRA colleagues, continued to foster co-operation between statisticians and researchers on an all-island basis;
- measured, monitored and reported data relating to the 2007 CSR Public Service Agreement Key Performance Indicators;
- continued work with colleagues across the criminal justice system to harmonise statistical categories prior to the introduction of the Causeway data sharing mechanism;
- published 'Experience of Drug Misuse: Findings from the 2008/09 Northern Ireland Crime Survey';
- published 'Views on Organised Crime: Findings from the January 2010 Northern Ireland Omnibus Survey'; and
- produced a report on findings from Sweep 2 of the Northern Ireland Victim and Witness Survey.

PSNI staff:

- published 2009/10 drug seizure statistics for Northern Ireland;
- published quarterly reports on police use of stop & search powers for Northern Ireland; and
- published 2009/10 PACE detention statistics for Northern Ireland.

Northern Ireland Court Service Staff:

- published quarterly bulletins: High Court Bulletin, County Court Bulletin, Crown Court Bulletin, Magistrates' Court Bulletin, Children Order Bulletin.

OPONI staff:

- reported on trends and patterns in complaints involving incivility;
- reported on levels of complainant satisfaction with the service provided by the Office;
- reported on public awareness and confidence in the police complaints system across Northern Ireland;
- reported on satisfaction levels of police officers subject of investigation;
- produced statistics and research sections of Police Ombudsman Annual Report;
- developed a benchmark on complainant satisfaction with the Garda Síochána Ombudsman Commission and the independent Police Complaints Commission; and
- provided each District Policing Partnership with annual statistical reports on trends and pattern in complaints and allegations.

NI Policing Board staff:

- undertook internal and external survey work as detailed in the Policing Board's Statistical and Research Strategy;
- commissioned external research and survey work on public perceptions of the Policing Board, the Police Service of Northern Ireland (PSNI), District Policing Partnerships (DPPs) and other policing-related issues;
- collected and interpreted statistical information to monitor performance indicators and targets contained in the Annual Policing Plan;
- monitored and reported complaints against the PSNI (collected by the Office of the Police Ombudsman for Northern Ireland – OPONI), statistics on the Use of Force and PACE/JSA stops and searches (collected by the PSNI) and statistics on the Independent Custody Visiting Scheme (operated by the Policing Board);
- provided statistical and research support to DPPs to enable them to monitor local policing performance and to carry out their public consultation exercises; and
- conducted survey work and collect statistical information to assist the Policing Board to monitor the effectiveness of DPPs.

Economy

National Statistics

DETI staff:

- published, in line with the pre-announced timetable, the quarterly Index of Production (IOP); and
- published, in line with the pre-announced timetable, the Facts and Figures from the

Interdepartmental Business register publication.

RREP staff:

- quality assured the Office of National Statistics (ONS) estimates of Northern Ireland's Gross Value Added (GVA), and Gross Disposable Household Income (GDHI) estimates released during the year; and
- contributed, through membership of the Technical Advisory Group, to ONS's ongoing development of an output based approach to estimating the UK Regional Accounts.

CSU staff:

- carried out the Family Resources Survey in NI; and
- carried out the Expenditure and Food Survey in NI.

Other Official Statistics

DETI staff:

- published, in line with the pre-announced timetable, the quarterly Index of Services (IOS).

LPS staff:

- developed and tested a Domestic House Price Index with a view to producing a future official statistics publication majoring on domestic property sales prices; and
- undertook further developments in executive management information systems to produce statistics on the key performance indicators for LPS Rating Directorate.

DHSSPS staff:

- completed the annual update of NI cost weighted activity index (CWAI) for inclusion in 2011 UK output

Government

Other Official Statistics

HRCS staff:

- undertook paybill modelling for the NICS;
- undertook equal pay reviews for public sector bodies;
- monitored sickness absence in the NICS;
- produced personnel statistics for the NICS; and
- undertook workforce planning for the NICS.

DMB staff:

- continued to update the Northern Ireland Neighbourhood Information Service website with detailed small area information from all data suppliers across all Official Statistics themes (with the exception of the 'Economy' theme).

Health and Social Care

National Statistics

DHSSPS staff:

- published Adult Community Statistics 2009/10;
- published Northern Ireland Care Leavers Aged 16-18 Statistical Bulletin 2009/10;
- published Children in Care in Northern Ireland Statistical Bulletin 2009;
- published Children Order Statistical Tables for Northern Ireland 2008/09 and 2009/10;
- published Children Order Statistical Trends for Northern Ireland 2008/09 and 2009/10;
- published Children Adopted from Care in Northern Ireland 2009/10;

- published quarterly information on Children on the Child Protection Register and Child Protection Referrals for Northern Ireland;
- completed the National Statistics consultation on the replacement of the KH03a inpatient activity aggregate return with data from the Hospital Inpatient System (HIS);
- published the 2009/10 Northern Ireland Inpatient Activity publication;
- published an annual statistical publication detailing all activity at Accident & Emergency Care Departments, including Attendances, Waiting Times, Ambulance response times, and Admissions to Hospitals via A&E as a result of Accidents in the Home;
- published annual statistics on Mental Health & Learning Disability Inpatient and Outpatient activity;
- published the annual statistical bulletin on persons injured as a result of fireworks during a 4 week period in October / November;
- published the 2009/10 Northern Ireland Outpatient Activity publication;
- published the quarterly Northern Ireland Waiting List Bulletin; and
- managed, and input to, a pre-assessment review of information on waiting times within Health and Social Care Trusts in NI.

DMB staff:

- published provisional headline mortality statistics for Northern Ireland 2010;
- published provisional statistics on the number of deaths registered with MRSA or Clostridium Difficile mentioned on the death certificate, 2010;

- published detailed statistics and research on the number of drug and alcohol related deaths in Northern Ireland 2009;
- published final statistics on the number of H1N1 influenza related deaths in Northern Ireland 2009;
- published statistics on healthy life expectancy in Northern Ireland 2001-2008; and
- published provisional headline maternity/fertility statistics for Northern Ireland 2010.

DSD staff:

- provided a comprehensive range of statistical publications on individual social security benefits including Disability Living Allowance, Attendance Allowance, Carers Allowance, Incapacity Benefit and Severe Disablement Allowance, Income Support and Jobseekers Allowance.

Other Official Statistics

DHSSPS staff:

- carried out an annual update of both regional and sub-regional indicators from the NI Health and Social Care Monitoring system;
- developed a dental patient charging system to be used in pilot evaluation sites;
- continued to support further enhancements to the GP and out-of-hours flu surveillance system as part of pandemic and seasonal influenza contingency planning;
- calculated 2011/12 Hospital, Community Health and Personal Social services allocation for Local Commissioning Groups;

- continued to publish Health and Social Care workforce data including quarterly Key Facts Bulletin, biannual Vacancy Report and annual Workforce Census;
- extracted and reported on latest GP quality and disease prevalence indicators, including GP patient survey results; publishing data in line with UK publication timetable;
- published Statistics from the NI Needle and Syringe Exchange Scheme: 2009/10;
- published Statistics from the NI Drug Misuse Database: 2009/10;
- published Statistics from the NI Substitute Prescribing Database: 2009/10;
- published Statistics from the NI Drug Addicts Index 2010;
- published Statistics for Smoking Cessation Services in NI: 2009/10;
- prepared set of standard and non-standard tables for submission to the European Monitoring Centre for Drugs and Drug Addiction;
- commissioned, managed and published a one-off research project in support of the New Strategic Direction for Alcohol and Drugs e.g. Social Costs of Alcohol Misuse in NI;
- published Survey of Home Care Service Users Northern Ireland 2009;
- published Domiciliary Care Services for Adults in Northern Ireland 2010;
- published findings from the Continuous Household Survey 2008/09 on Domiciliary Care;
- published information on Direct Payments quarterly; and
- provided information on DHSSPS PSA/ PfA targets.

Business Services Organisation (BSO) staff:

- worked with the Centre of Excellence for Public Health to use enhanced prescribing data to enable research into the prescribing of antidepressant, diabetes and obesity related drugs; and
- worked to enable ethically approved research using enhanced prescribing data through distinct linkage projects with the Northern Ireland Longitudinal Study (NILS).

NISRA staff on secondment to Northern Ireland Cancer Registry (NICR):

- continued to work with NICR statisticians and other staff to produce statistical information in the form of reports, research and responses to information requests with the objective of meeting the Registry's core objective to provide accurate, timely information on cancers occurring in the NI population for research, planning and education purposes.

DSD staff:

- provided statistical, research and consultancy support to policy colleagues in relation to the prevention and detection of benefit fraud within the main social security benefits;
- provided statistical consultancy and volumetric forecasts for use in Integrated Complementing System for Social Security Agency workload forecasts;
- facilitated the Customer First project team in conducting a SSA service review to include providing advice and analysis to help plan, schedule and implement the agreed option;
- facilitated the Employment and Support Allowance (ESA) project team by producing a series of forecasts for the

new benefit which was implemented in October 2008;

- provided information on the number of existing incapacity benefit customers who may be required to move onto ESA;
- assisted in the development and monitoring of the 2010/11 Benefit uptake programme. Completed the monitoring and evaluation of the 2009/10 benefit uptake programme; and
- evaluated the roll-out of Ballymena and Andersonstown Jobs and Benefits Offices.

CSU staff:

- carried out the National Diet and Nutrition survey in NI;
- carried out the NI Health Survey; and
- carried out a drug prevalence survey.

Labour Market

National Statistics

DETI staff:

- published, in line with the pre-announced timetable, the key monthly Labour Force Survey results, Claimant Count and Redundancy Statistics, the Quarterly Employee Jobs Survey, quarterly and special topic Labour Force Survey results, and the Annual Survey of Hours and Earnings results;
- implemented requirements from the Statistics Authority Assessment of Labour Market Statistics by the June 2010 deadline;
- introduced new 'working age' definition to Labour Market Statistics;
- managed consultants to deliver a fit for purpose functional specification for new survey processing system;

- managed delivery of contract to design and implement new survey system;
- quantified the effect of the introduction of a consistent IDBR population file on Census; and
- ensured that the sample element of the ABI is consistent with the sample element of the Census.

CSU staff:

- carried out the Labour Force survey in NI.

Other Official Statistics

DEL staff:

- published monthly statistics on Training and Employment Measures in Labour Market Report;
- published monthly headline vacancy statistics in Labour Market Report;
- published detailed statistics on vacancies notified to the Employment Service;
- published Steps to Work statistical bulletins; and
- published annual Workforce Development Forum Labour Market Profiles.

People and Places

National Statistics

CSU staff:

- carried out the Survey of Living conditions in NI; and
- carried out the Continuous Household Survey.
- conducted the Omnibus Survey.

DMB staff:

- produced two releases of the Northern Ireland Central Postcode Directory.

DSD staff:

- reported on the Family Resources Survey (FRS), Households Below Average Incomes and Urban Rural Report, based on 2008/2009 data; and
- published the Annual Housing Statistics Report.

Other Official Statistics

DCAL staff:

- published two statistical bulletins in respect of Ulster-Scots culture, heritage and language;
- published four statistical bulletins in respect of the Continuous Household Survey findings on The Arts, Museums, Public Libraries and Sport; and
- published two statistical digests on the PRONI and Museums.

DRD staff:

- provided statistical and research support to the updated Regional Development Strategy 2010.

DSD staff:

- carried out ad hoc analysis of the Family Resources survey in Northern Ireland;
- Published the Pensioners' Income Series Bulletin 2007/08 and the Individual Income Series Bulletin 2007/08;
- published the quarterly Housing Bulletins;
- produced baseline information to monitor the Neighbourhood Renewal Strategy;
- produced baseline information for the monitoring and evaluation of all new Urban Regeneration Projects;
- provided data support for Equality Impact Assessments (EQIAs);
- informed the development of new service delivery models including the

identification of service duplication across Belfast Regeneration Office areas;

- developed a research programme to inform gambling legislation; and
- provided data regarding physical regeneration in Development Offices.

Tourism Statistics Unit staff:

- published statistical occupancy bulletins (monthly and annual) on Hotel, Guesthouse and Bed & Breakfast establishments;
- published annual statistical occupancy report on self-catering establishments;
- published the annual statistical report on Visitor Numbers to Visitor Attractions; and
- produced required EU statistics on serviced accommodation occupancy.

Population

National Statistics

Census Office staff:

- completed the legislative process for the Census Order and Regulations;
- recruited and managed a temporary field-force of approaching 2,000 people;
- finalised procedures for the 2011 Census Coverage Survey and Census Quality survey;
- implemented a community liaison strategy with key groups to promote full coverage of the Census;
- commissioned and managed an advertising agency to promote the Census; and
- finalised arrangements for the enumeration of the 2011 Census, leading to Census Day on 27 March 2011.

DMB staff:

- published 2009 population estimates for Northern Ireland and Administrative Areas;
- published the statutory Annual Report of the Registrar General, 2009 including a detailed paper on population ageing;
- published four statutory Quarterly Reports of the Registrar General, 2010;
- published monthly births and deaths statistics for Northern Ireland;
- published Annual Press Release for Marriages, Civil Partnerships and Divorces registered in 2009;
- published Annual Press Release for Births registered in 2010;
- published Annual Press Release for Deaths registered in 2010;
- published the First Names Bulletin of most popular boys and girls names registered in 2009;
- published Annual Press Release for names of babies born in 2010;
- published 2008 based Household Projections for Northern Ireland and areas within Northern Ireland; and
- published 2008/9 migration statistics for Northern Ireland and areas within Northern Ireland.

Other Official Statistics

DMB staff:

- maintained, updated and developed the Northern Ireland Longitudinal Study (NILS) Database during the year and support the Virtual Micro-Laboratory in Northern Ireland giving access to survey micro-data held by the Office for National Statistics to bona-fide researchers in Northern Ireland.

- Continued engagement with relevant Statistics Advisory Groups to identify user needs in terms of gaps in demographic statistics in Northern Ireland.

Travel and Transport

National Statistics

DRD staff:

- provided input to the National Statistics Assessment of Northern Ireland transport statistics publications (Annual Northern Ireland Transport Statistics, Quarterly Road and Rail Transport Statistics and Travel Survey for Northern Ireland); and
- published the Annual Transport Statistics and 4 Quarterly bulletins.

PSNI staff:

- published the 2009/10 injury road traffic collision statistics for Northern Ireland; and
- published the 2009 calendar year injury road traffic collision statistics for Northern Ireland.

Other Official Statistics

DOE/DRD staff:

- analysed results and produce annual publications for Northern Ireland Seat Belt Survey 2010 and Northern Ireland Road Safety Monitor 2010;
- analysed information to monitor progress of the Northern Ireland Road Safety Strategy 2002-2012;
- provided statistical and research support as necessary during consultation for the formulation of a new NI Road Safety Strategy;
- provided statistical and research support to the Review of the Regional Transportation Strategy including the

provision of analysis and technical advice with regard to sustainable transport initiatives; and

- developed Travel Survey for Northern Ireland database and published new early headline report and subsequent in-depth report.

CSU staff:

- carried out the NI Travel Survey;
- carried out the NI Seatbelt Survey;
- carried out the International Passenger Survey in Northern Ireland; and
- carried out the Northern Ireland Passenger Survey.

Cross cutting topics - Equality and Diversity

National Statistics

OFMDFM staff:

- produced and published the Labour Force Survey Religion Report 2009.

DMB staff:

- published updated detailed measures of spatial deprivation at output area, electoral ward, district electoral area, Local Government District, Health and Social Services Trust and Assembly Area levels within Northern Ireland;
- published a final detailed report on the Northern Ireland Multiple Deprivation Measures 2010 research;
- undertook a series of public dissemination events for the Northern Ireland Multiple Deprivation Measures 2010 research;
- undertook a United Kingdom Statistics Authority National Statistics Assessment of the Northern Ireland Multiple Deprivation Measures 2010; and

- published recommendations for future small area deprivation research.

Other Official Statistics

OFMDFM staff:

- published an update of the Good Relations Indicators;
- published commissioned research on the experiences of Trans individuals reporting hate incidents;
- published a baseline report to monitor progress and impact of Lifetime Opportunities the NI Executive's anti-poverty and social inclusion strategy;
- completed and published commissioned research into the causes and consequences of child outcomes at age 5 through secondary analysis of the Millennium Cohort Study;
- completed and published commissioned research into the causes and consequences of child outcomes at age 7 through secondary analysis of the Millennium Cohort Study;
- published commissioned research on the display of flags and emblems;
- published commissioned research on measuring sectarian perceptions in housing enclaves;
- published commissioned research on progressing reconciliation; and
- lead the development of a framework to monitor minority ethnic/migrant people.

DMB staff:

- took forward plans for a major International Association of Official Statistics conference on Population Ageing in August 2011.

HRCS staff:

- undertook equality monitoring for the NICS.

RREP staff:

- continued to update the online Northern Ireland Abstract of Statistics; and
- updated and maintained the Equality website, including contributing towards the development of a new NISRA website.

Civil Registration

GRO staff:

- progressed the Civil Registration Bill through the Assembly in March 2011;
- progressed work on Birth & Death Regulations to implement the powers contained in the Civil Registration Bill;
- provided an enhanced Public Search Room facility in Oxford House by relocating the facility on the first floor and increasing the number of terminals for public use; and
- completed the scanning and data capture of all death registration records from 1864 to 1973 and at least half of the marriage records from 1845 to 2004.

CUSTOMERS

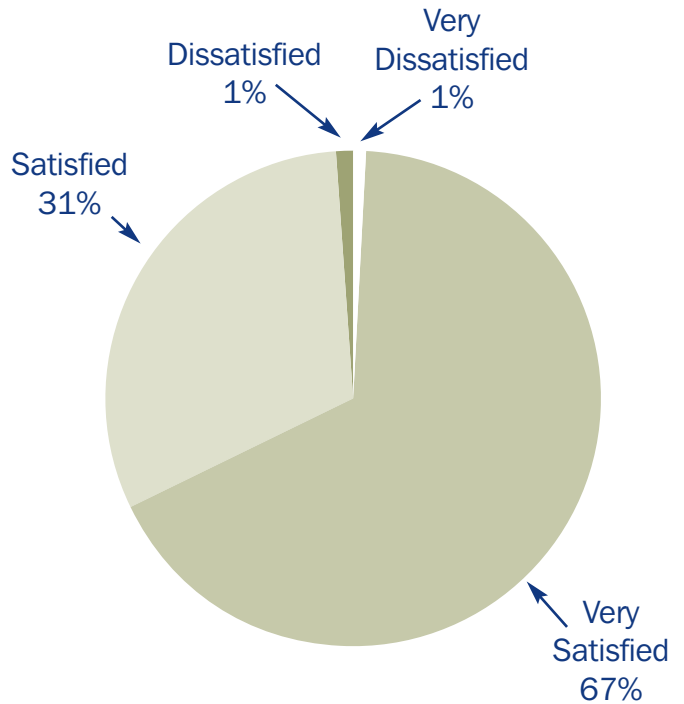
NISRA is committed to improving its service to customers, including other Northern Ireland Departments. This is managed and monitored through a series of Service Level Agreements and Concordats.

Customer Satisfaction

NISRA Customer Satisfaction Survey questionnaires were administered to key customers to ascertain whether Agency staff had delivered the service and products required to a satisfactory standard. The results of the survey showed that 98% of customers were satisfied with the service and products provided, with 67% reporting they were 'very satisfied'.

When customers were asked how the service they had received this year compared to that of the previous year, 24% reported an improved service from the previous year.

Figure 2: NISRA 2010 Customer Satisfaction Survey Results



MODERNISATION OF THE REGISTRATION SERVICE

Civil Registration Review

The *Civil Registration Act (Northern Ireland) 2011* was passed by the Northern Ireland Assembly on 21 March 2011. The legislation expands on the existing legislative framework to provide a registration service that will suit the needs and expectations of today's society. The key provisions of the Act are:

- Removal of geographic restrictions on where a birth or death may be registered;
- Increase in the timeframe for registration of a stillbirth from 3 to 12 months;
- Provision of commemorative certificates for memorable life events;
- Introduction of an abbreviated form of death certificate;
- Changes to procedures for making alterations to registration records;
- Electronic sharing of registration information with other government departments and external organizations; and
- Greater public access to civil registration records with eventual availability of historic records on the internet.

Digitisation of Registration Records

The General Register Office (GRO) has now completed the digitisation of all life event records dating back to 1845. All records were digitised and migrated to the GRO Registration system by March 2011, several weeks ahead of schedule.

The project took two years to complete with almost eight million records being digitised. The GRO Registration system can now provide for the first time a facility to produce all Northern Ireland certificates electronically.

The project has already achieved significant benefits including efficiency savings, an enhanced experience for GRO customers and will ultimately pave the way for future data sharing initiatives and a more accessible service for the General Public as well as contributing to the preservation of the historical registration records.

STATISTICS REFORM

Code of Practice for Official Statistics and Pre-release Access to Official Statistics Order (Northern Ireland) 2009

The UK Statistics Authority which was established on 1st April 2008 is an independent body operating at arm's length from government with a statutory objective to promote and safeguard the production and publication of official statistics that serve the public good. In order to preserve and enhance the integrity and levels of public confidence in official statistics arrangements were made for the provisions of the Statistics and Registration Service Act to extend to Northern Ireland to allow the UK Statistics Authority to operate here.

In January 2009 the UK Statistics Authority published a Code of Practice for Official Statistics, which builds on, and supersedes, the former National Statistics Code of Practice. NISRA is committed to complying with the principles of the UK Statistics Authority's Code of Practice. Compliance with the Code is a statutory requirement on bodies that produce statistics that have already been designated as National Statistics. During 2010/2011 NISRA continued to roll out guidance to help support the implementation of the Code of Practice in Northern Ireland and reduce the likelihood of breaches occurring.

The Code does not cover requirements in relation to 'pre-release'¹ access to official statistics. Pre-Release Access Orders provide

the rules and principles relating to the granting of such access. The Pre-Release Access to Official Statistics Order (Northern Ireland) 2009 was brought forward by the Minister of Finance and Personnel and came into operation on 1st April 2009. The Order sets out the rules and principles which govern the conditions under which Northern Ireland Ministers and others may receive access to Northern Ireland devolved statistics in their final form prior to publication and considerably tightens the previous rules governing such access. It brings Northern Ireland into line with the position as it pertains at UK level.

The DFP Minister, in bringing forward the legislation, made a commitment to the Northern Ireland Executive that the arrangements would be subject to review after the first year. This review was completed during 2010/11 and the final report was published in March 2011 and is available at the following link:

<http://www.nisra.gov.uk/aboutus/FINAL%20REPORT%20on%20PRE-RELEASE%20ORDER%20REVIEW.pdf>. No amendments to the current legislation were proposed as a result of the review.

The UK Statistics Authority will monitor compliance with the Order as part of their Assessment Programme. During 2010/11 a number of NISRA's National Statistics products were assessed for compliance with the Code of Practice, and all of those where an outcome was declared within the year were successfully accredited/reaccredited as National Statistics. These products were NI Looked After Children Statistics, Labour Market Statistics and Transport Statistics.

¹ Pre-release access is privileged access to statistical releases in their final form prior to being placed in the public domain. The purpose of such access to statistics ahead of their publication is to allow Ministers to respond to questions for their areas at the time of publication of statistics.

COMMUNICATION

Websites

During 2010/11, NISRA continued to disseminate information through its websites. An E- Dissemination strategy was adopted by the Board in May 2010. The main NISRA website went through a clean up exercise to archive historical content, update all information held and some new developments such as 2011 Census countdown.

The NISRA website continues to deliver access to the full range of NISRA statistics through links to NISRA branch sites in departments. Last year NISRA also commenced a review of all the websites as part of the NICS Web Consolidation Project, to redevelop the NISRA sub sites. This work will be developed further in 2011/12.

The main NISRA on-line vehicle for the delivery of statistics Northern Ireland Neighbourhood Information Services (NINIS) website went from strength to strength in 2010/11. To facilitate this volume of data and to allow for the 2011 Census results a new online NINIS data dissemination site was commissioned in 2010/11. The new website is due to go live by the end of 2011.

The internal staff website NISRAnet also continues to serve NISRA staff with a varied store of information and guidance documents, Human Resource updates and social network communication. The NISRA Facebook page went live on World Statistics Day in October 2010 and is proving a successful way to keep in touch with users. The NINIS system uses Twitter.

Agency Publications

The Agency has continued to disseminate official statistics and research findings through the publication of reports and press releases in both hard copy and electronic formats. Details of the Agency's research and statistical publications are set out in Annex 2.

INFORMATION MANAGEMENT

NISRA is an information-based business. The service it delivers to its customers, whether internal or external, depends on how well it can create and use information to aid decision-making and analysis, and thereby meet its business objectives. This information needs to be recorded and stored in a shared area that allows easy access.

Following the successful implementation of RecordsNI, the Agency has continued to use TRIM to store corporate electronic information in a single repository. This electronic document records management system enables staff to apply access controls on individual documents and it is being used by over 17,000 staff across the NICS. It makes up-to-date information instantly available and deals with the lifecycle of information, from the point of creation or receipt, through to its maintenance, use, final disposal or indefinite retention.

NISRA completed the Northern Ireland Data Protection Review - Third Assessment - October 2010 – Management Custodianship – Self Assessment

This covers all aspects of Data Protection within NISRA i.e. Legislation, Governance, Policies and Protocols, Contents and Records Management, Arrangements to prevent, detect and address fraud, Transfer of Information to Third Parties, Awareness and Training, Information Systems Integrity, Use and Protection of Media, Change Management, Continuity, Physical and Environmental Management and Complaints and Incidents. This process was audited by Internal Audit, who awarded NISRA a Validation of Data Protection Certificate - IA 21/10 in November 2010.

NISRA appointed 4 Information Asset Owners in September 2010. Their role is to understand what information is held, what is added and what is removed, how information is moved, and who has access and why. As a result they are able to understand and address risks to the information, and ensure that information is fully used within the law for the public good, and provide written input to the SIRO annually on the security and use of their asset.

HUMAN RESOURCES

NISRA continues to improve its business performance by having the right people in the right place at the right time, in line with business priorities.

This has been achieved through better people planning, more active career management, and the facilitation of staff moves for the benefit of the business and the individuals concerned. NISRA maintains a skilled and motivated workforce created through a culture of nurtured career development and well managed personal development plans. During 2010/2011 NISRA Human Resources:

- continued to develop its Vacancy Management Policy;
- carried out workforce planning surveys;
- carried out a training and development survey;
- held an Agency wide conference;
- organised and delivered in-house statistics training courses;
- delivered 10 lunch-time seminars;
- carried out a statistics placement student competition;
- carried out a staff survey and produced a staff engagement score;
- carried out a customer survey;
- took part in the DFP Quality Improvement Programme and produced an associated action plan; and
- implemented the majority of actions included in its Human Resource Strategy Action Plan.

TRAINING AND DEVELOPMENT

NISRA continues to meet the development needs of its staff through the delivery of their training requirements recorded in Personal Development Plans (PDPs), incorporating both generic courses, as supplied by the Centre for Applied Learning, and specific NISRA corporate development courses.

Corporate training

During 2010/11 the NISRA Staff Development Group sourced and organised the following corporate training courses, the majority of which were delivered in-house, by NISRA staff volunteers:

- Sampling Methods;
- SPSS Intermediate;
- Describing Data;
- Statistical Inference;
- ANOVA
- Regression Modelling;
- Geographic Information Systems (GIS) Awareness;
- GIS Workshops;
- Questionnaire Design.

Generic training

NISRA staff attended a variety of departmental generic training courses during 2010/11 which included:

- Running Small Projects;
- ILM level 5;
- Diversity;

- Health and Safety Awareness;
- Presentation Skills;
- Leading and Managing Change and
- Health and Safety Awareness

NISRA Staff Conference

The NISRA Conference took place on Monday 22nd November 2010 in Lagan Valley Island, Lisburn. The theme for the day was 'Applying Statistics – What next?'. A total of 250 NISRA staff attended. The plenary speakers, Philip McDonagh (Chair of the Statistics Advisory Committee), Andrew Garratt (RSS) and Alan Smith (ONS) were all very well received by the audience. The Census advertising film ended the morning plenary session.

A total of 20 parallel sessions were delivered by NISRA staff during the event with a wide variety of interesting topics. This was a good opportunity for information-sharing and for NISRA colleagues to showcase their own work.

The day ended with a talk by Sammy Wilson, MP, MLA on the UK spending review 2010 and focused on the outcomes for Northern Ireland.

Seminars

Ten lunchtime seminars were organised and delivered during the period covered by this report. The seminar topics and speakers were as follows:

- The Census 2011 – Robert Beatty;
- Biometricians and DARD - David Kilpatrick;
- Small Area Population Statistics - Dr Jos Ijpelaar and Dr Tony Dignan;
- Millennium Cohort Study - Alice Sullivan and Alan McClelland;
- GRO Digitisation Project - Noel McDonnell and Becci Riley;
- NILS Research Support Role - Michael Rosato, Fiona Johnston and Gemma Catney;
- Research Ethics – Use of data in research - Dr Siobhan McGrath Head of the ORECNI ;
- Disclosure seminar – Simon Compton, ONS
- Understanding Society (Joint event with ARK) – Jonathan Burton;
- Institute of Childcare Research - Dr Kathryn Higgins – QUB.

EMPLOYER SUPPORTED VOLUNTEER SCHEME

NISRA continued to support the Employer Supported Volunteer (ESV) Scheme throughout 2010/2011. ESV is organised by the Voluntary Service Bureau and aims to help organisations to contribute to their community by involving employees as volunteers to complete 'Challenges' for local voluntary and community organisations.

In 2010/2011 NISRA staff participated in the following events:

- Corporate Services arranged a charity event for the whole of NISRA organising The Apprentice style challenge at the Marie Curie charity shop, Belmont Road. This raised a total of £4600 and NISRA attained the prestigious Judges' Choice Award;
- HRCS offered labour services at Minnowburn, Lagan towpath for the National Trust;
- Jeans for Genes day was arranged in McAuley House by Corporate Services;
- CSU arranged a 'Bring a Pound to work' day for NSPCC (childline) and Cool FM's Cash for Kids;
- There were 175 boxes of chocolates donated by all NISRA staff, co-ordinated by Corporate Services for the charity Befrienders (dinner for the elderly from all areas of Belfast) and
- DMB provided labour at Murlough Bay for 'Be a Saint Day'.

HEALTH AND SAFETY

During 2010/11 there were 2 accidents recorded in the McAuley House accident book, both of which were reported to DFP personnel.

Two planned practice fire evacuations of McAuley House took place. Evacuation of all staff was completed satisfactorily.

General Risk Assessments for McAuley House are conducted on a regular basis.

CORPORATE GOVERNANCE

The Agency has developed its corporate governance arrangements and is fully committed to achieving compliance with HM Treasury requirements and any guidance issued by Accountability and Accountancy Services Division (AASD), within the prescribed timescales. The system of internal control in NISRA is based on an ongoing process that identifies the principal risks on the achievement of Agency and Departmental policies, aims and objectives. It is designed to evaluate the nature and extent of those risks and manage them efficiently, effectively and economically.

NISRA's Corporate Governance includes:

- Business planning;
- Risk management;
- The Audit and Risk Committee;
- Audits – internal and external;
- A Statement on Internal Control;
- Stewardship Statements; and
- Fraud and Whistleblowing policies.

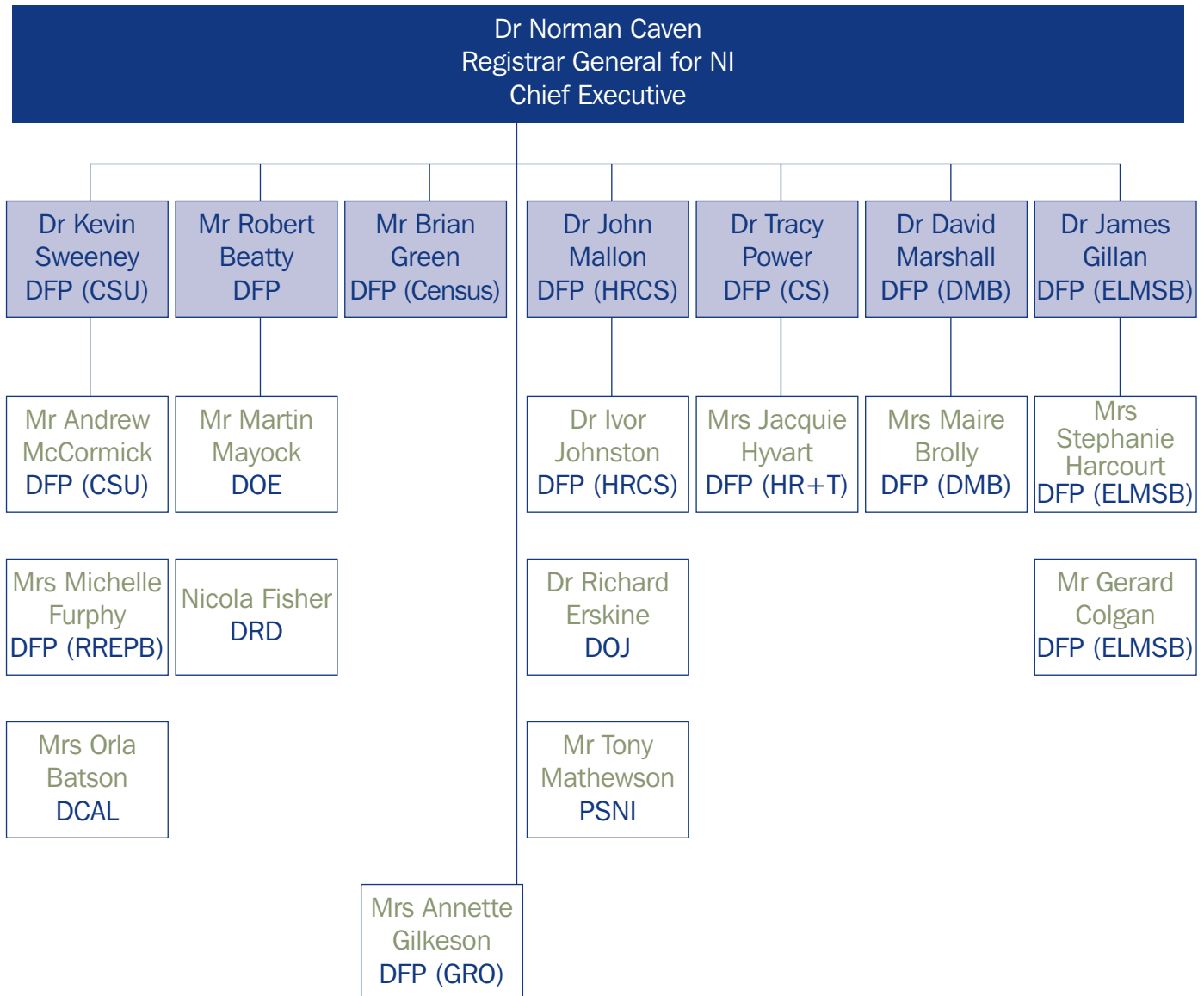
FUTURE DEVELOPMENTS

Major areas for NISRA in the next couple of years will be:

- Analysing and publishing the results of the 2011 Census;
- Considering options for the future in terms of the UK Beyond 2011 project;
- The continuing roll out of Statistics Reform and the UK Statistics Authority Assessment process against the Code of Practice for Official Statistics;
- The development of a new Northern Ireland Geography;
- The updating of the NISRA website to improve e-dissemination;
- The co-ordination of business and social surveys now that both are housed within DFP;
- Continuing to provide a high quality service to Government and other customers in a climate of increasing resource pressures and likely budget cuts; and
- The development of a central methodology unit providing on-going professional training and methodological support to statisticians.

ANNEX 1:

NISRA MANAGEMENT ORGANISATIONAL CHART (31ST MARCH 2011)



Agency Board



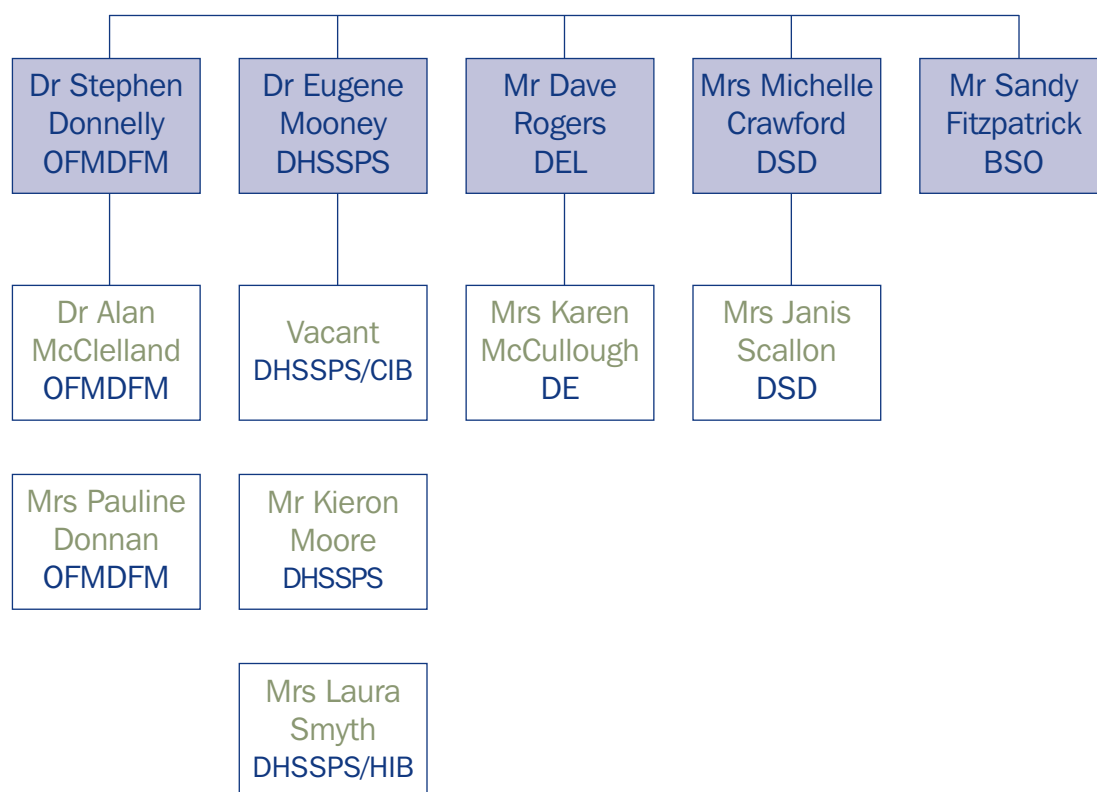
NISRA Senior Management Forum



ANNEX 1:

NISRA MANAGEMENT ORGANISATIONAL CHART (31ST MARCH 2011)

Dr Norman Caven
Registrar General for NI
Chief Executive



ANNEX 2: NISRA RESEARCH & STATISTICAL PUBLICATIONS 2010/11

DEL

Vacancies: Statistics 2007 to 2010 (August 2010) (DEL)

Labour Market Bulletin – Issue No23 (March 2011) (DEL)

Labour Market Profiles of Workforce Development Forum Areas (March 2011) (DEL)

Steps to Work Statistical Bulletin (March 2011) (DEL)

Essential Skills Module Omnibus Survey (March 2011) (DEL)

Research Report – Essential Skills Student Survey November 2010 (March 2011) (DEL)

Enrolments of Professional and Technical Courses in the Northern Ireland Further Education Sector (Monthly publication) (DEL)

Essential Skills Enrolments and Outcomes – Bulletin (December 2010) (DEL)

Essential Skills Enrolments – Factsheet (August 2010) (DEL)

Essential Skills Qualifications (Monthly publication) (DEL)

Higher Education Age Participation Index for Northern Ireland 1989/90 to 2008/09 (August 2010) (DEL)

Destinations of Leavers from UK Higher Education Institutions: Northern Ireland Analysis 2008/09 (August 2010) (DEL)

Higher Education Fact Sheets (June 2010) (DEL)

Enrolments at UK Higher Education Institutions: Northern Ireland Analysis 2009/10 (February 2011) (DEL)

Participation in Full-Time Education and Vocational Training by 16 and 17 Year Olds in Northern Ireland 2009/10 (joint publication with DE) (November 2010) (DEL)

Essential Skills - Public Service Agreement (PSA) 2 Indicator 4 (Monthly from July 2010) (DEL)

Qualifications gained at UK Higher Education Institutions: Northern Ireland analysis 2009/10 (February 2011) (DEL)

HE Performance Indicators: Northern Ireland Analysis 2009/10 (March 2011) (DEL)

DSD

Carer's Allowance Summary Statistics (April, July, Oct 2010, Jan 2011) (DSD)

Incapacity Benefit and Severe Disablement Allowance Summary Statistics (April, July, Oct 2010, Jan 2011) (DSD)

Northern Ireland Client Group Analysis (May, August, Nov 2010, Feb 2011) (DSD)

Northern Ireland Social Security Statistics Bulletin (May, August, Nov 2010, Feb 2011) (DSD)

Income Support Summary Statistics (May, August, Nov 2010, Feb 2011) (DSD)

State Pension Credit Summary Statistics (May, August, Nov 2010, Feb 2011) (DSD)

Jobseeker's Allowance Summary Statistics (May, August, Nov 2010, Feb 2011) (DSD)

State Pension Summary Statistics (May 2010, Nov 2010) (DSD)

Northern Ireland Housing Bulletin (April, July, Oct 2010, Jan 2011) (DSD)

Attendance Allowance Summary Statistics (June, Sept 2010) (DSD)

Disability Living Allowance Summary Statistics (June, Sept 2010) (DSD)

Households Below Average Income, Northern Ireland Report 2008/09 (Aug 2010) (DSD)

Family Resources Survey, Northern Ireland Report 2008/09 (Aug 2010) (DSD)

Northern Ireland Housing Statistics 2009/2010 (Oct 2010) (DSD)

Statistical First Release: Northern Ireland Gambling Prevalence Survey (Dec 2010) (DSD)

DFP (DMB)

Northern Ireland Multiple Deprivation Measure (NIMDM) (May 2010) (DMB)

Small Area Population Estimates (May 2010) (DMB)

2008-based sub-national population projections (May 2010) (DMB)

Drug Related Deaths and Deaths due to Drug Misuse Registered in Northern Ireland (1998-2008) (May 2010) (DMB)

Deaths Registered in Northern Ireland with Clostridium Difficile Mentioned on the Death Certificate (2001-2009) (May 2010) (DMB)

Deaths Registered in Northern Ireland with Methicillin Resistant Staphylococcus Aureus (MRSA) Mentioned on the Death Certificate (1999-2009) (May 2010) (DMB)

Marriages, Divorces and Civil Partnerships in Northern Ireland 2009 (June 2010) (DMB)

Population and Migration Estimates (June 2010) (DMB)

Registrar General Quarterly Report, Quarter 1-4 (June, Sept, Dec 2010, Mar 2011) (DMB)

2009 First Names Bulletin (August 2010) (DMB)

2008-based household projections (August 2010) (DMB)

Population Estimates for Persons aged 85 and over, Northern Ireland 2002-2009 (September 2010) (DMB)

Annual Report of the Registrar General 2009 (November 2010) (DMB)

Migration Statistics for Northern Ireland 2009 (November 2010) (DMB)

Alcohol Related Deaths Registered in Northern Ireland (1999-2009) (December 2010) (DMB)

Drug Related Deaths and Deaths due to Drug Misuse Registered in Northern Ireland (1999-2009) (December 2010) (DMB)

Popular First Names Press Release 2010 (December 2010) (DMB)

DRD

NI Road and Rail Transport Statistics Bulletin (June, October 2010, March 2011) (DRD)

Travel Survey for Northern Ireland Headline Report 2007-2009 (June 2010) (DRD)

NI Transport Statistics 2009-10 (September 2010) (DRD)

The Travel Survey for Northern Ireland In-depth Report 2007-2009 (January 2011) (DRD)

The Public Perception of Safety on Public Transport Report (March 2011) (DRD)

DFP (HRCS)

Equality Statistics for the Northern Ireland Civil Service 2010 (June 2010) (HRCS DFP)

Analysis of Sickness Absence in the Northern Ireland Departments 2009/10: Headline Results (November 2010) (HRCS DFP)

NISRA Occasional Paper No 31 – The impact on survey results of conducting a survey by Telephone versus Online: A Case Study from the Autumn 2009 NICS Staff attitudes Survey. (HRCS DFP)

AccessNI Customer Survey 2010 (June 2010) (HRCS DFP)

Personnel Statistics for the 11 Northern Ireland Departments 2009/10 (October 2010) (HRCS DFP)

DOE

Northern Ireland Municipal Waste Management Statistics (April, July, Oct 2010, Jan 2011) (DOE)

The Northern Ireland Seat Belt Survey 2010 (July 2010) (DOE)

Northern Ireland Greenhouse Gas Inventory (Sept 2010) (DOE)

Northern Ireland Drink Driving Reconviction Analysis of those Referred onto a Course for Drink Driving Offenders (2001-2009) (Sept 2010) (DOE)

The Northern Ireland Road Safety Monitor 2010 (October 2010) (DOE)

NI Municipal Waste Management Statistics, Annual Report 2009/10 (Dec 2010) (DOE)

Northern Ireland Environmental Statistics Report 2011 (Jan 2011)

Development Management Statistics 2009/10 Annual Statistical Bulletin (July 2010)

Development Management Statistics 2010/11 Quarterly Statistical Bulletin (September, December 2010, March 2011)

DETI

The Northern Ireland Index of Services (IOS) (Q4 2009) (April 2010) (DETI)

The Northern Ireland Index of Services (IOS) (Q1-Q4 2010) (DETI)

The Northern Ireland Research & Development (R&D 2009) Survey (December 2010) (DETI)

The Northern Ireland Index of Production (IOP) (Q4 2009) (April 2010) (DETI)

The Northern Ireland Index of Production (IOP) (Q1-Q4 2010) (DETI)

The 2009/10 Manufacturing Sales and Exports Report (December 2010) (DETI)

The 2009 Northern Ireland Annual Business Inquiry (Experimental) Report (December 2010) (DETI)

Northern Ireland Annual Survey of Hours and Earnings (ASHE) – (December 2010) (DETI)

The 2009 Exporting Northern Ireland Services Study (March 2011) (DETI)

The Northern Ireland Quarterly Employment Survey (QES) (June, September, December 2010, March 2011) (DETI)

The Labour Market Report (monthly from April 2010 – March 2011) (DETI)

Northern Ireland Labour Market Report/Quarterly LFS (August 2010) (DETI)

Labour Force Survey – Quarterly Supplement (May, August, November 2010, February 2011) (DETI)

Labour Force Survey – Local Area Database (December 2010) (DETI)

Women in Northern Ireland (September 2010) (DETI)

DCAL

Experience of Sport and Physical Activity in Northern Ireland (May 2010) (DCAL)

Experience of the Arts in Northern Ireland (June 2010, February 2011) (DCAL)

Experience of Library Usage in Northern Ireland (June 2010, March 2011) (DCAL)

Experience of Museums in Northern Ireland (June 2010, March 2011) (DCAL)

Public Views on Ulster-Scots Culture, Heritage and Language (July 2010) (DCAL)

Public Views on Ulster-Scots Culture, Heritage and Language – Secondary Analysis (August 2010) (DCAL)

Digest of Statistics for the Public Record Office of Northern Ireland (November 2010) (DCAL)

Experience of Sport in Northern Ireland (February 2011) (DCAL)

Digest of Statistics for Museums in Northern Ireland (March 2011) (DCAL)

NICtS

Mortgage Press Release (May/August/November 2010, February 2011) (NICtS)

Crown Court Bulletin (May/August/November 2010, February 2011) (NICtS)

Magistrates' Courts Bulletin (May/August/November 2010, February 2011) (NICtS)

High Court Bulletin (May/August/November 2010, February 2011) (NICtS)

County Court Bulletin (May/August/November 2010, February 2011) (NICtS)

Children Order Bulletin (May/August/February 2011) (NICtS)

Judicial Statistics 2009 (NICtS)

DFP (CSU)

Quarterly Northern Ireland Construction Bulletin (April 2010, August 2010, October 2010, January 2011) (CSU)

Northern Ireland Continuous Household Survey (July 2010, September 2010) (CSU)

DFP (CS)

NISRA Annual Report & Accounts 2009/10 (Sept 2010) (Corporate Services DFP)

Public awareness of and confidence in Official Statistics in Northern Ireland – Findings from the NISRA Omnibus Survey 2010 (November 2010) (Corporate Services DFP)

Statistical Surveys of Businesses carried out by Northern Ireland Departments during 2008 (February 2010) (Corporate Services DFP)

One-year review of the operation of the 'Pre-release Access to Official Statistics' legislation in Northern Ireland (March 2011) (Corporate Services DFP)

DHSSPS

Northern Ireland Cancer Waiting Times Bulletin (April/June/Sept 2010 Jan 2011) (DHSSPS)

Children Order Statistical Tables 2008/09 (April 2010) (DHSSPS)

Children Order Statistical Bulletin 2008/09 (April 2010) (DHSSPS)

Northern Ireland Emergency Care Waiting Times (monthly April 2010 – March 2011) (DHSSPS)

Northern Ireland Waiting List Bulletin (June/September/December 2010) (DHSSPS)

Hearing Aid Assessments and Re-assessments (quarter ending 31 March 2010) (June 2010) (DHSSPS)

Children in Care in Northern Ireland Statistical Bulletin 2009 (June 2010) (DHSSPS)

The results of the GP Patient Survey 2009/10 (June 2010) (DHSSPS)

Children Order Child Protection and Referral Statistics 2010 (July, November 2010, February 2011) (DHSSPS)

Continuous Household Survey 2008/09 Domiciliary Care Module (July 2010) (DHSSPS)

Northern Ireland Hospital Statistics: Emergency Care (2009/2010) (August 2010) (DHSSPS)

Northern Ireland Hospital Statistics: Mental Health & Learning Disability (2009/2010) (August 2010) (DHSSPS)

Northern Ireland Hospital Statistics: Inpatient and Day Case Activity Statistics 2009/10 (August 2010) (DHSSPS)

Northern Ireland Hospital Statistics: Outpatient Activity 2009/10 (August 2010) (DHSSPS)

Adult Community Statistics, 1st April 2009 – 31st March 2010 (October 2010) (DHSSPS)

Quality & Outcomes Framework (QOF) General Medical Services Contract in Northern Ireland (DHSSPS)

Episode Base Acute Hospital Inpatient and Day Case Activity: 2009/10 (October 2010) (DHSSPS)

Northern Ireland Fireworks Injuries (2010) (December 2010) (DHSSPS)

Children Adopted from Care in Northern Ireland (February 2011) (DHSSPS)

Domiciliary Care Services for Adults in Northern Ireland 2010 (February 2011) (DHSSPS)

Northern Ireland Care Leavers Aged 16-18 (2009/10) (March 2011) (DHSSPS)

Northern Ireland Care Leavers Aged 19 (2009/10) (March 2011) (DHSSPS)

Life Expectancy Decomposition – An overview of changes in Northern Ireland life expectancy 2001-03 and 2006-08 (2011) (DHSSPS)

Northern Ireland Health and Social Care Inequalities Monitoring System – Sub-regional Inequalities – Trusts (July 2010) (DHSSPS)

Northern Ireland Inpatient Waiting List publication – QE December 2010 (March 2011) (DHSSPS)

Northern Ireland Outpatient Waiting List publication – QE December 2010 (March 2011) (DHSSPS)

Northern Ireland Diagnostic Waiting List publication – QE December 2010 (March 2011) (DHSSPS)

Census of Drug and Alcohol Treatment Services in Northern Ireland: 1st March 2010 (June 2010) (DHSSPS)

Statistics from the Northern Ireland Needle and Syringe Exchange Scheme: 1 April 2009-31 March 2010 (June 2010) (DHSSPS)

Social Costs of Alcohol Misuses in Northern Ireland for 2008/09 (June 2010) (DHSSPS)

Statistics on Smoking Cessation Services in Northern Ireland: 2009/2010 (September 2010) (DHSSPS)

Statistics from the Northern Ireland Substitute Prescribing Database: 31 March 2010 (September 2010) (DHSSPS)

Statistics from the Northern Ireland Drug Misuse Database: 1 April 2009-31 March 2010 (October 2010) (DHSSPS)

Statistics from the Northern Ireland Drug Addicts Index 2010 (March 2011) (DHSSPS)

Northern Ireland Health & Social Care Workforce Census March 2010 (December 2010) (DHSSPS)

Health & Social Care Key Facts Workforce Bulletin. (May, August, November 2010, February 2011) (DHSSPS)

Publication of the bi-annual Health & Social Care Workforce Vacancies survey as at March, September 2010 (August 2010, January 2011) (DHSSPS)

Dental Earnings & Expenses, Northern Ireland, 2008/09 – Experimental Statistics (October 2010) (DHSSPS)

Dental Working Hours Report – Northern Ireland 2008/09 & 2009/10 – Experimental Statistics (October 2010) (DHSSPS)

NITB/TSB

Visitor Attraction Survey 2009 (June 2010) (NITB)

Self-Catering Occupancy Survey 2009 (June 2010) (NITB)

Monthly Hotel, Guesthouse and Bed & Breakfast Occupancy (from March 2011) (TSB)

Hotel, Guesthouse and Bed & Breakfast Occupancy Survey 2010 (March 2011) (TSB)

Policing Board

District Policing Partnership (DPP) Public Consultation Survey (August 2010) (NIPB)

Public Perceptions of the Police, DPPs and the Northern Ireland Policing Board: Report based on the Northern Ireland Policing Board module of the September 2010 Omnibus Survey (December 2010) (NIPB)

DE

Participation in Full-time Education and Vocational Training by 16 and 17 Year Olds in Northern Ireland 2009/10 (Joint publication with DEL) (November 2010) (DE)

Enrolments at grant-aided primary and post-primary schools 2010/11 – basic statistics (December 2010) (DE)

Enrolments at schools and in funded pre-school education in Northern Ireland 2010/11 (revised) (March 2010) (DE)

Pupil Teacher Ratios and teacher workforce statistics in Grant Aided Schools in Northern Ireland 2009/10 (revised) (August 2010) (DE)

Qualifications and Destinations of Northern Ireland School Leavers 2008/09 (May 2010) (DE)

Year 12 and Year 14 Examination Performance at post primary schools in Northern Ireland 2009/10 (November 2010) (DE)

OFMDFM

The consequences at age 7 of early childhood disadvantage in Northern Ireland and Great Britain (December 2010) (OFMDFM)

Labour Force Survey Religion Report 2009 (November 2010) (OFMDFM)

Lifetime Opportunities Monitoring Framework – Baseline Report (October 2010) (OFMDFM)

The Consequences of Childhood Disadvantage in Northern Ireland (June 2010) (OFMDFM)

“The Luck of the Draw” A Report on the Experiences of Trans Individuals Reporting Hate Incidents in Northern Ireland (May 2010) (OFMDFM)

DOJ

Experience of Drug Misuse: Findings from the 2008/09 Northern Ireland Crime Survey (May 2010) (DOJ)

Perceptions of Policing, Justice and Organised Crime: Findings from the 2009/10 Northern Ireland Crime Survey (December 2010) (DOJ)

Experience of Crime: Findings from 2009/10 Northern Ireland Crime Survey (December 2010) (DOJ)

Perceptions of Crime: Findings from 2009/10 Northern Ireland Crime Survey (March 2011) (DOJ)

The Northern Ireland Prison Population in 2009 (June 2010) (DOJ)

OPONI

An analysis of Incivility Complaints (June 2010) (OPONI)

Complainant Satisfaction Report (November 2010) (OPONI)

Developments in police complaints – Ten years on (November 2010) (OPONI)

Equality Monitoring Report (October 2010) (OPONI)

Police Officer Satisfaction Report (August 2010) (OPONI)

Public Awareness of the System for Complaints Against the Police in NI 2010 (June 2010) (OPONI)

GLOSSARY

ABI	Annual Business Inquiry
AB	Agency Board
ARK	Access Research Knowledge
BSO	Business Services Organisation
CAL	Centre for Applied Learning
C&AG	Comptroller and Auditor General for Northern Ireland
CPD	Central Postcode Directory
CSP	Civil Service Pension
CSU	Central Survey Unit
CWAI	Cost Weighted Activity Index
DARD	Department of Agriculture and Rural Development
DCAL	Department of Culture, Arts and Leisure
DDRI	Disclosure of Deaths Registration Information
DE	Department of Education
DEFRA	Department for Environment, Food and Rural Affairs
DETI	Department of Enterprise, Trade and Investment
DEL	Department for Employment and Learning
DFP	Department of Finance and Personnel
DHSSPS	Department of Health, Social Services and Public Safety
DMB	Demography and Methodology Branch
DOE	Department of the Environment
DPPs	District Policing Partnerships
DRD	Department for Rural Development
DSD	Department for Social Development
EQIA	Equality Impact Assessment
ERINI	Economic Research Institute Northern Ireland

ESA	Employment and Support Allowance
ESV	Employer Supported Volunteering
EU	European Union
FRS	Family Resources Survey
GIS	Geographic Information System
GRO	General Register Office
GVA	Gross Value Added
HR	Human Resources
HR + T	Human Resources and Training
HRCS	Human Resource Consultancy Services
HSC	Health and Social Care
IDBR	Inter-Departmental Business Register
IFRS	International Financial Reporting Standards
IOP	Index of Production
JSA	Justice and Security Act
IOS	Index of Services
LEARS	Local Electoral Administration and Registration Services (Scotland) Act 2006
LPS	Land and Property Service
MB	Management Board
MRSA	Methicillin-Resistant Staphylococcus Aureus
NI	Northern Ireland
NICS	Northern Ireland Civil Service
NIO	Northern Ireland Office
NIPS	Northern Ireland Passenger Survey
NINIS	Northern Ireland Neighbourhood Information Service
NISRA	Northern Ireland Statistics and Research Agency

NITB	Northern Ireland Tourist Board
NS	National Statistics
OFMDFM	Office of First Minister and Deputy First Minister
ONS	Office for National Statistics
OPONI	Office of the Police Ombudsmans for Northern Ireland
PACE	Police and Criminal Evidence
PDP	Personal Development Plan
PPS	Public Prosecution Service
PSNI	Police Service of Northern Ireland
QES	Quarterly Employment Survey
QIF	Quality Improvement Fund
RIA	Regulatory Impact Assessment
RREP	Regional Reporting and EU Programmes Branch
SAC	Statistics Advisory Committee
SCS	Senior Civil Service
SIC	Standard Industrial Classification
SLA	Service Level Agreement
SMF	Senior Managers' Forum
SSA	Social Security Agency
YBAS	Young Persons Behaviour and Attitudes Survey

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STATEMENT OF AGENCY'S AND CHIEF EXECUTIVE'S RESPONSIBILITIES

Under Section 11(2) of the Government Resources and Accounts Act (Northern Ireland) 2001, the Department of Finance and Personnel have directed the Northern Ireland Statistics and Research Agency to prepare a statement of accounts for each financial year in the form and on the basis set out in the accounts direction. The accounts are prepared on an accruals basis and must give a true and fair view of the Agency's state of affairs at the end of the year and of its income and expenditure, changes in taxpayers' equity and cash flows for the financial year.

In preparing the accounts the Agency is required to:

- observe the accounts direction issued by the Department of Finance and Personnel, including the relevant accounting and disclosure requirements, and apply suitable accounting policies on a consistent basis;
- make judgments and estimates on a reasonable basis;
- state whether applicable accounting standards as set out in Financial Reporting Manual (FReM) have been followed, and disclose and explain any material departures in the financial statements; and

- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the Agency will continue in business.

The Accounting Officer for the Department of Finance and Personnel has appointed the Chief Executive of Northern Ireland Statistics and Research Agency as the Accounting Officer for the Agency. The Chief Executive's relevant responsibilities as Accounting Officer, including his responsibility for the propriety and regularity of the public finances for which he is answerable and for the keeping of proper records, are set out in chapter 3 (Accounting Officers) *Managing Public Money Northern Ireland* issued by the Department of Finance and Personnel.



T.N. CAVEN

Accounting Officer, Registrar General and Chief Executive

24 June 2011

STATEMENT ON INTERNAL CONTROL

Scope of Responsibility

As Accounting Officer, I have responsibility for maintaining a sound system of internal control that supports the achievement of the Northern Ireland Statistics and Research Agency's policies, aims and objectives, whilst safeguarding the public funds and departmental assets for which I am personally responsible, in accordance with the responsibilities assigned to me in Managing Public Money Northern Ireland.

NISRA is an executive Agency within the Department of Finance and Personnel and as such consults and takes direction from the departmental Minister. I report to the Minister about major issues affecting the Agency including actual and potential risks.

Twice a year I provide the Departmental Accounting Officer with a written statement (Stewardship Statement) that risks remain appropriate and that controls identified are adequate, effective and have operated throughout the period.

The Purpose of the System of Internal Control

The system of internal control is designed to manage risk to a reasonable level rather than eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of the Agency's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in

place in the Agency for the year ended 31 March 2011 and up to the date of approval of the annual report and accounts, and accords with DFP guidance.

Capacity to Handle Risk

I, as Accounting Officer, recognise the importance of managing risks effectively and take the lead in the continued development of a risk management framework. The Agency has identified all significant risks to its business and has developed a NISRA Risk Register. The Risk Register complements the Agency's Corporate Plan, Business Plan and financial management, and together these provide the systems to manage the Agency's resources whilst minimising the risks to achieving business outputs.

The Risk Register is managed in the first instance by the Agency Board (AB), which reviews actions and considers appropriate future actions. Each AB member is responsible for managing risks within their areas of responsibility and provide assurance to me that risks are being actively managed and minimised. This involves close liaison with respective Heads of Branches. In line with DFP guidance, NISRA continues to include appropriate assurances in subsequent Annual Report and Accounts publications.

The Risk and Control Framework

I subscribe to the process leading to the production of the Statement on Internal Control that is an annual hierarchical stewardship reporting arrangement. This is a bottom-up process and key risk owners, as identified in Risk Control Frameworks, provide a written statement (Stewardship Statement) that risks remain appropriate and that controls identified are adequate, effective and have operated throughout the period. Risk owners are required to highlight areas where deficiencies are possible or breakdowns in control have actually occurred.

An Audit and Risk Committee is established consisting of members of the NISRA Senior Management Group. In 2010/11 NISRA appointed an independent member Stephen Hodgkinson to the board.

For the period this Statement on Internal Control covers, risks identified in relation to key business targets (Ministerial and Chief Executive) were monitored and reported on using the DFP Departmental Corporate Performance application. Key business risks identified were in relation to:

- Failure to maintain or improve customer service;
- Failure to comply with the National Statistics Code of Practice;
- Failure to progress the GRO digitization project, and
- Failure to advance preparation for the 2011 Census.

The risk owner was identified for each risk and an evaluation carried out of how the risk was currently being managed, the effectiveness of those controls and what additional actions were required to fully manage it. Risks were assessed for degree of impact (on a scale from minor to catastrophic) and likelihood of occurrence (on a scale from unlikely to almost certain). Risks were formally reviewed during the year by the Audit & Risk Committee.

Review of Effectiveness

As Accounting Officer, I have responsibility for reviewing the effectiveness of the system of internal control. My review of the effectiveness of the system of internal control is informed by the work of the internal auditors and the executive managers within the Agency who have responsibility for the development and maintenance of the internal control framework, and comments made by the external auditors in their management letter and other reports. I have been advised on the implications, of the result of his review of the effectiveness of the

system of internal control by the Senior Management Group and the Audit and Risk Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

The purpose of the Audit and Risk Committee is to manage and direct the risk management process and enable assurances to be provided. The Committee has responsibility for assessing the adequacy of audit arrangements (internal and external) and assessing the implications of assurances provided in respect of risk and control across the Agency. The committee met twice in 2010/11.

As Chief Executive I provide the Committee with a mid-year and end-year Stewardship Statement for 2010/11 which covers the review of the Agency Risk Register and the adequacy of risk management and internal control within the Agency.

The remit of the Committee includes due consideration of the adequacy of risk management and internal control. The Committee focuses on the NISRA Business Risk Register. At each meeting written reports are submitted by each member providing a balanced assessment of the system of control utilised to manage the risks for which they are directly responsible. Any significant control failings or weaknesses identified are discussed, including the impact that they have had, could have had, or may have and the actions being taken to rectify them. Other Committee members and attendees provide the challenge function. In general, the range of issues that are considered include:

- Have any new significant risks been identified?
- Are risks previously identified still acceptable?
- Do risks need to be promoted or relegated in the NISRA Risk Register or the DFP Corporate Risk Register?

- Do control strategies need to be changed?
- Do amendments need to be made to procedures?
- Is additional monitoring of the system required?
- Are the communication channels throughout NISRA effective, or do amendments need to be made?

In addition, the Committee is responsible for reviewing:

- The mechanisms for the assessment and management of risk;
- The planned activity of internal audit;
- The results of internal audit activity;
- The planned activity of external audit;
- The results of external audit activity;
- Adequacy of management response to issues identified by audit;
- The arrangements made for co-operation between internal audit, external audit and other review bodies; and
- Activity assurances relating to the corporate governance requirements for NISRA.

DFP Internal Audit has provided an Audit Report and Opinion for the year 2010/11. The report provides an opinion on the systems of internal control operating within the Agency;

and details of work completed by Internal Audit within the Agency during the 2010/11 year. Based on the work conducted Internal Audit was satisfied that, overall, a satisfactory level of assurance can be placed on the Agency's internal control systems for the period. A plan to address weaknesses identified by Internal Audit is in place.

Information Management

All personal information within the Agency is managed in accordance with the Department of Finance and Personnel's Data Protection Policy Statement. The Agency is fully committed to complying with the eight principles of the Data Protection Act 1998. General data protection awareness has been provided to all staff via a mandatory online training package. In addition, further Data Protect awareness guidance was delivered to staff working in key areas.

Significant Internal Control Issues

Internal audit completed assignments during 2010/11 and provided overall satisfactory assurance to the Agency.



T.N. CAVEN

Accounting Officer, Registrar General and Chief Executive
24 June 2011

NORTHERN IRELAND STATISTICS AND RESEARCH AGENCY

THE CERTIFICATE AND REPORT OF THE COMPTROLLER AND AUDITOR GENERAL TO THE NORTHERN IRELAND ASSEMBLY

I certify that I have audited the financial statements of the Northern Ireland Statistics and Research Agency for the year ended 31st March 2011 under the Government Resources and Accounts Act (Northern Ireland) 2001. These comprise the Statement of Comprehensive Net Expenditure, the Statement of Financial Position, the Statement of Cash Flows, the Statement of Changes in Taxpayers' Equity and the related notes. These financial statements have been prepared under the accounting policies set out within them. I have also audited the information in the Remuneration Report that is described in that report as having been audited.

Respective responsibilities of the Chief Executive and auditor

As explained more fully in the Statement of Agency's and Chief Executive's Responsibilities, the Chief Executive is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. My responsibility is to audit the financial statements in accordance with the Government Resources and Accounts Act (Northern Ireland) 2001. I conducted my audit in accordance with International Standards on Auditing (UK and Ireland). Those standards require me and my staff to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Agency's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Agency; and the overall presentation of the financial statements. In addition I read all the financial and non-financial information in the Annual Report to identify material inconsistencies with the audited financial statements. If I become aware of any apparent material misstatements or inconsistencies I consider the implications for my certificate.

In addition, I am required to obtain evidence sufficient to give reasonable assurance that the expenditure and income reported in the financial statements have been applied to the purposes intended by the Assembly and the financial transactions conform to the authorities which govern them.

Opinion on Regularity

In my opinion, in all material respects, the expenditure and income have been applied to the purposes intended by the Assembly and the financial transactions conform to the authorities which govern them.

Opinion on the financial statements

In my opinion:

- the financial statements give a true and fair view, of the state of the Agency's

affairs as at 31st March 2011, and of the net operating cost, cash flows and changes in taxpayers' equity and for the year then ended; and

- the financial statements have been properly prepared in accordance with the Government Resources and Accounts Act (Northern Ireland) 2001 and Department of Finance and Personnel directions issued thereunder.

Opinion on other matters

In my opinion:

- the part of the Remuneration Report to be audited has been properly prepared in accordance with Department of Finance and Personnel directions made under the Government Resources and Accounts Act (Northern Ireland) 2001; and
- the information given in the Director's Report and Management Commentary for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which I report by exception

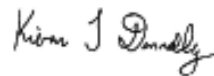
I have nothing to report in respect of the following matters which I report to you if, in my opinion:

- adequate accounting records have not been kept; or

- the financial statements and the part of the Remuneration Report to be audited are not in agreement with the accounting records; or
- I have not received all of the information and explanations I require for my audit; or
- the Statement on Internal Control does not reflect compliance with Department of Finance and Personnel's guidance.

Report

I have no observations to make on these financial statements.



KJ Donnelly

Comptroller and Auditor General
Northern Ireland Audit Office
106 University Street
Belfast
BT7 1EU

27 June 2011

STATEMENT OF COMPREHENSIVE NET EXPENDITURE

For the Year Ended 31 March 2011

			2010-11 £000	2009-10 £000
	Note	Staff Costs	Other Costs	Income
Administration Costs:				
Staff costs	4	15,673		13,761
Other administrative costs	5		3,358	2,729
Operating income	7			(12,533)
Programme Costs:				
Staff costs	4	2,116		686
Programme costs	6		7,329	4,136
Income	7			(1,011)
Totals		17,789	10,687	(13,544)
Net Operating Cost				14,932
				9,245

Other Comprehensive Expenditure

	2010-11 £000	2009-10 £000 Restated
Net gain on revaluation of Property, Plant and Equipment	(5)	(40)
Net loss on revaluation of Intangibles	2	18
Total Comprehensive Expenditure for the year ended 31 March 2011	14,929	9,223

The notes on pages 70 to 86 form part of these accounts.

STATEMENT OF FINANCIAL POSITION

As at 31 March 2011

	Note	2011 £000	2010 £000
Non-current assets:			
Property, plant and equipment	8	254	185
Intangible assets	9	3,062	2,634
Total non-current assets		3,316	2,819
Current assets:			
Trade receivables	10	1,879	2,977
Cash and cash equivalents	11	146	99
Total current assets		2,025	3,076
Total Assets		5,341	5,895
Current liabilities:			
Trade and other payables	12	(5,007)	(1,783)
Total current liabilities		(5,007)	(1,783)
Non-current assets plus/less net current assets/liabilities		334	4,112
Non current liabilities:			
Provisions	13	(15)	(895)
Total non-current liabilities		(15)	(895)
Assets less liabilities		319	3,217
Taxpayers' equity:			
General fund		234	3,135
Revaluation reserve		85	82
Total taxpayers' equity		319	3,217



T.N. CAVEN

Accounting Officer, Registrar General and Chief Executive
24 June 2011

The notes on pages 70 to 86 form part of these accounts.

STATEMENT OF CASH FLOWS

For the Year ended 31 March 2011

	Note	2010-11 £000	2009-10 £000
Cash flows from operating activities			
Net operating cost		(14,932)	(9,245)
Adjustments for non-cash transactions:			
(Decrease)/Increase in trade receivables and other current assets	10	1,098	731
Increase/(Decrease) in trade payables and other current liabilities	12	3,224	(349)
Notional costs	5	2,043	1,321
Depreciation	8	100	103
Amortisation	9	235	227
Provisions	13	(880)	895
Indexation of property, plant and equipment	8	33	(54)
Revaluation of property, plant and equipment	8	(32)	30
Net cash outflow from operating activities		(9,111)	(6,341)
Cash flows from investing activities			
Purchase of property, plant and equipment	8	(156)	(68)
Purchase of intangibles assets	9	(644)	(1,200)
Net cash outflow from investing activities		(800)	(1,268)
Cash flows from financing activities			
Gross Grant from DFP resource account		24,105	19,830
Accruing Resources applied		(14,148)	(12,199)
Net financing		9,957	7,631
Net increase/(decrease) in cash and cash equivalents in the period	11	47	22
Cash and cash equivalents at the beginning of the period	11	99	77
Cash and cash equivalent at the end of the period	11	146	99

The notes on pages 70 to 86 form part of these accounts.

STATEMENT OF CHANGES IN TAXPAYERS' EQUITY

For the Year ended 31 March 2011

	General Fund	Revaluation Reserve	Total Reserves
Balance at 31 March 2009	3,428	60	3,488
Net Parliamentary Funding draw down	7,631	-	7,631
Comprehensive Expenditure for the year	(9,245)	22	(9,223)
Non-cash charges	1,314	-	1,314
Auditors	7	-	7
Balance at 31 March 2010	3,135	82	3,217
Balance at 31 March 2010	3,135	82	3,217
Net Parliamentary Funding draw down	9,957	-	9,957
Comprehensive Expenditure for the year	(14,932)	3	(14,929)
Non-cash charges	2,033	-	2,033
Auditors remuneration	10	-	10
Transfer between Reserves	31	-	31
Balance at 31 March 2011	234	85	319

The notes on pages 70 to 86 form part of these accounts.

NOTES TO ACCOUNTS

1. Statement of Accounting Policies

These financial statements have been prepared in accordance with the 2010-11 Government Financial Reporting Manual (FReM) issued by the Department of Finance and Personnel. The accounting policies contained in FReM apply International Financial Reporting Standards (IFRS) as adapted or interpreted for the public sector context. Where the FReM permits a choice of accounting policy, the accounting policy that has been judged to be the most appropriate to the particular circumstances of the Agency for the purpose of giving a true and fair view has been selected. The particular policies adopted by the Agency for 2010-11 are described below. They have been applied consistently in dealing with items that are considered material in relation to the accounts.

Management has reviewed new accounting standards that have been issued but are not yet effective, nor adopted early for these accounts. Management consider that these are unlikely to have a significant impact on the accounts in the period of initial application.

1.1 Accounting Convention

The accounts have been prepared in accordance with the historical cost convention, modified to account for the revaluation of property, plant and equipment and intangible assets.

1.2 Property, plant and equipment

The Agency's property, plant and equipment includes computer equipment and office machinery which are capitalised at their cost of acquisition and installation and are revalued

annually by reference to appropriate indices compiled by the Office for National Statistics.

The threshold for capitalisation for computer equipment is £500 and for all other equipment £1,000.

The Agency does not own the property it occupies, but incurs a notional charge for accommodation costs, which is included in the Statement of Comprehensive Net Expenditure.

1.3 Depreciation

Depreciation or amortisation is provided on a straight line basis in order to write-off the valuation, less estimated residual value, of each asset over its expected useful life, or lease period if shorter. The base useful lives of assets, which are reviewed regularly, are as follows:

Computer Equipment and Software	3-12 years
Office Equipment	5-10 years
Telecoms Equipment	5-10 years

Depreciation or amortisation, on the same basis as for other assets, on assets under construction commences when the assets are ready for their intended use.

1.4 Intangible assets

The Agency's intangible assets include bespoke systems and software licences which are capitalised at their cost of acquisition and installation and are revalued annually by reference to appropriate indices compiled by the Office for National Statistics. The threshold for capitalisation for software licences is £500.

1.5 Operating Income

The Agency's income represents receipts from three main activities.

- The recovery of salary cost for Agency staff on loan outside DFP;
- Charges for statistics and research work carried out for customers; and
- Fees associated with the Registration Services.

All income is accrual based and accounted for against the financial year to which it relates.

1.6 Financial instruments

A financial instrument is defined as any contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity.

A financial instrument is recognised when, and only when, the entity becomes a party to the contractual provisions of the instrument. A previously recognised financial asset is derecognised when, and only when, either the contractual rights to the cash flows from that asset expire, or the entity transfers the asset such that the transfer qualified for derecognition. A financial liability is derecognised when, and only when, it is extinguished.

The Agency has financial instruments in the form of trade receivables and payables and cash and cash equivalents.

In accordance with IAS 39 Financial Instruments: Recognition and Measurement trade receivables, cash and other receivables are classified as 'loans and receivables'. Loans and receivables are initially measured at fair value and are subsequently measured at amortised cost using the effective interest method less any impairment.

The Agency assesses at each reporting date whether there is any objective evidence that a financial asset or group of financial assets classified as loans and receivables is impaired.

Based on historic experience receivables that are past due beyond 361 days are generally not recoverable.

The Agency measures the amount of the loss as the difference between the carrying amount of the asset and the present value of estimated future cash flows from the asset discounted at the effective interest rate of the instrument at initial recognition.

Impairment losses are assessed individually for financial assets that are individually significant and individually or collectively for assets that are not individually significant. In making collective assessment of impairment, financial assets are grouped into portfolios on the basis of similar risk characteristics. Future cash flows from these portfolios are estimated on the basis of the contractual cash flows and historical loss experience for assets with similar risk characteristics.

Impairment losses are recognised in the Statement of Comprehensive Net Expenditure and the carrying amount of the financial asset or group of financial assets reduced by establishing an allowance for impairment losses. If in a subsequent period the amount of the impairment loss reduces and the reduction can be ascribed to an event after the impairment was recognised, the previously recognised loss is reversed by adjusting the allowance.

When a financial asset is deemed unrecoverable the amount of the asset is reduced directly and the impairment loss is recognised in the Statement of Comprehensive Net Expenditure to the extent that a provision was not previously recognised.

Financial liabilities are initially measured at fair value, net of transaction costs. They are subsequently measured at amortised cost using the effective interest method.

1.7 Value Added Tax

All items in these accounts are exclusive of VAT which is recovered on a departmental basis.

1.8 Administration and Programme Expenditure

The Statement of Comprehensive Net Expenditure is analysed between administration and programme income and expenditure. The classification of expenditure and income as administration or as programme follows the definition of administration costs set out by the Department of Finance and Personnel.

The majority of the Agency's expenditure is deemed as administration, however, the costs of the District Registration Offices and their associated income is regarded as programme as well as the increased costs of running the Census office when approaching a Census.

1.9 Pensions

Past and present employees are covered by the provisions of the Principal Civil Service Pension Scheme (Northern Ireland) [PCSPS(NI)]. The defined benefit schemes is unfunded and are non-contributory except in respect of dependants' benefits. The Agency recognises the expected cost of these elements on a systematic and rational basis over the period during which it benefits from employees' services by payment to the PCSPS(NI) of amounts calculated on an accruing basis. Liability for payment of future benefits is a charge on the PCSPS(NI). In respect of the defined contribution schemes, the Agency recognises the contributions payable for the year.

1.10 Contingent Liabilities

In addition to contingent liabilities disclosed in accordance with IAS 37, the agency discloses for assembly reporting and accountability purposes certain statutory and non-statutory contingent liabilities where the likelihood of a transfer of economic benefit is remote, but which have been reported to the Assembly in accordance with the requirements of Managing Public Money Northern Ireland.

Where the time value of money is material, contingent liabilities which are required to be disclosed under IAS 37 are stated at discounted amounts and the amount reported to the Assembly separately noted. Contingent liabilities that are not required to be disclosed by IAS 37 are stated at the amounts reported to the Assembly.

1.11 Employee Benefits

Under IAS19 Employee Benefits legislation, all staff costs must be recorded as an expense as soon as the organisation is obligated to pay them. This includes the cost of any untaken leave as at the year end. The cost of untaken leave has been determined using the data from leave records.

1.12 Provisions

The Agency provides for legal or constructive obligations, which are of uncertain timing or amount at the reporting date on the basis of the best estimate of the expenditure required to settle the obligation. These relate to the settlement of equal pay claims, other potential legal actions and provision for future liabilities in respect of contracts. Where the effect of the time value of money is significant the estimated risk-adjusted cash flows are discounted using the real rate set by HM Treasury (currently 3.5 per cent).

1.13 Changes in Accounting Policy/Prior Year Restatement

In accordance with the Department of Finance and Personnel guidelines, FD (DFP) 02/11, the Agency have removed the notional cost of capital charge from the financial statements.

The removal of the cost of capital charges from budgets, estimates and financial statements have been approved on the grounds that they will result in improved consistency of financial reporting in accordance with HM Treasury's "alignment" project.

The prior year totals have been restated in the accounts to reflect this change in treatment and the effect of this change is shown in the table below:

Impact of Prior Period adjustment	2009/10 £000
Net Operating Costs	9,363
Removal of Cost of Capital	(118)
Adjusted Net Operating Costs	9,245

2. Analysis of Net Expenditure by Segment

	General Register Office £000	Central Survey Unit £000	Other £000	2010-11 Total £000	2009-10 Restated Total £000
Gross Expenditure	4,535	4,840	19,101	28,476	21,312
Income	(2,093)	(3,214)	(8,237)	(13,544)	(12,067)
Net Expenditure	2,442	1,626	10,864	14,932	9,245

NISRA is funded by both income generated and funding from DFP. The expenditure shown in the table above includes both and reconciles to the Statement of Comprehensive Net Expenditure.

3. Analysis of Business Attracting Fees and Charges

General Register Office

In setting fees for certificates, the General Register Office (GRO) aims to recover 100% of costs directly attributable to the estimated volumes of produced certificates. In 2010/11, GRO estimated that it would recover £2,180k (2009/10: £2,220k) from the supply of certificates. The actual cost recovery for the year was £2,093k (2009/10: £2,081k).

Central Survey Unit

In 2010/11 the Central Survey Unit (CSU) estimated that it would recover £3,275k (2009/10: £2,950k) from carrying out surveys on behalf of Government Departments and Non Departmental Public Bodies. The actual cost recovery for the year was £3,214k (2009/10: £3,019k).

The information provided in the table below is for fees and charges purposes, not for IFRS 8

	Income £000	Full Cost £000	2010-11 Surplus/ (deficit) £000	1009-10 Surplus/ (deficit) £000
Recovery of staff costs for staff outside DFP	(7,299)	7,296	3	(6)
Statistics and Research work carried out by CSU	(3,214)	3,177	37	(5)
Registration Services	(2,093)	2,058	35	(3)
	(12,606)	12,531	75	(14)

The above figures represent services where the full cost of the service is in excess of £1m. NISRA's financial objective was to recover the cost of those activities for which DFP funding was not provided. This objective was met.

Estimated income for future years is shown in the Corporate Plan 2009 -2012.

4. Staff numbers and related costs

4a) Staff Costs

Staff costs comprise:	2010-11 £000 Total	Permanently employed staff	Others	2009-10 Restated £000 Total
Wages and salaries	14,661	11,315	3,346	12,013
Social Security costs	949	823	126	742
Other pension costs	2,179	2,179	-	1,692
Sub Total	17,789	14,317	3,472	14,447
Less recoveries in respect of outward secondments	(7,299)	(7,299)	-	(5,922)
Total net costs	10,490	7,018	3,472	8,525

4b) Pensions

The Principal Civil Service Pension Scheme(Northern Ireland) [PCSPS(NI)] is an unfunded multi-employer defined benefit scheme which produces its own resource account, but NISRA is unable to identify its share of the underlying assets and liabilities. A full actuarial valuation was carried out as at 31 March 2007 and the details of this valuation are available in the PCSPS(NI) resource accounts.

For 2010/11 employers' contributions of £2,179k were payable to the PCSPS(NI) (2009/10: £1,692k) at one of four rates in the range 18 to 25 per cent of pensionable pay, based on salary bands. The scheme's Actuary reviews employer contributions every four years following a full scheme valuation. From 1 April 2011 the contribution rates remained between 18 and 25 per cent but the salary bands were revised upwards. The contribution rates reflect benefits as they are accrued, not when the costs are actually incurred, and reflect past experience of the scheme.

Employees can opt to open a partnership pension account, a stakeholder pension with an employer contribution. Employers' contributions of £2,819 (2009/10: £2,304) were paid to one or more of a panel of three appointed stakeholder pension providers. Employer contributions are age-related and range from 3per cent to 12.5 per cent of pensionable pay. Employers also match employee contributions up to 3 per cent of pensionable pay.

In addition, employer contributions of £267, (2009/10: £184) 0.8 per cent of pensionable pay, were payable to the PCSPS(NI) to cover the cost of future provision of lump sum benefits on death in service and ill health retirement of these employees.

Employee and Employer contributions due to the partnership pension providers at the balance sheet date were £nil (2009/10: £270). Contributions prepaid at the date were £nil (2009/10: £nil).

4c) Average number of persons employed

The average number of whole-time equivalent persons employed during the year was as follows.

Number	Total	2010-11	2009-10	
		Permanent staff	Others	Total
Directly employed including Senior Management	362	362	-	346
Other	148	-	148	66
Staff engaged on capital projects	-	-	-	-
Total	510	362	148	428

Other includes 1925 staff (equivalent to 60 FTE's recruited for the Census Field staff)

4d) III- Health Retirement

The Agency meets the additional costs of benefits beyond the normal PCSPS(NI) benefits in respect of employees who retire early by paying the required amounts annually to the PCSPS(NI) over the period between the early departure and the normal retirement date. The Agency provides for this in full when the early retirement programme becomes binding by establishing a provision for the estimated payments discounted by the Treasury discount rate of 3.5 per cent in real terms.

There were no early retirements or compulsory redundancies in 2010/11.

5. Other Administrative Costs

	2010-11 £000	2009-10 £000
General Administrative Expenses	732	849
Computer Charges	248	219
Non-cash items		
Depreciation	100	103
Amortisation	235	227
Increase in Provision	-	15
Diminution in Value of Property, Plant and Equipment	-	(5)
Notional costs (services provided by parent department)		
Accommodation	950	875
IT Assist	300	252
Training Services	32	64
Telecoms	32	31
LPS	-	1
DSO	9	5
Internal Audit	6	21
ESS	547	16
Other Notional costs	136	-
DRD – Statistics branch costs	24	46
NIAO – Auditors’ remuneration and expenses	7	10
Total	3,358	2,729

Notional costs relate to services received for which no actual payment is made. They are included in the accounts so as to reflect the full economic cost of provision.

6. Programme Costs

	2010-11 £000	2009-10 £000
District Registration Office’s costs	2,389	2,256
Census Office Costs	5,057	1,000
Provision for Equal pay	(117)	880
Total	7,329	4,136

7. Income

The Agency charges for a variety of services provided to customers. The largest component is the recovery of salary costs for statistical staff on loan to departments and agencies outside DFP.

	2010-11 £000	2009-10 £000
Administration		
Statistics and Research services provided by NISRA	4,152	4,064
Income for Outposted staff	7,299	5,922
Registration services provided by the General Register Office	1,082	1,065
	12,533	11,051
Programme		
Registration services provided by the District Registration Offices	1,011	1,016
	1,011	1,016
Total	13,544	12,067

The above Statistics and Research services income includes £49,000 (2009/10 £49,000) from the Public Health Authority (PHA)

This information is provided for fees & charges purposed and not for IFRS (Segmental Reporting) purposes.

8. Property, plant and equipment

	Information Technology £000	Plant & Machinery £000	Furniture & Fittings £000	Total £000
Cost or valuation				
At 1 April 2010	851	98	2	951
Additions	144	12	-	156
Disposals	(99)	(27)	-	(126)
Indexation	29	-	-	29
Revaluations	-	-	-	-
At 31 March 2011	925	83	2	1,010
Depreciation				
At 1 April 2010	683	82	1	766
Charge for year	92	8	-	100
Disposals	(99)	(27)	-	(126)
Indexation	16	-	-	16
Revaluations	-	-	-	-
At 31 March 2011	692	63	1	756
Net book value at 31 March 2011	233	20	1	254
Asset financing:				
Owned	234	20	1	254
Net book value at 31 March 2011	234	20	1	254

Property, Plant and Equipment (continued)

	Information Technology £000	Plant & Machinery £000	Furniture & Fittings £000	Total £000
Cost or valuation				
At 1 April 2009	989	105	2	1,096
Additions	67	1	-	68
Disposals	(257)	(10)	-	(267)
Indexation	38	2	-	40
Revaluation	14	-	-	14
At 31 March 2010	851	98	2	951
Depreciation				
At 1 April 2009	817	80	1	898
Charge for year	92	11	-	103
Disposals	(257)	(10)	-	(267)
Indexation	22	1	-	23
Revaluations	9	-	-	9
At 31 March 2010	683	82	1	766
Net book value at 31 March 2010	168	16	1	185
Net book value at 31 March 2009	172	25	1	198

Note - The Agency does not hold any Land and Buildings. Information Technology and Plant & Machinery were revalued using indices. Furniture and fittings were not revalued as considered immaterial.

9. Intangible assets

Intangible assets comprise bespoke systems and software licenses (see note 1.4).

	Software £000	Payments on Account & Assets under Construction £000	Total £000
Cost or valuation			
At 1 April 2010	1,758	1,967	3,725
Additions	94	550	644
Indexation	74	-	74
At 31 March 2011	1,926	2,517	4,443
Amortisation			
At 1 April 2010	1,091	-	1,091
Charged in year	235	-	235
Indexation	55	-	55
At 31 March 2011	1,381	-	1,381
Net book value at 31 March 2011	545	2,517	3,062
Cost or valuation			
At 1 April 2009	1,695	767	2,462
Additions	-	1,200	1,200
Indexation	63	-	63
At 31 March 2009	1,758	1,967	3,725
Amortisation			
At 1 April 2009	825	-	825
Charged in year	227	-	227
Indexation	39	-	39
At 31 March 2010	1,091	-	1,091
Net book value at 31 March 2010	667	1,967	2,634

10. Trade receivables and other current assets

	2010-11 £000	2009-10 £000
Amounts falling due within one year:		
Trade receivables	1,467	2,451
Prepayments and accrued income	412	526
	1,879	2977

There are no amounts falling due after more than one year

10.1 Inter Governmental Balances

	2010-11 £000	2009-10 £000
Balances with other Central Government bodies	1,207	2,055
Balance with Local Authorities	549	848
Sub total : Intra Government balances	1,756	2,903
Balances with bodies external to Government	123	74
Total	1,879	2,977

11. Cash and Cash Equivalentents

	2011 £000	2010 £000
Balance at 1 April 2010	99	77
Net change in cash and cash equivalent balances	47	22
Balance at 31 March 2011	146	99
The following balances at 31 March were held at:		
Commercial banks and cash in hand	146	99

12. Trade payables and other current liabilities

	2010-11 £000	2009-10 £000
Amounts falling due within one year:		
Accruals	5,007	1,783
	5,007	1,783

There are no amounts falling due after more than one year.

12.1 Inter governmental balances held:

	2010-11 £000	2009-10 £000
Balances with other Central Government Bodies	1,508	-
Balance with Local Authorities	648	352
Sub total : Intra Government balances	2,156	352
Balances with bodies external to Government	2,851	1,431
Total	5,007	1,783

13. Provisions

	Other £000	Total £000
Balance at 1 April 2010	(895)	(895)
Provided in the year	-	-
Provisions not required written back	117	117
Provisions utilized in the year	763	763
Unwinding of discount	-	-
Balance at 31 March 2011	(15)	(15)

- NISRA has a provision of £15k at 31st March 2011 for an ongoing employment litigation liability that is due to be heard in county court in early 2011/12. The provision has been calculated based upon the claim submitted for lost earnings and the legal costs expected to be incurred.
- A £880k provision was made in 2009/10 representing the estimate of the Agency's expected share of the settlement payment to be made to staff at AA, AO, EOII and analogous grades in the NICS as the result of an agreement with NIPSA in respect of Equal Pay. All of this has now been paid or written off.

14. Capital commitments

NISRA at 31st March 2011 has committed to the purchase of software licences in 2011/12.

	2010-11 £000	2009-10 £000
Contracted capital commitments at 31 March 2011 for which no provision has been made		
Intangible assets	12	550

15. Commitment under leases

Total future minimum lease payments under operating leases are given in the table below for each of the following periods:

	2010-11 £000	2009-10 £000
Contracted capital commitments at 31 March 2011 not otherwise included in these accounts		
Other:		
Not later than one year	10	10
Later than one year and not later than five years	16	26
Later than five years	-	-
Total	26	36

16. Other Financial Commitments

The Agency has entered into non-cancellable contracts (which are not leases or PFI (and other service concession arrangement) contracts), for the RCM service for the GRO and Census Costs. The payments to which the Agency is committed are as follows.

	2010-11 £000	2009-10 £000
Contracted capital commitments at 31 March 2011 not otherwise included in these accounts		
Other:		
Not later than one year	2,707	3,033
Later than one year and not later than five years	532	3,239
Later than five years	-	-
Total	3,239	6,272

17. Financial instruments

IFRS 7 Financial Instruments: Disclosures requires disclosure that enables evaluation of the significance of financial instruments for the Agency's financial position and performance, the nature and extent of risks arising from financial instruments to which the Agency is exposed during the period and at the reporting date, and how the Agency manages those risks.

As a result of the nature of its activities and the way in which NISRA is financed, financial instruments play a more limited role in creating and managing risk than would apply to a non-public sector body. The majority of financial instruments relate to contracts to buy non-financial items in line with the Agency's expected purchase and usage requirements and the Agency is therefore exposed to little credit, liquidity or market risk.

Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset and financial liability are disclosed in Note 1 "Accounting Policies".

Categories of financial instruments

The Agency's financial assets are classified as loans and receivables and comprise trade and other payables (Note 10) and cash and cash equivalents (Note 11). The Agency's financial liabilities comprise trade payables (Note 12). These financial assets and liabilities are held at cost which approximates to fair value because of their short maturities.

Cash and cash equivalents comprises cash and demand deposits with banks. As at 31 March 2011, the carrying value of cash at bank approximates its fair value due to its short term nature.

18. Contingent Liabilities

NISRA has one contingent liability for an industrial tribunal case at 31st March 2011. It is not known when or at what value settlement will be reached.

19. Related-party transactions

The Northern Ireland Statistics and Research Agency is an executive agency of the Department of Finance and Personnel.

The Department of Finance and Personnel is regarded as a related party. During the year, the Agency has had a number of material transactions with the Department.

In addition, NISRA had a number of material transactions with other Government Departments and other central Government bodies. Most of these have been with the Department for Employment and Learning (DEL), Department of Justice (DOJ), Department for Social Development (DSD), Department of Enterprise Trade and Investment (DETI), Department of Education (DE), Office of First Minister & Deputy first Minister (OFMDFM) and Department of Health, Social Services and Public Safety (DHSSPS) and its executive agencies.

During the year, none of the board members, members of the key management staff or other related parties have undertaken any material transactions with the Agency.

20. Events Occurring After the Reporting Period

There were no events occurring after the Reporting Period that required disclosure.

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