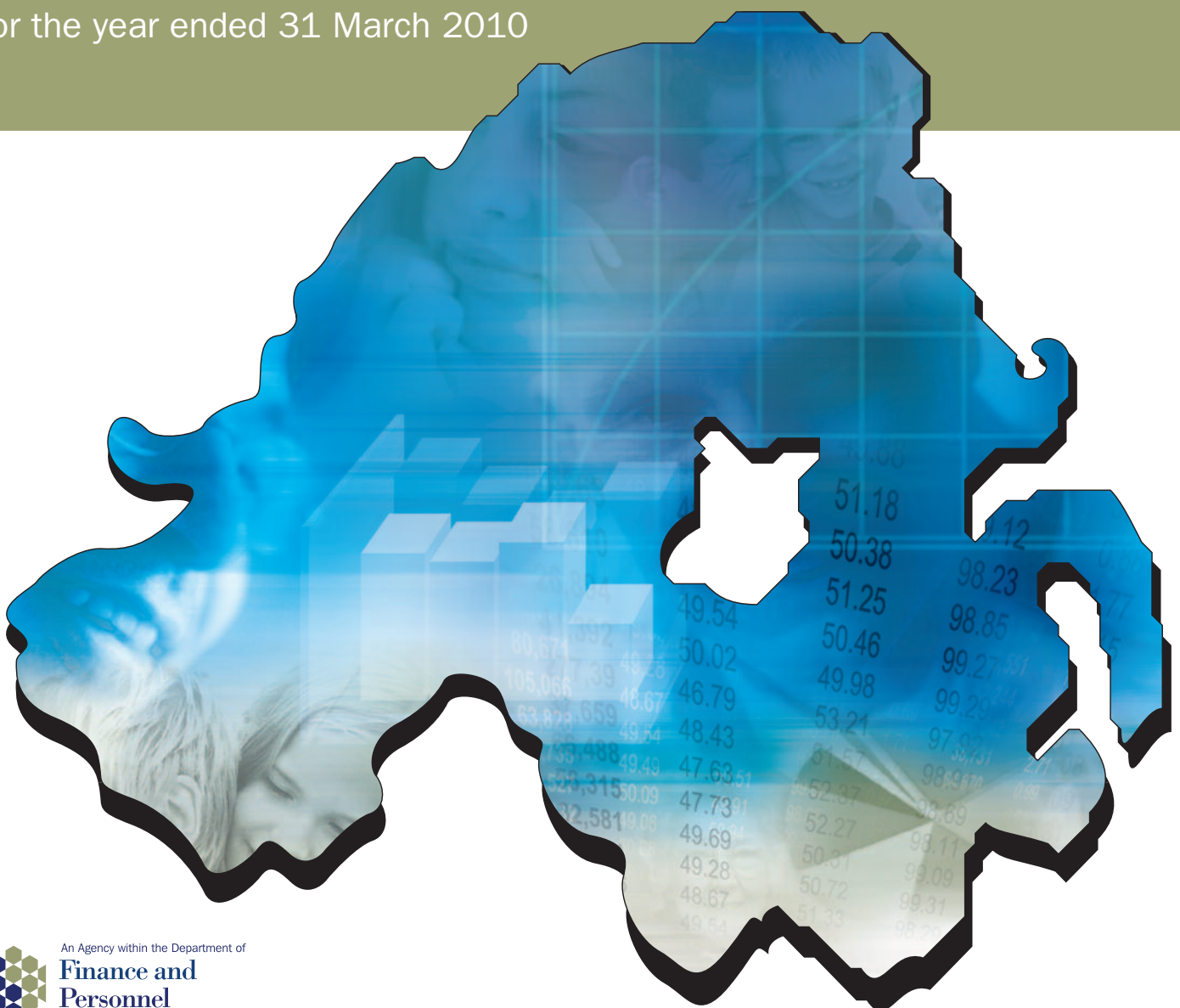




Northern Ireland
**Statistics &
Research**
Agency

Northern Ireland Statistics and Research Agency Annual Report and Accounts

for the year ended 31 March 2010



An Agency within the Department of

**Finance and
Personnel**

www.dfpni.gov.uk

NISRA Annual Report and Accounts For the year ended 31 March 2010

**Laid before the Northern Ireland Assembly
under section 11(3)(c) of the Government Resources
and Accounts Act (Northern Ireland) 2001
by the Department of Finance and Personnel**

30 June 2010

The Accounting Officer authorised these financial statements for issue 23 June 2010

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DIRECTOR'S REPORT

History and Statutory Background

The Northern Ireland Statistics and Research Agency (NISRA) is an Executive Agency within the Department of Finance and Personnel (DFP) which was established on 1 April 1996 under the Government's Next Steps Initiative.

The Agency incorporates the General Register Office (GRO) for Northern Ireland. During this reporting period Dr Norman Caven was the Registrar General and Chief Executive and was responsible to the Minister for the management of the Agency's performance and operations.

Dr Caven was assisted in the management of the Agency by:

- An Agency Board (AB) comprised of twelve Senior Principal Statisticians, three of whom became members of the Board on 1st December 2009. The Board advises the Chief Executive on strategy and major issues of Agency policy and is responsible for ensuring the effective operation and performance of NISRA.
- A Senior Managers' Forum (SMF) comprised of Agency Board and Grade 7 statistical/administrative Heads of

Branches. The SMF supports and advises the Chief Executive in the formulation, implementation and review of Agency policies. The SMF is in turn supported by a series of working groups that deal with cross-Agency issues remitted to them by the Board. Annex 1 provides details of AB and SMF membership.

Management Interests

All members of the Agency Board have signed undertakings requiring them to disclose significant interests or anything that may conflict with their management responsibilities.

Staff Numbers

The number of staff in post at the end of March 2010 was 380, of whom 219 were located in DFP, 87 of whom were statisticians; 148 statisticians and 2 students were outposted to other departments [including the Northern Ireland Office] and 11 were statisticians outposted to non-departmental public bodies and other organisations. In addition, NISRA employed a field-force of 260 fee-paid survey interviewers. These staff numbers do not include the Seconded staff who for 2009/10 fall under Departmental HR.

Table 1 : NISRA Staff at 31st March 2010

Staff Grades	Recognised Grade Rate	Headcount	FTE
PERMANENT STAFF:			
Senior Civil Service			
Grade 3	G3	1	1
		1	1
Non Industrial General Service			
Grade 7	G7	2	2
Deputy Principal	DP	12	11.2
Staff Officer	SO	8	7.6
Executive Officer 1	EO1	5	4.6
Executive Officer 2	EO2	25	22.9
Administrative Officer	AO	35	31.5
Administrative Assistant	AA	16	15.8
		103	95.6
Non Industrial Non General Service			
Systems Analyst	SO	1	1
Senior Principal Statistician	G6	11	10.9
Principal Statistician	G7	17	16.7
DP Statistician	DP	93	88.6
Assistant Statistician	SO	125	122
Personal Secretary	EO2	2	1.5
Typist	AO	1	1
		250	241.7
Of which statisticians		246	238.2
TOTAL OF PERMANENT STAFF		354	338.3
TEMPORARY STAFF:			
Casual AA	Casual AA	14	13
Sandwich Students	Casual AA	9	9
Casual Support Grade Band 2	AO	2	2
		25	24
Recruitment Agency Staff (non NICS)			
Short Term Contract Staff	Per Sec	0	0
Support Grade Band 2	AA	1	1
TOTAL OF TEMPORARY STAFF:		26	25
TOTAL STAFF		380	363.3
Staff on loan [included in total above]		161	156.1

Sickness Absence

The provisional figure for the average number of days lost per staff member (on a whole-time equivalent basis) during 2009/10 was 6.3 days.

The Business

Our Core Purpose is:

- to provide a high quality, cost effective, registration, statistics and research service that informs the policy and the democratic processes; and
- to provide a window on Northern Ireland's society and its economy by providing evidence to inform decision-making.

NISRA's statistics and research services are afforded to a wide range of government Departments and Agencies to assist the policy process and delivery of their objectives and actions. Statistics are produced in accordance with the Code of Practice for Official Statistics published by the UK Statistics Authority in January 2009.

NISRA continues to address the needs of a wide range of users, producing high quality statistics and research, ensuring the quality of those statistics and disseminating information to its users efficiently and effectively. NISRA will continue to ensure statistical outputs are fit for purpose and that users have a high degree of confidence in them.

NISRA is the principal source of official information on Northern Ireland's population and socio-economic conditions. The statistics produced by the Agency not only inform the policy process within Government, but also inform academic research and contribute to debate in the wider community. The Agency incorporates the General Register Office (GRO)

for Northern Ireland, which provides a civil registration service and produces summary statistics relating to life events.

Vision

NISRA's vision is to be recognised as an organisation:

- that is valued for innovation, integrity and independence and recognised for first class service provided to government and the public;
- whose expertise provides important and trusted information and advice that has a beneficial impact on people's lives; and
- that is known and respected within government and publicly for the comprehensive information that is collected to the highest professional standards and provides an understanding of social and economic conditions and changes in Northern Ireland.

Accounts

The accounts at the end of this report have been prepared in accordance with a direction given by the Department of Finance and Personnel in accordance with Section 11(2) of the Government Resources and Accounts Act (Northern Ireland) 2001.

Accounting Policies used in the preparation of these accounts are set out in note 1.1 to the accounts (page 66).

The treatment of pension liabilities is described in the Remuneration Report (pages 15 to 20) and in note 1.10 to the accounts (page 67).

The net cost of operations for the year was £9,363k (2008-09 £7,472k) (page 62).

Auditors

The financial statements are audited by the Comptroller and Auditor General for Northern Ireland (C&AG) in accordance with the Government Resources and Accounts Act (Northern Ireland) 2001. He is head of the Northern Ireland Audit Office, he and his staff are wholly independent of the Agency and he reports his findings to the Assembly.

The audit of the financial statements for 2009-10 and the shadow accounts resulted in a notional audit fee of £10,000 and is included in the administration costs in the operating cost statement.

So far as the Accounting Officer is aware, there is no relevant audit information of which the Agency's auditors are unaware.

The Accounting Officer has taken all the steps he ought to have taken to make himself aware of any relevant audit information and to establish that the entity's auditors are aware of that information.



T.N. CAVEN

Accounting Officer, Registrar General and Chief Executive
23 June 2010

MANAGEMENT COMMENTARY

Aim, Principal Activities and Targets

Aim

The corporate aims of NISRA are:

- to provide a statistical and research service to support decision making by Northern Ireland Ministers and Departments and to inform elected representatives and the wider community through the dissemination of reliable Official Statistics; and
- to administer the marriage laws and to provide a system for the registration of births, marriages, civil partnerships, adoptions and deaths in Northern Ireland.

Principal Activities

The principal activities of the Agency are:

- to be the principal advisory body on statistics and social research for Northern Ireland Departments, the Northern Ireland Office (NIO) and their respective Ministers;
- to provide and co-ordinate professional statistics and research services, and provide advice to Northern Ireland Departments, Agencies and Non-Departmental Public Bodies;
- to collect, analyse and make available official statistics which describe Northern Ireland's society, economy, population and public service;
- to provide high quality demographic information to enable the number and the condition of the population to be monitored and changes over time to be identified;
- to support, facilitate and contribute to the development of economic and social policies in Northern Ireland;
- to ensure that statistical and research standards are adhered to and that best

methodological practice is employed in official statistics and social research;

- to provide Northern Ireland statistics required for the United Kingdom, European Union and international statistical series; and
- to administer the marriage laws and provide an efficient and effective system for the registration of births, marriages, civil partnerships, adoptions and deaths in Northern Ireland.

Targets

NISRA has used the balanced scorecard approach to bring a broad perspective and balance to the work of the Agency and to the way in which we deliver our strategic goals. The approach provides a business focus for both the short and long-term and puts meaningful performance measurements in place. The Agency's strategic objectives in 2009/2010 were:

Strategic Objective 1: Business Results/ Finance

To ensure we manage our budget effectively whilst providing a high quality statistics, social research and registration service delivered by a skilled and motivated workforce.

Strategic Objective 2: Customers

To ensure that users continue to receive a quality service and are consulted on their needs.

Strategic Objective 3: Processes

To adhere to best practice and quality measures in the production and publication of official statistics, social research and the provision of a civil registration service, whilst maintaining a sound system of corporate governance.

Strategic Objective 4: Learning and Growth

To ensure that NISRA Human Resource

Services are in place, incorporating people planning for business delivery and career development through learning and experience, making NISRA a preferred place to work.

Operating Review

The associated Ministerial and Chief Executive targets are set out in a balanced scorecard framework. Performance against targets is summarised in the next section.

Performance against Targets

The Agency had five key Ministerial targets for the year 2009/2010. All five targets were achieved. The results have been validated by independent audit.

Ministerial Targets

Target	Result
To promote confidence in Official Statistics by ensuring that all reported breaches of the Code of Practice are investigated and action taken, to as far as possible, prevent a reoccurrence.	Achieved. There were no reported breaches of the Code of Practice in 09/10. Guidance was rolled out during the year to help support the implementation of the Code of Practice and reduce the likelihood of breaches occurring. A seminar to discuss guidance was held on 21st October 2009 with statistical staff.
To have no less than 96% of customers who respond to the Customer Satisfaction Survey rating the Agency's services and products as satisfactory or better.	Achieved. 98% of customers (who responded to the Customer Satisfaction Survey in January 2010) rated NISRA's services and products as satisfactory or better.
To complete the scanning and data capture of post 1973 birth and death registration records during 2009/10.	Achieved. All post 1973 records were scanned during 2009/10.
To conduct and evaluate the Census Rehearsal by 31st March 2010.	Achieved. The Census Rehearsal was successfully conducted on 11 October 2009 and an evaluation has been carried out.
To publish updated measures of multiple spatial deprivation by March 2010.	Achieved. Initial results from the Northern Ireland Multiple Deprivation Measure 2010 were published by NISRA on 31 March 2010. The results will be followed by a more detailed final technical report in late May 2010. Dissemination events will take place over the Spring/Summer 2010.

NISRA Balanced Scorecard

Business Results

Objective	Measures	Targets	Outcome
R1: To provide a high quality statistics, social research and civil registration service to NI Government and the public.	Reported breaches investigated and actions taken, to as far as possible, prevent a reoccurrence	(i) To promote confidence in Official Statistics by ensuring that all reported breaches of the Code of Practice are investigated and actions taken, to as far as possible, prevent a reoccurrence (Ministerial Target)	Achieved. There were no reported breaches of the Code of Practice in 09/10. Guidance was rolled out during the year to help support the implementation of the Code of Practice and reduce the likelihood of breaches occurring.
	Completion and evaluation of Census Rehearsal	(ii) To conduct and evaluate the Census Rehearsal by 31st March 2010 (Ministerial Target)	Achieved. The Census Rehearsal was successfully conducted on 11 October 2009 and an evaluation has been carried out.
	Completion of scanning and data capture	(iii) To complete the scanning and data capture of post 1973 birth and death registration records during 2009/10 (Ministerial Target)	Achieved. All post 1973 records were scanned before end March 2010.
	Publication of updated measures of spatial deprivation	(iv) To publish updated measures of spatial deprivation by March 2010 (Ministerial Target)	Achieved. Initial results from the Northern Ireland Multiple Deprivation Measures 2010 were published by NISRA on 31 March 2010.
	Commencement of scanning	(v) To commence the scanning and data capture of birth and death registration records spanning the period 1864-1973	Achieved. Scanning and data capture of birth and death registration records commenced.

Objective	Measures	Targets	Outcome
	Publication of plans	(vi) To publish plans by March 2010 to incorporate the change in Local Government Boundaries across Official Statistics (subject to acceptance of the Local Government Boundary Review)	Not achieved. Assembly failed to accept the findings of Local Government Boundary Review and this project could not therefore progress.
	Development of a draft Marketing Strategy	(vii) To develop a draft NISRA Marketing Strategy by end March 2010	Achieved. Draft strategy developed.
R2: To ensure that NISRA manages its budget allowance to deliver services effectively across all areas of responsibility.	Level of overspend and underspend	(i) To have no overspend and an underspend not greater than 1.5%	Achieved.
	Efficiency savings delivered	(ii) To deliver an efficiency saving of 2.5%	Achieved.
	Level of assurance provided	(iii) To secure a favourable audit report on risk management, and manage risk appropriately	Achieved.
R3: To ensure that corporate HR policies and services are in place to support Business Areas in achieving their objectives.	Monthly/annual absence reports	(i) To achieve an overall DFP sickness absence target of no more than 8.5 days per employee by March 2010	Achieved (based on provisional information to date).
R4: To contribute to the promotion of sustainability.	Implementation of DFP Sustainable Development Action Plan	(i) To implement the DFP Sustainable Development Action Plan within the DFP NISRA Business Areas	Achieved. DFP NISRA continued to enforce the NISRA Waste Management Action Plan.

Users

Objective	Measures	Targets	Outcome
C1: To ensure a high level of user satisfaction with NISRA's services and products.	User satisfaction level recorded in annual Customer Survey	(i) To have no less than 96% of users rating NISRA's services and products as satisfactory or better. (Ministerial Target)	Achieved. 98% of customers (who responded to the Customer Satisfaction Survey in January 2010) rated NISRA's services and products as satisfactory or better.
C2: To provide a high quality service which is responsive to and meets the needs of users.	Consultations conducted	(i) To consult users before making changes that affect statistics (for example, to coverage, definitions, or methods) or publications	Achieved. Examples of consultations include the DFP consultation on updating the Multiple Deprivation Measures, DETI's consultation on the new Business Register and Employment Survey, DEL's consultation on changes to the annual Higher Education enrolments statistics bulletin and the DHSSPS consultation on proposed changes to the methodology for inpatient admissions to hospitals for acute services.
	Meeting held	(ii) To convene a minimum of one meeting of the Statistics Advisory Committee by March 2010	Achieved. Meeting held in March 2010 following chair/membership recruitment through the Public Appointments process.
	Baseline measurement obtained	(iii) To obtain a baseline measurement of public confidence in official statistics	Achieved. Baseline measures collected through the NI Omnibus Survey and results published.
	Strategy developed	(iv) To develop a Strategy for taking forward e-dissemination within NISRA	Achieved.

Internal Processes

Objective	Measures	Targets	Outcome
IP1. To manage production and dissemination of official statistics and social research on NI in keeping with the Code of Practice for Official Statistics.	<p>Feedback from NISRA branches involved in assessment process during 2009/10</p> <p>Feedback from UK Statistics Authority</p> <p>Steps taken to comply with UK Statistics Authority recommendations</p>	(i) To facilitate the UK Statistics Authority Monitoring and Assessment Processes and take steps to comply with any recommendations made	<p>Achieved. <u>DHSSPS</u>: The UK Statistics Authority confirmed that NI Looked After Children statistics will be designated as National Statistics, subject to DHSSPS implementing enhancements identified by the Statistics Authority by April 2010. <u>DE</u>: Following assessment by the Authority of enrolment statistics at grant aided primary, post primary schools and funded pre-school education, the statistics were confirmed as National Statistics by the Authority. <u>DFP</u>: NISRA DFP participated in Phase 1 of a 3 phase assessment on the 2011 Census. The process commenced in September 2009 and the report was published by the UK Statistics Authority in March 2010. At its meeting with NISRA on 14th May the Authority confirmed that NISRA had facilitated the UK Statistics Authority Monitoring & Assessment Processes and taken steps to comply with recommendations.</p>
	<p>Publication of pre-release statement and associated documentation for each Department by December 2009</p>	(ii) To have a pre-release access compliance statement and associated documentation published for each Department by December 2009	<p>Not achieved. While the majority of Departments published a compliance statement before end of December 2009, a small number either published after this date or are currently finalising the document.</p>

Objective	Measures	Targets	Outcome
	National Statistics Products disseminated through the Publication Hub	(iii) To routinely disseminate all National Statistics publications through the Publication Hub by end December 2009	Not achieved. While training took place to allow all branches producing National Statistics to release through the Hub, a small number of branches are still experiencing technical difficulties, which are outside of their control. Branches are continuing to work towards resolving outstanding issues.
IP2. Maintain a sound system of corporate governance and ensure that risk management processes are in place.	FOI enquiries responded to within deadlines	(i) To deal with all FOI enquiries in accordance with the timescales outlined in legislation	Achieved. All enquiries dealt with in accordance with the legislation.
	Review carried out	(ii) To review the NISRA Framework document by 31st March 2010	Achieved. Framework document reviewed, approved by the Minister and placed on NISRA website.
	Queries responded to within agreed timescale	(iii) To respond to all queries by the Committee for Finance and Personnel within agreed timetables	Not achieved. Three out of four queries received by NISRA were responded to within the agreed timescales. The fourth query related to the provision of a written report on the issues raised through the public consultation on the Multiple Deprivation Measures. The impact of the postal strike resulted in the consultation period being extended and the resulting report was delayed.
	Compliance with Regulatory Impact Assessment (RIA) requirements	(iv) To ensure that all NISRA DFP Business Areas comply with RIA requirements during the policy making process	Achieved. No RIAs were required during 2009/10.
IP3. To rationalise our processes to enable us to live within budget.	Reduction of air travel expenditure by 10% in 2009/10	To reduce NISRA DFP air travel expenditure by 10% in 2009/10 compared to 2008/09	Achieved. Based on agreed target of cutting airfares excluding Census and CSU customer funded flights, NISRA achieved a 50% reduction in air travel expenditure.

Organisation and People

Objective	Measures	Targets	Outcome
OP1: To ensure that staff are equipped with skills and competencies to deliver NISRA business objectives.	Respondents in staff survey stating that they have received the training they need	(i) To have at least 65% of NISRA Staff Survey Respondents state that they have received the training necessary to deliver their business objectives	Achieved. 84% of respondents state they have received the training in their PDP.
	Number of lunch-time staff seminars during 09/10	(ii) To hold at least 10 lunchtime staff seminars during 09/10	Achieved. A total of 12 seminars were held in 09/10.
	Provision of central NISRA training facilities	(iii) To provide central NISRA training facilities including methodology, training for statisticians and roll-out of UK Statistics Authority – related guidance	Achieved. Central NISRA training has been provided across a range of issues including questionnaire design, SPSS, statistics refresher courses and GIS awareness. A number of Official Statistics training events have also been held including a seminar in April 2009 to take forward with senior statisticians the new pre-release access arrangements; a roadshow delivered by ONS and the Statistics Authority for all statisticians in September 2009 and a seminar in October to discuss guidance on the new Code of Practice.
OP2: Making NISRA a preferred place to work	Working Group in place	(i) To have a Working Group in place to oversee the implementation of the NISRA Human Resources Strategy	Achieved. Working Group in place and 3 meetings held during the year.
	NISRA Staff Survey	(ii) To have at least 75% of staff indicating that NISRA is a good organisation for which to work	Not achieved. 70% of respondents said that NISRA is a good organisation to work for.

Research and Development / Future Developments

Details of Research publications produced by NISRA during 2009/2010 can be found in Annex 2.

Details of future developments are included in NISRA's Business Plan 2010-2011 (See also Page 39).

Financial Review

Key Corporate Financial Targets

The Agency's key corporate financial target was to operate within the running costs cash allocation and to achieve at least 2.5% efficiency saving on the 2008/09 allocation (2008/09: 2.5% on the 2007/08 allocation).

This target was achieved through economic and effective use of resources. However, it is not possible to measure the achievement of these targets from the accounts as the accounts are prepared on an accruals basis and these targets were set on a cash basis.

Non Current Assets

Details in the movement of non current assets are set out in notes 8 & 9 to the Accounts.

The Agency does not believe that there is any material difference between the market and book value of its non current assets, as at 31 March 2010.

Important Events Occurring After the Year End

There have been no significant events since the year-end that would affect the Accounts.

Charitable Donations

The Agency aims to encourage and support the voluntary work of staff that will bring benefit to the community. During 2009/10, staff participated in 6 projects, details of which are set out on page 38.

Payments to Suppliers

The Agency is committed to the prompt payment of bills for goods and services received in accordance with the Better Payment Practice Code and British Standard BS7890 - *Achieving Good Payment Performance in Commercial Transactions*. Unless otherwise stated in the contract, payment is due within 30 days of receipt of the goods or performance of the services, or presentation of a valid invoice or similar demand, whichever is later.

The prompt payment performance for the year was 94% (2008-09 93%).

During this period NISRA did not make any interest payments under the Late Payment of Commercial Debts (Interest Act 1988).

In the previous financial year in response to the economic position, the Minister for Finance and Personnel announced the commitment of Northern Ireland Departments to ensuring that invoices are paid within 10 working days. The average number of invoices paid within the 10 working days target was 80% (2008-09 66%).

Disabled Persons

NISRA adheres to the Disability Action Plan, developed by the Department of Finance and Personnel, in recognition of the Disability Discrimination Act 1995, which states that in carrying out its functions DFP [and consequently NISRA, as an Agency of DFP] will have due regard to the need to :

- promote positive attitudes towards disabled people; and
- encourage participation by disabled people in public life ('the disability duties').

Health and Safety

The Agency is committed to adhering to all existing legislation with respect to health and safety at work to ensure that staff and customers enjoy the benefits of a safe environment.

Equality of Opportunity

The Agency follows the NI Civil Service policy which states that all eligible persons shall have equal opportunity for employment and advancement on the basis of ability, qualifications and aptitude for the work.

Sustainability and Environmental Impact

NISRA will continue to follow DFP guidance as set out in the Department's Sustainable Development Action Plan, which sets out strategic objectives and targets including:

- installation of renewable technologies;
- conservation of fuel and power;

- streamlining of the office accommodation portfolio and the meeting of higher thermal standards;
- the improved recycling of waste; and
- taking account of sustainable development principles when procuring works, supplies and services.

NISRA (McAuley House) continues to implement a Waste Management Action Plan which, in keeping with the DFP Action Plan, focuses on paper as the dominant waste stream. A number of measures have been implemented including discouraging routine printing of e-mails, promoting full usage of TRIM, encouraging double sided photocopying / printing and using recycled paper. Receptacles have also been made available to facilitate recycling of paper, tin cans, plastic containers and empty printer cartridges.

During 2009/10, 109 x 50 litre bags of plastic cartons, 40 x 50 litre bags of tin cans and 6676kg of paper were recycled.

Employee Involvement

The Agency recognises the benefit of keeping its staff informed of changes in direction and professional improvements which ultimately affect the Agency's performance. During the period staff were regularly provided with information regarding the factors affecting the strategic direction of NISRA and wider developments in the field of Official Statistics. Other matters of concern to staff are communicated through corporate briefing events, conferences, Senior Managers' Forums, NISRAnet, the Agency Brief, and local team briefings.

REMUNERATION REPORT

Remuneration Policy

The remuneration of senior civil servants is set by the Minister for Finance and Personnel, following independent advice from the Review Body on Senior Salaries. Further information about the work of the Review Body can be found at www.ome.uk.com

The Northern Ireland Permanent Secretary Remuneration Committee helps determine pay on entry and the annual review of NICS Permanent Secretaries in line with the agreed response to the annual recommendations of the Senior Salaries Review Body.

The pay award for staff in the Northern Ireland Senior Civil Service (SCS) is normally comprised of two elements; a base pay uplift and a non-consolidated bonus. Both elements are based on performance. The senior civil service pay award in 2009/10 comprised a base pay uplift only, with individuals' awards differentiated on the basis of performance and position on the relevant pay band. There were no non-consolidated bonus payments to any senior civil servants as part of the pay award.

Service Contracts

Civil service appointments are made in accordance with the Civil Service Commissioners' Recruitment Code, which requires appointment to be on merit on the basis of fair and open competition but also includes the circumstances when appointments may otherwise be made.

Unless otherwise stated below, the officials covered by this report hold appointments which are open-ended. Early termination, other than for misconduct, would result in the individual receiving compensation as set out on the Civil Service Compensation Scheme.

Further information about the work of the Civil Service Commissioners can be found at www.nicscommissioners.org

Salary and Pension entitlements (Audited Information)

The following sections provide details of the remuneration and pension interests of senior officials of the Agency.

Agency Board Members

Officials	2009-10		2008-09	
	Salary £'000	Benefits in kind (to nearest £100)	Salary £'000	Benefits in kind (to nearest £100)
Dr TN Caven (Registrar General & Chief Executive)	85-90	-	90-95	-
Dr T Power (Corporate Services & Methodology)	45-50 (part-time)	-	45-50 (part-time)	-
Mr R Beatty (Head of Census)	55-60	-	50-55	-
Dr S Donnelly (Head of Equality Unit Research Branch OFMDFM)	60-65	-	55-60	-
Dr J Mallon (Head of Human Resources Consultancy Services)	60-65	-	60-65	-
Dr K Sweeney (Head of Central Survey Unit)	60-65	-	60-65	-
Dr J Gillan (Head of Statistics Research Branch DETI)	55-60	-	55-60	-
Dr E Mooney (Head of Information and Analysis Directorate DHSSPS)	50-55	-	0-5 (50-55 full year equivalent)	-
Dr D Marshall (Head of Geography & Demography)	45-50	-	0-5 (40-45 full year equivalent)	-
Mr D Rogers (Head of Analytical Services DEL)	50-55	-	0-5 (50-55 full year equivalent)	-
Mr B Green (Head of 2011 Census Statistical Development, Outputs & Dissemination)	15-20 (55-60 full year equivalent)	-	-	-
Mrs M Crawford (Head of Analytical Services DSD)	15-20 (45-50 full year equivalent)	-	-	-
Mr A Fitzpatrick (Head of Information and Registration Unit BSO)	15-20 (50-55 full year equivalent)	-	-	-

Salary

'Salary' includes gross salary; performance pay or bonuses, overtime; reserved rights to London weighting or London allowances; recruitment and retention allowances; private office allowance and any other allowance to the extent that it is subject to UK taxation and any gratia payments.

Benefits in Kind

The monetary value of benefits in kind covers any benefits provided by the employer and treated by the Inland Revenue as a taxable emolument.

Pension Entitlements (Audited Information)

Agency Board Members

Officials	Accrued pension at age 60 as at 31/3/10 and related lump sum £'000	Real increase in pension and related lump sum at age 60 £'000	CETV at 31/3/10 £'000	CETV at 31/3/09 * £'000	Real increase in CETV £'000	Employer contribution to partnership pension account Nearest £100
Dr TN Caven ** (Registrar General & Chief Executive)	35-40 plus lump sum of 110-115	2.5-5 plus lump sum of 7.5-10	958	800	67	-
Dr T Power (Corporate Services & Methodology)	10-15 plus lump sum of 40-45	0-2.5 plus lump sum of 2.5-5	229	181	48	-
Mr R Beatty (Head of Census)	15-20 premium member	0-2.5 premium member	327	276	51	-
Dr S Donnelly (Head of Equality Unit Research Branch OFMDFM)	15-20 plus lump sum of 55-60	0-2.5 plus lump sum of 0-2.5	394	335	59	-
Dr J Mallon (Head of Human Resources Consultancy Services)	20-25 plus lump sum of 60-65	0-2.5 plus lump sum of 0-2.5	476	409	67	-
Dr K Sweeney (Head of Central Survey Unit)	20-25 plus lump sum of 65-70	0-2.5 plus lump sum of 0-2.5	529	459	70	-
Dr J Gillan*** (Head of Statistics Research Branch DETI)	20-25 plus lump sum of 40-45	0-2.5 plus lump sum of (2.5)-0	414	354	60	-
Dr E Mooney (Head of Information and Analysis Directorate DHSSPS)	10-15 plus lump sum of 35-40	0-2.5 plus lump sum of 0-2.5	235	196	39	-
Dr D Marshall (Head of Geography & Demography)	5-10 plus lump sum of 20-25	0-2.5 plus lump sum of 2.5-5	117	91	26	-
Mr D Rogers (Head of Analytical Services DEL)	15-20 plus lump sum of 55-60	0-2.5 plus lump sum of 0-2.5	439	376	63	-
Mr B Green (Head of 2011 Census Statistical Development, Outputs & Dissemination)	10-15 plus lump sum of 35-40	0-2.5 plus lump sum of 0-2.5	234	220	14	-
Mrs M Crawford (Head of Analytical Services DSD)	5-10 plus lump sum of 20-25	0-2.5 plus lump sum of 0-2.5	90	85	5	-
Mr A Fitzpatrick (Head of Information and Registration Unit BSO)	5-10 plus lump sum of 25-30	0-2.5 plus lump sum of 0-2.5	153	144	9	-

Northern Ireland Civil Service (NICS) Pension arrangements

Pension benefits are provided through the Northern Ireland Civil Service pension arrangements which are administered by Civil Service Pensions (CSP). Staff in post prior to 30 July 2007 may be in one of three statutory based 'final salary' defined benefit arrangements (classic, premium, and classic plus). These arrangements are unfunded with the cost of benefits met by monies voted by Parliament each year. Pensions payable under classic, premium, and classic plus are increased annually in line with changes in the Retail Prices Index (RPI). New entrants joining on or after 1 October 2002 and before 30 July 2007 could choose between membership of premium or joining a good quality 'money purchase' stakeholder arrangement with a significant employer contribution (partnership pension account). New entrants joining on or after 30 July 2007 are eligible for membership of the nuvos arrangement or they can opt for a partnership pension account. Nuvos is an 'earned pension' arrangement in which members accrue pension benefits at a percentage rate of annual pensionable earnings throughout the period of scheme membership. The current rate is 2.3%. Earned pension benefits are increased annually in line with increases in the RPI and attract annual pension increase.

In line with RPI for September 2009 being in the negative, there will be no increase for any public sector pensions in 2010.

Employee contributions are set at the rate of 1.5% of pensionable earnings for classic and 3.5% for premium, classic plus and nuvos. Benefits in classic accrue at the rate of 1/80th of pensionable salary for each year of service. In addition, a lump sum equivalent to three years' pension is payable on retirement. For premium, benefits accrue at the rate of 1/60th

of final pensionable earnings for each year of service. Unlike classic, there is no automatic lump sum (but members may give up (commute) some of their pension to provide a lump sum). Classic plus is essentially a variation of premium, but with benefits in respect of service before 1 October 2002 calculated broadly as per classic.

The partnership pension account is a stakeholder pension arrangement. The employer makes a basic contribution of between 3% and 12.5% (depending on the age of the member) into a stakeholder pension product chosen by the employee. The employee does not have to contribute but where they do make contributions, the employer will match these up to a limit of 3% of pensionable salary (in addition to the employer's basic contribution). Employers also contribute a further 0.8% of pensionable salary to cover the cost of centrally-provided risk benefit cover (death in service and ill health retirement).

The accrued pension quoted is the pension the member is entitled to receive when they reach pension age, or immediately on ceasing to be an active member of the scheme if they are at or over pension age. Pension age is 60 for members of classic, premium, and classic plus and 65 for members of nuvos.

Further details about the CSP arrangements can be found at the website www.civilservice-pensions.gov.uk

Cash Equivalent Transfer Values

A Cash Equivalent Transfer Value (CETV) is the actuarially assessed capitalised value of the pension scheme benefits accrued by a member at a particular point in time. The benefits valued are the member's accrued benefits and any contingent spouse's pension payable from the scheme. A CETV is a

payment made by a pension scheme or arrangement to secure pension benefits in another pension scheme or arrangement when the member leaves a scheme and chooses to transfer the benefits accrued in their former scheme. The pension figures shown relate to the benefits that the individual has accrued as a consequence of their total membership of the pension scheme, not just their service in a senior capacity to which disclosure applies. The CETV figures, and from 2003-04 the other pension details, include the value of any pension benefit in another scheme or arrangement which the individual has transferred to the CSP arrangements. They also include any additional pension benefit accrued to the member as a result of their purchasing additional years of pension service in the scheme at their own cost. CETVs are calculated in accordance with The Occupational Pension Schemes (Transfer Values) (Amendment) Regulations and do not take account of any actual or potential benefits resulting from Lifetime Allowance Tax which may be due when pension benefits are taken.

Real Increase in CETV

This reflects the increase in CETV effectively funded by the employer. It does not include the increase in accrued pension due to inflation, contributions paid by the employee (including the value of any benefits transferred from another pension scheme or arrangement) and uses common market valuation factors for the start and end of the period.

Compensation for loss of office

During 2009-10 there were no compulsory early retirements.



T.N. CAVEN

Accounting Officer, Registrar General and Chief Executive

23 June 2010

PROGRESS IN KEY BUSINESS AREAS

Official Statistics Work Programme

The Northern Ireland Statistics and Research Agency (NISRA) is responsible for collecting, compiling, processing, analysing, interpreting and disseminating a wide range of Official Statistics. Some of NISRA's Official Statistics are designated as 'National Statistics' which means that they must be produced in accordance with the arrangements set out in the Code of Practice for Official Statistics produced by the UK Statistics Authority. For other Official Statistics the Code is adhered to as a matter of good practice.

This section reports on the progress against the Official Statistics Work Programme, which was set out in the 2009/10 NISRA Business Plan, by Official Statistics theme.

Agriculture and Environment

National Statistics

DARD staff:

- collected, collated, analysed and published statistical data on agriculture and related industries in Northern Ireland, as required to meet the needs of DARD, other Northern Ireland Departments, DEFRA and the EU; and
- put in place mechanisms for a full 2010 agricultural census and European Union Farm Structure Survey including a pilot of the farming production methods module which was completed satisfactorily. The actual survey was launched on March 1st 2010. Preparations for a combined farm census and structure survey have been completed.

Other Official Statistics

DOE/DRD staff:

- produced the annual Northern Ireland Environmental Statistics Report; and
- developed and produced quarterly municipal waste bulletins.

Business and Energy

National Statistics

DETI staff:

- published, in line with the pre-announced timetable, the key annual business surveys including the Northern Ireland Annual Business Inquiry, Research and Development and Manufacturing Sales and Exports Surveys;
- collected data on the export and import of international trade in goods and services through the Manufacturing Sales and Exports survey; and
- progressed work to ensure a legal basis for access to business information collected by the UK Statistics Authority under the Statistics of Trade Act 1947.

Other Official Statistics

DETI staff:

- published, in line with the pre-announced timetable, the quarterly Index of Services (IOS). The sample was not refreshed as the IOS methodology is currently being reviewed through a Quality Improvement Fund project; and
- reported on Northern Ireland Service Sector exports for high export potential groups.

Children, Education and Skills

National Statistics

DE staff:

- undertook the 2009-2010 School Census, the 2008-2009 School Leavers Survey, and compilation of the 2009-2010 Teachers' database; and
- published statistical press releases on School Enrolment, School Leavers Survey, Pupil:Teacher ratios and Participation in Full-Time Education and Vocational Training by 16 and 17 year olds.

DEL staff:

- published details of qualifications gained by NI domiciled students on Higher Education courses in the UK and students gaining qualifications at Higher Education Institutions in NI for the academic year 2008/09;
- published statistics on NI domiciled students on Higher Education courses in the UK & ROI and students on Higher Education courses in NI Institutions for the academic year 2008/09; and
- published statistics on the destinations of leavers from Higher Education who obtained qualifications in Northern Ireland Higher Education institutions and on NI domiciled leavers obtaining qualifications in UK Higher Education institutions in the academic year 2007/08.

Other Official Statistics

DE staff:

- prepared statistics on Key Stage assessments, GCSE's and A Levels;
- published Statistical Press Releases on pupil attendance; and

- published research reports and associated research briefings (including a study on special needs of bilingual (Irish-English children).

DEL staff:

- published a monthly Essential Skills Qualifications factsheet from September 2009.

Crime and Justice

National Statistics

NIO staff:

- published 8th and 9th editions of 'Digest of Information on the Northern Ireland Criminal Justice System';
- published 'The Northern Ireland Prison Population in 2008'; and
- published 'Perceptions of Crime: Findings from the 2008/09 Northern Ireland Crime Survey' and 'Experience of Crime: Findings from the 2008/09 Northern Ireland Crime Survey'.

PSNI staff:

- published 2008/09 recorded crime statistics for Northern Ireland; and
- published 2008/09 security situation statistics for Northern Ireland.

Northern Ireland Court Service staff:

- published Judicial Statistics 2008; and
- published quarterly the Mortgage Press Release in May, August, November and February.

CSU staff:

- carried out the 2009/10 Northern Ireland Crime Survey.

Other Official Statistics

NIO staff:

- in conjunction with academic and other NISRA colleagues, continued to build on the success of the February 2009 North-South Criminal Justice Statistics Conference in fostering co-operation between statisticians and researchers on an all island basis;
- measured, monitored and reported data relating to NIO's 2007 Comprehensive Spending Review Public Service Agreement Key Performance Indicators;
- continued to work with colleagues across the criminal justice system to harmonise statistical categories prior to the introduction of the Causeway data sharing mechanism;
- published 'Experience of Drug Misuse: Findings from the 2007/08 Northern Ireland Crime Survey';
- published 'Views on Organised Crime: Findings from the January 2009 Northern Ireland Omnibus Survey';
- published 'Northern Ireland Youth Re-offending: Results from the 2006 cohort';
- produced a report on findings from Sweep 1 of the Northern Ireland Victim and Witness Survey;
- published findings from the 2008/09 Northern Ireland Crime Survey on domestic and sexual violence and abuse; and
- published a bulletin on Northern Ireland Statistics on the Operation of the Terrorism Act 2000.

PSNI staff:

- published 2008/09 drug seizure statistics for Northern Ireland;

- published quarterly reports on police use of stop & search powers for Northern Ireland;
- produced statistics on the use of force by the police for 2008/09 and for the period from 1st April - 30th Sept 2009; and
- published 2008/09 PACE detention statistics for Northern Ireland.
- quarterly reports on PSNI victim satisfaction surveys were not published for 2009/10 as PSNI senior management decided to stop these surveys.

Northern Ireland Court Service Staff:

- published quarterly bulletins: High Court Bulletin, Crown Court Bulletin, County Court Bulletin, Magistrate's Court Bulletin and Children's Order Bulletin.

PPS staff:

- continued to lead in the development of PPS management information systems prior to the introduction of the 'DSM1' phase of the Causeway data sharing mechanism;
- published a review of PPS caseload and performance during 2008/09;
- published the results (for 2009) from the PPS module of the NI Omnibus Survey;
- reviewed the content and format of the statistical information available via the PPS website; and
- conducted internal and external surveys, including surveys of key PPS stakeholders and staff.

OPONI staff:

- reported on trends and patterns in complaints involving incivility;
- reported on levels of complainant satisfaction with the service provided by the Office;

- reported on public awareness and confidence in the police complaints system across Northern Ireland;
- reported on satisfaction levels of police officers subject of investigation;
- produced statistics and research sections of Police Ombudsman Annual Report; and
- progressed the development of benchmarking on complainant satisfaction with the Garda Síochána Ombudsman Commission and the Independent Police Complaints Commission.
- The Complainant Equality Monitoring Reports (October 2009) and report on trends and patterns in police complaints within communities, linking these to Section 75 (Northern Ireland Act 1998) groupings was postponed until 2010/11.

NIPB staff:

- undertook internal and external survey work as detailed in the Policing Board's Statistical and Research Strategy;
- commissioned external surveys on public perceptions of the Policing Board, the Police Service of Northern Ireland (PSNI), District Policing Partnerships (DPPs) and other policing-related issues;
- collected and interpreted statistical information that monitored performance indicators and targets contained in the Annual Policing Plan;
- monitored and reported complaints against the PSNI (collected by the Office of the Police Ombudsman for Northern Ireland – OPONI), statistics on the use of CS Incapacitant Spray and PACE/JSA stops and searches (collected by the PSNI) and statistics on the Independent Custody Visiting Scheme (operated by the NIPB); and

- conducted survey work and collected statistical information to assist the Policing Board in monitoring the effectiveness of DPPs.

Economy

National Statistics

DETI staff:

- published, in line with the pre-announced timetable, the quarterly Index of Production (IOP); and
- introduced SIC 2007 sampling for selected DETI business and household surveys and implemented conversion matrices on the Quarterly Employment Survey (QES).

RREP staff:

- quality assured the estimates of Northern Ireland's Gross Value Added (GVA) and Gross Disposable Household Income produced and published by the Office for National Statistics (ONS); and
- contributed, in a technical advisory capacity, to ONS work seeking to develop an output based approach to estimating GVA for the regions and devolved administrations of the UK.

DHSSPS staff :

- completed the annual update of NI cost weighted activity index (CWAI) for inclusion in 2010 UK output estimates.

CSU staff:

- carried out the Family Resources Survey in NI;
- carried out the Expenditure and Food Survey in NI; and
- carried out the NI Quarterly Construction Enquiry.

Other Official Statistics

DETI staff:

- progressed work on the production of a short term composite output indicator for NI as an experimental statistic.

LPS staff:

- assisted in the development of a property transactions database with a view to producing a future official statistics publication majoring on domestic property sales prices; and
- developed and implemented an executive management information system to produce statistics on the key performance indicators for LPS Rating Directorate.

Government

Other Official Statistics

HRCS staff:

- undertook paybill modelling for the NICS;
- undertook equal pay reviews for public sector bodies;
- monitored sickness absence in the NICS;
- produced personnel statistics for the NICS; and
- conducted a survey of staff attitudes for the NICS.

RREPB staff:

- provided dedicated advice on monitoring and evaluation of EU Programmes in Northern Ireland to a range of NI government departments and the Special EU Programmes Body.

Health and Social Care

National Statistics

DHSSPS staff:

- published Adult Community Statistics 2008/09 in September 09;
- extracted and reported on latest GP quality and disease prevalence indicators, including new GP survey results, publishing data in line with UK publication timetable; and
- continued to work with UK colleagues to enhance the comparability of hospital waiting time statistics.

DMB staff:

- published provisional mortality and fertility statistics for Northern Ireland 2009;
- published statistics on the number of influenza related deaths; and
- published provisional annual statistics on the number of deaths registered with MRSA or Clostridium Difficile mentioned on the death certificate, 2009.
- The research paper on the number of drug-related deaths in 2009 in Northern Ireland has been delayed until September 2010.

DSD staff:

- provided a comprehensive range of statistical publications on individual social security benefits including Disability Living Allowance, Attendance Allowance, Carers Allowance, Incapacity Benefit and Severe Disablement Allowance, Income Support and Jobseekers Allowance.

Other Official Statistics

DHSSPS staff:

- published quarterly bulletins on Hearing Aid Assessments and Reassessments;
- published results of a Survey of Domiciliary Care Providers Northern Ireland 2008;
- progressed work on a Survey of Domiciliary Care Users Northern Ireland 2009 and on Carer's Assessments returns. A report has not yet been produced due to on going problems with information being returned by Health and Social Care (HSC) Trusts. DHSSPS statisticians are continuing to consult with HSC Trusts to resolve the outstanding issues;
- published Northern Ireland Care Leavers 2008/09;
- published Former Care Leavers 2008/09;
- published Outcome Indicators for Looked After Children 2008 (September 2009);
- produced Children Order Statistical Tables (and Bulletins) 2008/09 (tables due for publication on 16 April 2010, and the Trends bulletin on the 30 April 2010);
- continued to develop and publish cancer waiting time information for Northern Ireland;
- developed preliminary data outputs from the Electronic Prescribing and Eligibility System;
- progressed the calculation of the 2010/11 Hospital, Community Health and Personnel Social Services allocations for new Locality Care Groups (currently awaiting NI Assembly decision on budget to finalise);
- carried out annual update of NI Health and Social Care Monitoring system, include new indicators, and published regional analyses. Sub regional report on inequalities within Trust areas will be published in April 2010;
- completed development work on a dental capitation formula which has been presented to the dental profession & policy customer. Work is ongoing to develop a patient charging regime before launch of the pilot;
- supported development of GP flu module data extraction and reporting system as part of pandemic contingency planning;
- continued to disseminate Health and Social Care workforce data including quarterly Key Facts Bulletin, biannual Vacancy Bulletin and annual Workforce Census;
- disseminated internal Trust Workforce Productivity Bulletins on a biannual basis;
- progressed work on the development of patient level datasets to monitor the time that medically fit patients wait for discharge from an acute hospital setting and waiting times in A&E departments;
- provided assistance to the DHSSPS in the development of an activity based tariff system for Northern Ireland;
- provided input to the DHSSPS key performance indicators;
- published Statistics from the NI Needle and Syringe Exchange Scheme: 2008/09;
- published Statistics from the NI Drug Misuse Database: 2008/09;
- published Statistics from the NI Substitute Prescribing Database: 2008/09;
- published Statistics from the NI Drug Addicts Index 2009;
- published Statistics for Smoking Cessation Services in NI: 2008/09;

- prepared set of standard and non-standard tables for submission to the European Monitoring Centre for Drugs and Drug Addiction;
- conducted a review of all public health related surveys funded through the DHSSPS surveys budget;
- commissioned and managed a range of Public Health related surveys e.g. Public Attitudes Survey, National Diet and Nutrition Survey, Sexual Attitudes Survey, Dental Health Survey; and
- commissioned and managed one-off research projects in support of the New Strategic Direction for Alcohol and Drugs e.g. Study into Cocaine Use in NI, Social Costs of Alcohol Misuse in NI.
- Work on a proprietary/generic drug discount enquiry across NI community pharmacies was postponed by the policy customer pending contract negotiations with the pharmaceutical profession.

DSD staff:

- provided statistical, research and consultancy support to policy colleagues in relation to the prevention and detection of benefit fraud within the main social security benefits;
- provided statistical consultancy and volumetric forecasts for use in Integrated Complementing System for Social Security Agency (SSA) workload forecasts;
- facilitated the Customer First project team in conducting a SSA service review to include providing advice and analysis to help plan, schedule and implement the agreed option;
- facilitated the Employment and Support Allowance (ESA) project team by producing a series of forecasts for the new benefit which was implemented in October 2008; and

- provided information on the number of existing incapacity benefit customers who may be required to move onto ESA.

CSU staff:

- carried out the National Diet and Nutrition survey in NI.

Labour Market

National Statistics

DETI staff:

- published, in line with the pre-announced timetable, the key monthly Labour Force Survey results, Claimant Count and Redundancy Statistics, the Quarterly Employee Jobs Survey, quarterly and special topic Labour Force Survey results and the Annual Survey of Hours and Earnings results;
- rebased and revised the Quarterly Employment Survey by June 2009 in light of results from the Census of Employment on a SIC 2007 basis;
- managed consultants to deliver an Economic Appraisal for new survey processing system, with final report delivered in December 2009. Work on the development of a specification for the new survey processing system and the subsequent implementation of this contract is awaiting confirmation of project finances;
- introduced new Census of Employment sample in September 2009;
- progressed work to quantify the effect of the introduction of a consistent Inter-Departmental Business Register (IDBR) population file on Census (currently awaiting 2009 Census results); and
- progressed work to ensure the sample element of the Annual Business Inquiry

(ABI) is consistent with the sample element of the Census (currently awaiting 2009 Census results).

CSU staff:

- carried out the Labour Force survey in NI;

Other Official Statistics

DEL staff :

- published monthly statistics on Training and Employment Measures in Labour Market Report;
- published monthly headline vacancy statistics in Labour Market Report;
- produced a draft statistical bulletin on Steps to Work statistical bulletin; and
- published annual Workforce Development Forum Labour Market Profiles in June 2009.

People and Places

National Statistics

CSU staff:

- carried out the Survey of Living conditions in NI; and
- carried out the Continuous Household Survey.

DSD staff:

- reported on the Family Resources Survey (FRS), Households Below Average Incomes and Urban Rural Report, based on 2007-2008 data and carried out ad hoc analysis of the FRS; and
- reported on housing in Northern Ireland including quarterly Housing Bulletin and Annual Housing Statistics Report;

Other Official Statistics

DCAL staff:

- published statistical bulletins in respect of: Public Awareness of the Public Record Office of Northern Ireland;
- published statistical bulletins in respect of: Effects of the economic downturn on the consumption of culture, arts and leisure;
- published statistical bulletins in respect of: Continuous Household Survey findings on The Arts, Museums, Public Libraries and Sport; and
- provided statistical input to development of NI Library Authority Benefits Realisation Plan.

DOE/DRD staff:

- provided statistical and research support to the Regional Development Strategy 2010.

CSU staff:

- conducted the Omnibus Survey.

DSD staff:

- developed draft baseline information to monitor the Neighbourhood Renewal Strategy;
- produced baseline information for the monitoring and evaluation of Urban Regeneration Projects;
- provided data support for Equality Impact Assessments (EQIAs);
- provided information with regard to housing need, mortgage rescue scheme, review of private rented sector;
- informed the development of new service delivery models including the identification of service duplication across Belfast Regeneration Office areas;

- developed a research programme to inform gambling legislation; and
- provided data regarding physical regeneration in Development Offices.

NITB staff:

- contributed to the review of the Northern Ireland Passenger Survey (NIPS);
- identified an alternative to the Northern Ireland element of the United Kingdom Tourism Survey; and
- identified a survey to collect data on tourism day trips.

DMB staff:

- published updated measures of spatial deprivation within Northern Ireland;
- continued to update the Northern Ireland Neighbourhood Information Service (NINIS) website with small area statistics and location information; and
- produced a release of the Northern Ireland Central Postcode Directory in advance of a further update (delayed until May 2010) following changes to the Pointer address system.

Population

National Statistics

Census Office staff:

- developed the Address Registers for the 2009 Census Rehearsal and the 2011 Census;
- planned, conducted and evaluated the 2009 Census Rehearsal;
- tested the field procedures for the 2011 Census Coverage Survey;
- prepared the 2011 Census Order for laying before the Northern Ireland Assembly; and

- advanced arrangements for the enumeration of the 2011 Census, the processing of 2011 Census questionnaires and the production and dissemination of 2011 Census outputs.

DMB staff:

- published 2008 population estimates for Northern Ireland and Administrative Areas;
- published small area population estimates for areas within Northern Ireland;
- published the statutory Annual Report of the Registrar General, 2008;
- published four statutory Quarterly Reports of the Registrar General, 2009;
- published monthly births and deaths statistics for Northern Ireland;
- published Annual Press Release for Marriages, Civil Partnerships and Divorces registered in 2008;
- published Annual Press Release for Births registered in 2009;
- published Annual Press Release for Deaths registered in 2009;
- published the First Names Bulletin of most popular boys and girls names registered in 2009;
- published Annual Press Release for names of babies born in 2009;
- prepared improved methodology for Household Projections and Estimates within Northern Ireland; and
- published 2007-8 migration statistics for Northern Ireland and Administrative Areas.

Other Official Statistics

DMB staff:

- maintained, updated and developed the Northern Ireland Longitudinal Study Database during the year and supported the Virtual Micro-Laboratory in Northern Ireland giving access to survey micro-data held by the Office for National Statistics to bona-fide researchers in Northern Ireland; and
- prepared a paper on gaps in demographic statistics in Northern Ireland and presented it to Census Advisory Group.

Travel and Transport

National Statistics

DRD staff:

- published the Annual Transport Statistics and four Quarterly bulletins.

PSNI staff:

- published the 2008/09 injury road traffic collision statistics for Northern Ireland; and
- published the 2008 calendar year injury road traffic collision statistics for Northern Ireland.

Other Official Statistics

DOE/DRD staff:

- provided information required to monitor progress of the Northern Ireland Road Safety Strategy 2002-2012 including the seatbelt casualty saving estimates, monitoring of target performance and a range of adhoc analyses;
- provided statistical and research support for the formulation of a new NI Road Safety Strategy through the provision of

input and quality assurance of statistics contained within new NI Road Safety Strategy consultation document and advice on target setting; and

- provided statistical and research support to the Review of the Regional Transportation Strategy by providing data and guidance as requested and the commissioning of a survey on public perception of safety on public transport to provide baseline figures.

CSU staff:

- carried out the NI Travel Survey.

Cross cutting topics - Equality and Diversity

National Statistics

OFMDFM staff:

- produced and published the Labour Force Survey Religion Report 2008.

Other Official Statistics

OFMDFM staff:

- published update of Good Relations Indicators in January 2010;
- completed research on youth intervention schemes in Northern Ireland;
- completed research on young people's attitudes to minority ethnic/migrant young people with publication taking place in April 2010;
- developed a framework to monitor progress and impact of Lifetime Opportunities. The Framework gained endorsement from the NI Executive's Sub-Committee on Poverty and Social Inclusion and publication of the full baseline report will be completed following full NI Executive endorsement; and

- supported the NI Executive in contributing to the UK Child Poverty Bill national targets, strategies and reports and possible introduction of the legislation through the Assembly.

HRCS staff:

- undertook equality monitoring for the NICS.

RREPB staff:

- updated the online Northern Ireland Abstract of Statistics on an ongoing basis throughout the year; and
- worked closely with academics in Ark (University of Ulster and Queen's University of Belfast) in the development of a new publication *Figuring it Out* which analyses social statistics for Northern Ireland across a range of topics.

Civil Registration

GRO staff:

- progressed work on the Civil Registration Bill. The passage of the Bill through the Assembly has been delayed due to proposed amendments as a result of the introduction of other legislation;
- progressed work on Birth & Death Regulations to implement the powers contained in the Civil Registration Bill;
- progressed work on Birth & Death Regulations to provide for a 'Register of Presumed Deaths' to enable the deaths to be registered and certificates issued; and
- integrated digitised post 1973 birth and death records with current system and commenced work on pre-1973 records.

CUSTOMERS

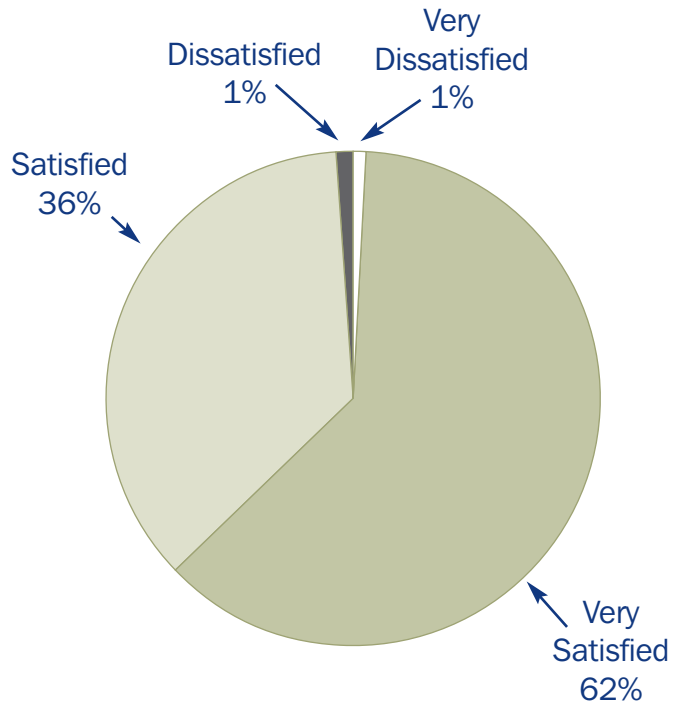
NISRA is committed to improving its service to customers, including other Northern Ireland Departments. This is managed and monitored through a series of Service Level Agreements (SLAs)/Concordats and staff secondment agreements.

Customer Satisfaction

NISRA Customer Satisfaction Survey questionnaires were administered to key customers to ascertain whether Agency staff had delivered the service and products required to a satisfactory standard. The results of the survey showed that 98% of customers were satisfied with the service and products provided, with 62% reporting they were 'very satisfied'.

When customers were asked how the service they had received this year compared to that of the previous year, 28% reported an improved service from the previous year.

Figure 2: NISRA 2009/2010 Customer Satisfaction Survey Results



MODERNISATION OF THE REGISTRATION SERVICE

Civil Registration Review

The *Civil Registration Bill* which is currently progressing through the Northern Ireland Assembly legislative process, will expand on the existing legislative framework to provide a registration service that will suit the needs and expectations of today's society. The key provisions of the Bill are:

- Removal of geographic restrictions on where a birth or death may be registered;
- Increase in the timeframe for registration of a stillbirth from 3 to 12 months;
- Provision of commemorative certificates for memorable life events;
- Introduction of an abbreviated form of death certificate;
- Changes to procedures for making alterations to registration records;
- Electronic sharing of registration information with other government departments and external organizations; and
- Greater public access to civil registration records with eventual availability of historic records on the internet.

Digitisation of Registration Records

In November 2008 the General Register Office (GRO) awarded the contract for the digitisation of records dating back to 1845. This includes births, deaths, marriages, stillbirths and adoptions and will result in all 10 million Northern Ireland life event records from the beginning of civil registration being available from the GRO Registration System.

The project will facilitate the electronic production of all certificates, leading to significant efficiency savings and the preservation of the historical registration records and will pave the way for future data sharing initiatives.

The first successful migration of the digitised records and enhancement of the Registration system took place on 3rd August 2009, enabling GRO staff to produce certificates directly from the system for all birth and death registrations from 1973 to date, equalling almost 50% of the business demand for certificate production. By adopting this phased approach, efficiencies and benefits have been delivered early in the project.

The next and most challenging phase of the project has been the digitisation of birth records from 1845-1973. These records are hand-written and proved more complex to scan and transcribe. However, all project milestones were achieved and the migrations of these records were completed in May 2010, with the remaining records due to be digitised by April 2011.

Police & Justice Act

Since January 2008, the three Registrar Generals of the UK have been operating the Disclosure of Death Registration Information (DDRI) scheme. Under the provisions in the Police and Justice Act 2006 and the Local Electoral Administration and Registration Services (Scotland) Act 2006 (LEARS), the Registrars General for England and Wales, Northern Ireland and Scotland have the legislative powers to disclose death registration information to the police, other law enforcement agencies, public and private sector organisations to assist in the prevention, detection, investigation or prosecution of offences.

The DDRI scheme is centrally administered by a Data Delivery Team at GRO England and Wales on behalf of the three Registrars General. Seven organisations are currently receiving data under the control of licence agreements. Further information can be found at :-

<http://www.gro.gov.uk/gro/content/aboutus/ddri/index.asp>

STATISTICS REFORM

Code of Practice for Official Statistics and Pre-release Access to Official Statistics Order (Northern Ireland) 2009

The UK Statistics Authority which was established on 1st April 2008 is an independent body operating at arm's length from government with a statutory objective to promote and safeguard the production and publication of official statistics that serve the public good. In order to preserve and enhance the integrity and levels of public confidence in official statistics arrangements were made for the provisions of the Statistics and Registration Service Act to extend to Northern Ireland to allow the UK Statistics Authority to operate here.

In January 2009 the UK Statistics Authority published a Code of Practice for Official Statistics, which builds on, and supersedes, the former National Statistics Code of Practice. NISRA is committed to complying with the principles of the UK Statistics Authority's Code of Practice. Compliance with the Code is a statutory requirement on bodies that produce statistics that have already been designated as National Statistics. During 2009/2010, Guidance on implementing the Code was published by the National Statistician. This guidance was rolled out by NISRA during the

year to help support the implementation of the Code of Practice in Northern Ireland and reduce the likelihood of breaches occurring.

The Code does not cover requirements in relation to 'pre-release'¹ access to official statistics. Pre-Release Access Orders provide the rules and principles relating to the granting of such access. The Pre-Release Access to Official Statistics Order (Northern Ireland) 2009 was brought forward by the Minister of Finance and Personnel and came into operation on 1st April 2009. The Order sets out the rules and principles which govern the conditions under which Northern Ireland Ministers and others may receive access to Northern Ireland devolved statistics in their final form prior to publication and considerably tightens the previous rules governing such access. It brings Northern Ireland into line with the position as it pertains at UK level.

During 2009/10 Northern Ireland Departments implemented the new arrangements and published compliance statements to that effect. No breaches of the Pre-Release access rules were reported during 2009/10. The UK Statistics Authority will monitor compliance with the Order as part of their Assessment Programme. During 2009/10, five of NISRA's National Statistics products were assessed for compliance with the Code of Practice, and all of them are likely to be successful in retaining their National Statistics status.

¹ Pre-release access is privileged access to statistical releases in their final form prior to being placed in the public domain. The purpose of such access to statistics ahead of their publication is to allow Ministers to respond to questions for their areas at the time of publication of statistics.

COMMUNICATION

Websites

During 2009/2010 NISRA continued to disseminate information through its websites. Although the main NISRA site has not attained full functionality, it continues to deliver access to the full range of NISRA statistics through URL links to NISRA branch sites in other departments. The Northern Ireland Neighbourhood Information Service (NINIS) site however has continued to develop its own information store and functionality.

NISRAnet was also restored during the reporting year and serves NISRA staff with a varied store of information and guidance documents, Human Resource updates and social network communication.

Agency Publications

The Agency has continued to disseminate official statistics and research findings through the publication of reports and press releases in both hard copy and electronic formats. During 2009/2010 the Agency produced 256 research and statistical publications (Annex 2).

INFORMATION MANAGEMENT

NISRA is an information-based business. The service it delivers to its customers, whether internal or external, depends on how well it can create and use information to aid decision-making and analysis, and thereby meet its business objectives. This information needs to be recorded and stored in a shared area that allows easy access.

Following the successful implementation of RecordsNI, the Agency has continued to use TRIM to store corporate electronic information in a single repository. This electronic document records management system enables staff to apply access controls on individual documents and it is being used by over 17,000 staff across the NICS. It makes up-to-date information instantly available and deals with the lifecycle of information, from the point of creation or receipt, through to its maintenance, use, final disposal or indefinite retention.

As a result of these systems and procedures NISRA is in a better position to deal with all record management issues.

HUMAN RESOURCES

NISRA continues to improve its business performance by having the right people in the right place at the right time, in line with business priorities.

This has been achieved through better people planning, more active career management, and the facilitation of staff moves for the benefit of the business and the individuals concerned. NISRA maintains a skilled and motivated workforce created through a culture of nurtured career development and well managed personal development plans. During 2009/2010 NISRA Human Resources:

- carried out an Assistant Statistician recruitment competition;
- carried out a statistics placement student competition;
- carried out a promotion competition to Grade 7 Statistician;
- held an Agency wide conference for Assistant Statisticians;
- organised and delivered in-house statistics training courses;
- carried out a Staff Survey;
- carried out a Customer Survey;
- brought together a Human Resource Strategy Implementation Working Group; and
- produced a Human Resource Strategy Action Plan.

TRAINING AND DEVELOPMENT

NISRA continues to meet the development needs of its staff through the delivery of their training requirements recorded in Personal Development Plans (PDPs), incorporating both generic courses, as supplied by the Centre for Applied Learning, and specific NISRA corporate development courses.

Corporate training

During 2009/2010 the NISRA Staff Development Group sourced and organised the following corporate training courses:

- SPSS Intermediate;
- Statistical Inference;
- Regression Modelling;
- Geographic Information Systems (GIS) Awareness; and
- Questionnaire Design.

Generic training

NISRA staff attended a variety of departmental generic training courses during 2009/2010 which included:

- Welcome Host (a customer Service based course attended by GRO staff who work on the counter);
- Developing Policy;
- Diversity;
- Risk Assessment;
- TRIM end user; and
- Running Small Projects.

NISRA Assistant Statistician Conference

The biennial Assistant Statistician Conference took place in the Spires Conference Centre, Belfast, on 16 November 2009. The aims of the conference were to provide all NISRA Assistant Statisticians with the chance to learn more about ongoing projects within the organisation, and to inform them of future developments both within NISRA and in the wider statistical network.

Seminars

Twelve lunchtime seminars were organised and delivered during the period covered by this report. The seminar topics and speakers were as follows:

- ONS Methodology Directorate and Consultancy Service – Simon Compton ONS;
- New approach to undertaking, informing, developing and evaluating local community Social Assets – Brendan McDonnell, Mike Morrissey and Kat Healy;
- The Government Library Service – Fiona Sawey, Kirby Porter, Judith Finlay NICS Librarians;
- Quality Methods and Harmonisation tool developed by ONS – Jacqui Jones ONS;
- Is there a baby boom in Northern Ireland? - Naomi O’Neill and Claire Watson DMB;
- Evidence Based Policy Making – what else to consider? - Dan and Peter Fenn;
- The history of the Census – Ian White ONS;
- Changing geographies and how to deal with them – Maire Brolly NISRA Geography;
- How economists and statisticians can work better together – Mike Brennan ONS;
- Small area estimates of poverty in Northern Ireland – Ben Anderson University of Essex;
- Economic Labour Market and Skills impact of Migrant workers in NI – Graeme Harrison Oxford Economics; and
- Beirut with NI-CO – Ian Gallagher NIPB and NI-CO.

EMPLOYER SUPPORTED VOLUNTEER SCHEME

NISRA continued to support the Employer Supported Volunteer (ESV) Scheme throughout 2009/2010. ESV is organised by the Voluntary Service Bureau and aims to help organisations to contribute to their community by involving employees as volunteers to complete 'Challenges' for local voluntary and community organisations.

In 2009/2010 NISRA staff participated in the following events:

- A quiz night for the Children in Crossfire charity raised £2,860;
- NISRA collected 152 boxes of chocolates that were gifted to the Elderly at Christmas;
- Census Office hosted a 'Big Breakfast' morning for Cancer Research UK and raised a total of £1,170;
- HRCS carried out gardening and grounds work for the National Trust on two occasions;
- Corporate Services painted the Family Caring Centre in Antrim; and
- Grounds work and painting was carried out at Colin Glen Forest Park by staff from DEL.

HEALTH AND SAFETY

During 2009/2010 there were no accidents recorded in the McAuley House accident book.

Two planned practice fire evacuations of McAuley House took place. Evacuation of all staff was completed satisfactorily.

General Risk Assessments for McAuley House are conducted on a regular basis.

CORPORATE GOVERNANCE

The Agency has developed its corporate governance arrangements and is fully committed to achieving compliance with HM Treasury requirements and any guidance issued by Accountability and Accountancy Services Division (AASD), within the prescribed timescales. The system of internal control in NISRA is based on an ongoing process that identifies the principal risks on the achievement of Agency and Departmental policies, aims and objectives. It is designed to evaluate the nature and extent of those risks and manage them efficiently, effectively and economically.

NISRA's Corporate Governance includes:

- Business planning;
- Risk management;
- The Audit and Risk Committee;
- Audits – internal and external;
- A Statement on Internal Control;
- Stewardship Statements; and
- Fraud and Whistleblowing policies.

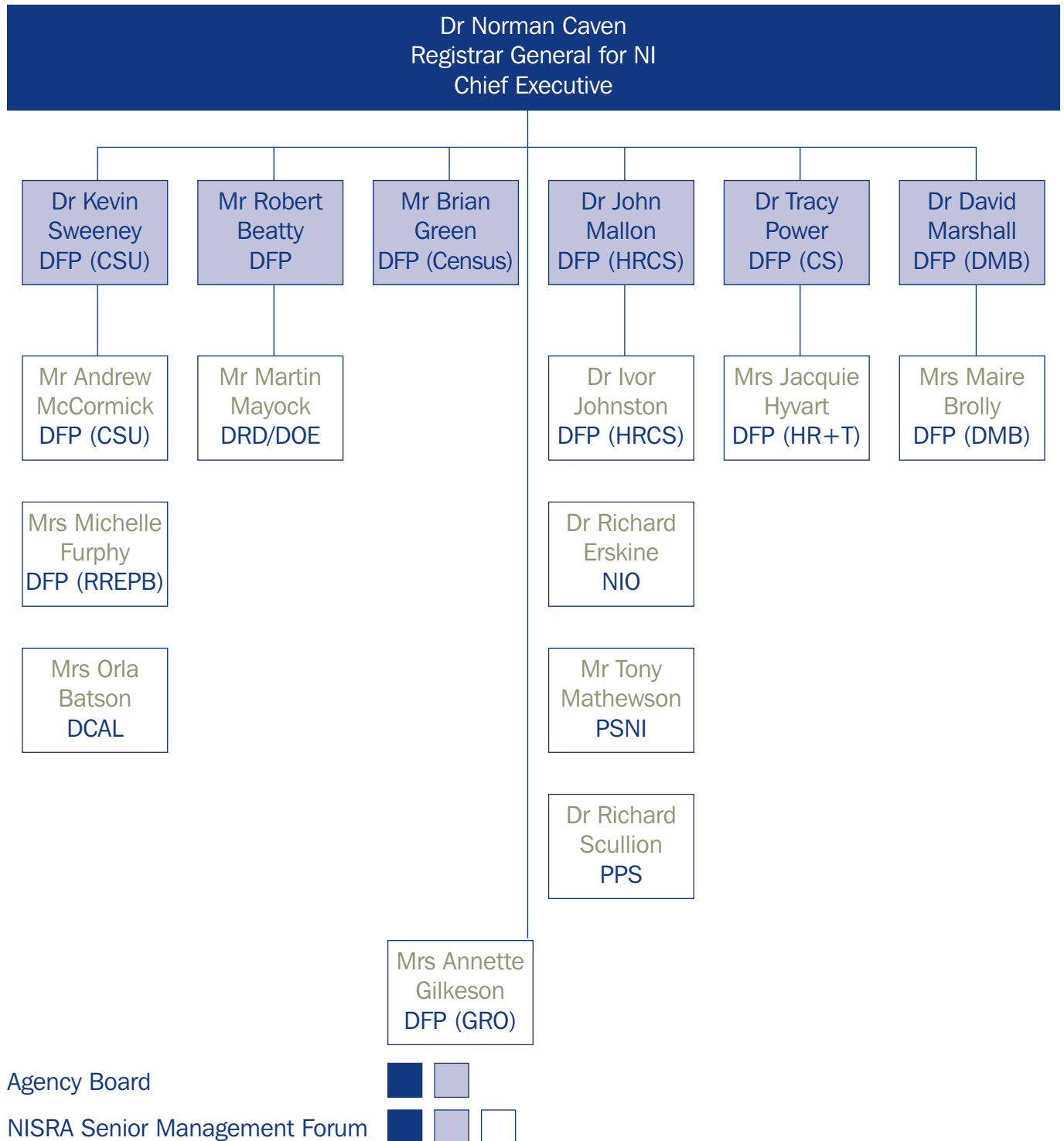
FUTURE DEVELOPMENTS

Major areas for NISRA in the next couple of years will be:

- The 2011 Census – planning, operationalising and analysis;
- The continuing roll out of Statistics Reform and the UK Statistics Authority Assessment process against the Code of Practice for Official Statistics;
- The development of a new Northern Ireland Geography;
- The updating of the NISRA website to improve e-dissemination;
- Continuing to provide a high quality service to Government and other customers in a climate of increasing resource pressures and likely budget cuts; and
- The development of a central methodology unit providing on-going professional training and methodological support to statisticians.

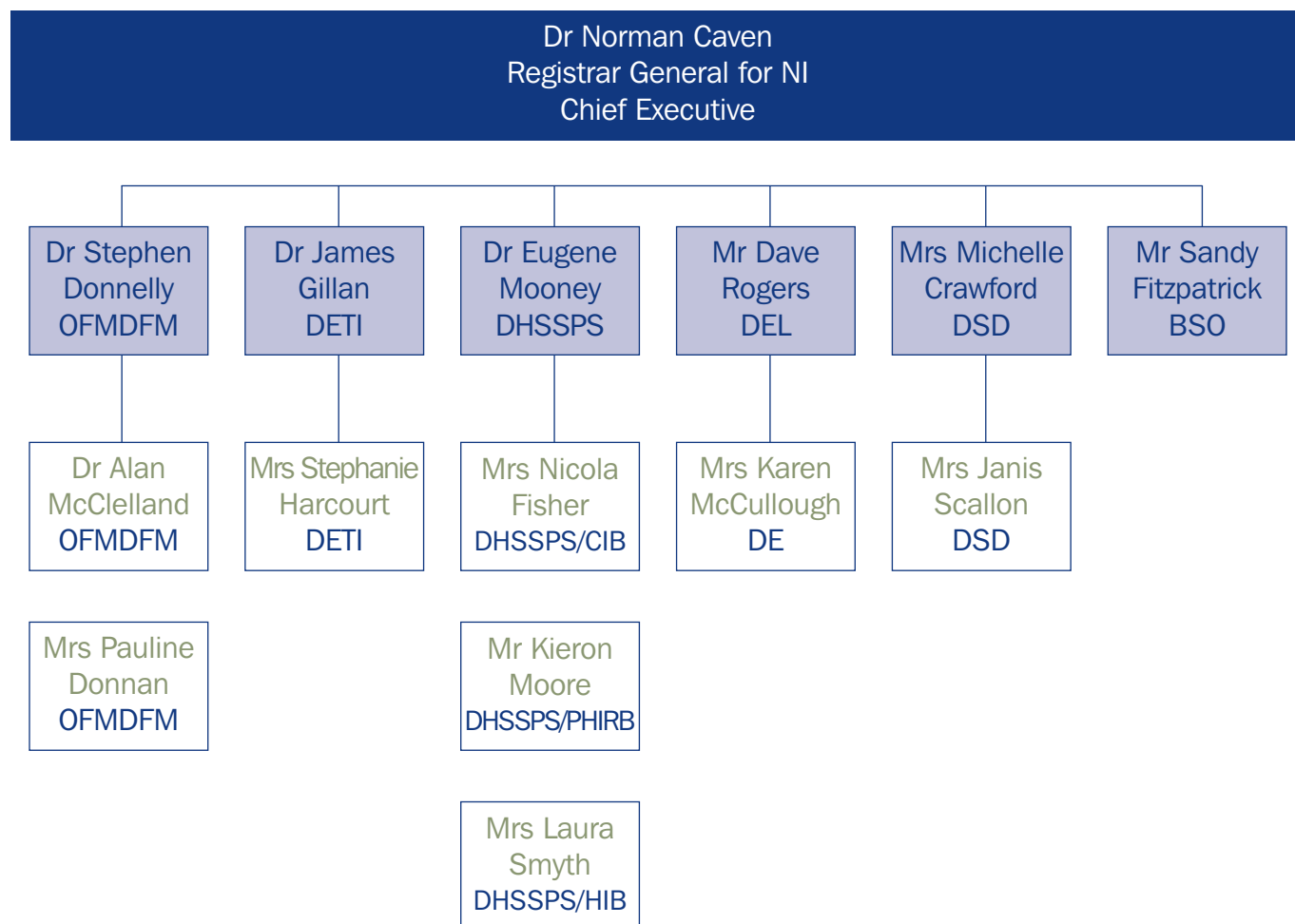
ANNEX 1:

NISRA MANAGEMENT ORGANISATIONAL CHART (31ST MARCH 2010)



ANNEX 1:

NISRA MANAGEMENT ORGANISATIONAL CHART (31ST MARCH 2010)



Agency Board



NISRA Senior Management Forum



ANNEX 2: NISRA RESEARCH & STATISTICAL PUBLICATIONS 2009/10

OFMDFM

- Rural Ageing in Northern Ireland: Quality of Life Amongst Older People (March 2010) (OFMDFM)
- The Gender Pay Gap in Context: Causes, consequences and international perspectives (March 2010) (OFMDFM)
- Job Application and Job Application Outcome: A brief description (December 2009) (OFMDFM)
- A profile of older people in Northern Ireland (August 2009) (OFMDFM)
- Hate Crime Against People with Disabilities. Institute for Conflict Research (July 2009) (OFMDFM)
- Cross-Departmental Equality and Social Need Research and Information Strategy (June 2009) (OFMDFM)
- Gender Pay Gap Measurement in Northern Ireland: A discussion paper (April 2009) (OFMDFM)
- Pervasive Area Poverty: Modelled Household Income in a NILES Context (April 2009) (OFMDFM)
- Flags Monitoring Project - 2008 Report. Dominic Bryan, Clifford Stevenson, Gordon Gillespie (July 2009) (OFMDFM)
- Labour Force Survey Religion Report 2008 (November 2009) (OFMDFM)
- Good Relations Indicators 2009 Update (January 2010) (OFMDFM)

NIPB

- Public Perceptions of the Police, DPPs and the Northern Ireland Policing Board (July 2009) (NIPB)
- Public Perceptions of the Police, DPPs and the Northern Ireland Policing Board (December 2009) (NIPB)

NICtS

- Mortgage Press Release (May 2009/August 2009/November 2009/February 2010) (NI Court Service)
- Judicial Statistics (June 2009) (NI Court Service)
- The Crown Court Bulletin (May/August/November 2009/February 2010) (NI Court Service)
- The Magistrates' Court Bulletin (May/August/November 2009/February 2010) (NI Court Service)

The High Court Bulletin (May/August/November 2009/February 2010) (NI Court Service)

The County Court Bulletin (May/August/November 2009/February 2010) (NI Court Service)

The Children Order Bulletin (May/August/November 2009/February 2010) (NI Court Service)

DCAL

Omnibus Survey Results – Views on the Public Record Office of Northern Ireland (August 2009) (DCAL)

Omnibus Survey Results – Impact of Economic Downturn on Participation and Attendance (August 2009) (DCAL)

Young People and Sport – Secondary Analysis of Findings from the 2007 Young Persons' Behaviour and Attitudes Survey (YPBAS) (September 2009) (DCAL)

DHSSPS

Northern Ireland Health & Social Care (HSC) Workforce Census at March 2008 (April 2009) (DHSSPS)

Health & Social Care Key Facts Workforce Quarterly Bulletins (May 2009, July 2009, November 2009, February 2010) (DHSSPS)

Drug Use in Ireland and Northern Ireland 2006/2007 Drug Prevalence Survey: Polydrug Use Results (Bulletin 5) (June 2009) (DHSSPS)

Statistics from the Northern Ireland Needle and Syringe Exchange Scheme: 1 April 2008 – 31 March 2009 (June 2009) (DHSSPS)

2009 GMS Quality and Outcomes Framework (QOF) Disease Prevalence Report (June 2009) (DHSSPS)

Health & Social Care Workforce Vacancies (August 2009 and February 2010) (DHSSPS)

Statistics from the Northern Ireland Substitute Prescribing Database: 31 March 2009 (September 2009) (DHSSPS)

Statistics on Smoking Cessation Services in Northern Ireland: 2008/2009 (September 2009) (DHSSPS)

Northern Ireland Health and Social Care Inequalities Monitoring System: third update bulletin 2009 (October 2009) (DHSSPS)

Quality & Outcomes Framework General Medical Services Contract in Northern Ireland (DHSSPS)

Statistics from the Northern Ireland Drug Misuse Database: 1 April 2008 – 31 March 2009 (October 2009) (DHSSPS)

Public Attitudes to Health and Social Care Services in Northern Ireland 2009 (November 2009) (DHSSPS)

Northern Ireland Hospital Statistics (2008/09) (DHSSPS)

Northern Ireland Hospital Inpatient Activity Data 2008/09 (December 2009) (DHSSPS)

Northern Ireland Waiting Lists (June 2009, September 2009, December 2009, March 2010) (DHSSPS)

Northern Ireland Cancer Waiting Times (May 2009, June 2009, September 2009, January 2010) (DHSSPS)

Northern Ireland Health & Social Care (HSC) Workforce Census at March 2009 (January 2010) (DHSSPS)

Northern Ireland Fireworks Injuries (2009) (January 2010) (DHSSPS)

Northern Ireland Emergency Care Waiting Times (monthly: April 2009 – March 2010) (DHSSPS)

Northern Ireland Care Leavers (2009) (January 2010) (DHSSPS)

Domiciliary Care Services for Adults in Northern Ireland 2009 (February 2010) (DHSSPS)

Statistics from the Northern Ireland Drug Addicts Index 2009 (March 2010) (DHSSPS)

A Study of Cocaine Use in Northern Ireland 2009 (March 2010) (DHSSPS)

Former Care Leavers in NI (2008) (May 2009) (DHSSPS)

Hearing Aid Assessments and Re-assessments Quarterly publication (June 2009, September 2009, December 2009, March 2010) (DHSSPS)

Survey of domiciliary Care Providers Northern Ireland 2008 (September 2009) (DHSSPS)

Outcome Indicators for Looked After Children 2008 (September 2009) (DHSSPS)

Adult Community Statistics 1 April 2008 - 31 March 2009 (September 2009) (DHSSPS)

Former Care Leavers in N.I (2009) (December 2009) (DHSSPS)

DFP (HRCS)

Analysis of Sickness Absence in the NI Departments 2008/2009 (September 2009) (HRCS, DFP)

Personnel Statistics for the 11 NI Departments at 1 April 2009 (October 2009) (HRCS, DFP)

Department of Finance and Personnel Customer Satisfaction Survey 2009 (December 2009) (HRCS, DFP)

DFP (Census)

The 2011 Census of Population in Northern Ireland Proposals (March 2010) (Census Office DFP)

DFP (CSU)

Quarterly Northern Ireland Construction Bulletin (October 2008 – Sept 2009) (CSU)

Continuous Household Survey Bulletin 2008/2009 (CSU)

DFP (CS)

Public awareness of and confidence in Official Statistics in Northern Ireland - Findings from the NISRA Omnibus Survey (March 2010) (Corporate Services DFP)

Statistical Surveys of Businesses NI – 2008 (February 2010) (Corporate Services DFP)

DFP (DMB)

Drug Related Deaths and Deaths due to Drug Misuse Registered in Northern Ireland (1997-2007) (February 2009) (DMB, DFP)

Births in Northern Ireland, 2008 (March 2009) (DMB, DFP)

Deaths in Northern Ireland, 2008 (March 2009) (DMB, DFP)

Registrar General Quarterly Reports (Q1-Q4 2009) (DMB, DFP)

Population Trends Article - “A Demographic Portrait of Northern Ireland” (March 2009) (DMB, DFP)

Deaths Registered in Northern Ireland with Clostridium Difficile Mentioned on the Death Certificate (2001-2008) (April 2009) (DMB, DFP)

Deaths Registered in Northern Ireland with Methicillin Resistant Staphylococcus Aureus (MRSA) Mentioned on the Death Certificate (1998-2008) (April 2009) (DMB, DFP)

Central Postcode Directory (CPD) (May 2009) (DMB, DFP)

Marriages, Divorces and Civil Partnerships in Northern Ireland, 2008 (June 2009) (DMB, DFP)

Babies First Names Bulletin 2008 (August 2009) (DMB, DFP)

Mid-2008 Population Estimates for Northern Ireland (July 2009) (DMB, DFP)

Migration Estimates for Northern Ireland (2008) (August 2009) (DMB, DFP)

Northern Ireland Multiple Deprivation Measure 2009: Consultation Document (July 2009) (DMB, DFP)

Northern Ireland Population Projections, 2008 (October 2009) (DMB, DFP)

Annual Report of the Registrar General, 2008 (November 2009) (DMB, DFP)

Popular First Names Press Release, 2009 (December 2009) (DMB, DFP)

DRD

NI Road and Rail Transport Statistics Bulletin (June 2009, October 2009, January 2010, March 2010) (DRD)

Travel Survey for Northern Ireland (TSNI) 2006-2008 (September 2009) (DRD)

NI Transport Statistics 2008-09 (September 2009) (DRD)

DOE

Public perceptions on Car Emissions (July 2009) (DOE)

NI Municipal Waste Management Statistics, April – June 2009 (October 2009) (DOE)

NI Municipal Waste Management Statistics, July – September 2009 (January 2010) (DOE)

NI Environmental Statistics Report 2010 (January 2010) (DOE)

Public Perceptions on Climate Change in Northern Ireland 2009 (September 2009) (DOE)

Northern Ireland Seatbelt Survey - April 2009 (July 2009) (DOE)

Northern Ireland Road Safety Monitor 2009 (October 2009) (DOE)

NITB

Hotel Occupancy Annual Report 2008 (June 2009) (NITB)

Guesthouse and Bed & Breakfast Occupancy Annual Report 2008 (June 2009) (NITB)

Self-Catering Occupancy Survey 2008 (September 2009) (NITB)

Visitor Attraction 2008 (August 2009) (NITB)

Hotel Occupancy Annual Report 2009 (March 2010) (NITB)

Guesthouse and Bed & Breakfast Occupancy Annual Report 2009 (March 2010) (NITB)

OPONI

The Annual Report of the Police Ombudsman for Northern Ireland (July 2009) (OPONI)

Equality Monitoring Report (October 2009) (OPONI)

Police Officer Satisfaction Report (September 2009) (OPONI)

Complainant Satisfaction Report (September 2009) (OPONI)

Public Attitudes to the Police Ombudsman's Office (September 2009) (OPONI)

NIO

Research and Statistical Series Report No. 22 International Development of Victims Funds (March 2010) (NIO)

Bulletin 1/2010 Perceptions of Crime Findings from the 2008/09 Northern Ireland Crime Survey (February 2010) (NIO)

Research and Statistical Series Report No. 21 Addressing Offending by Women: A Literature Review (February 2010) (NIO)

Bulletin 10/2009 Northern Ireland Statistics on the Operation of the Terrorism Act 2000: Annual Statistics 2008 (December 2009) (NIO)

Bulletin 9/2009 Experience of Sexual Violence and Abuse: Findings from the 2008/09 Northern Ireland Crime Survey (December 2009) (NIO)

Bulletin 8/2009 Northern Ireland Victim and Witness Survey (NIVAWS) - Findings from Sweep 1 (December 2009) (NIO)

Bulletin 7/2009 Experience of Crime: Findings from the 2008/09 Northern Ireland Crime Survey (November 2009) (NIO)

Research and Statistical Series Report No. 20 Employment Opportunities and Community Re-integration of Sex Offenders in Northern Ireland (November 2009) (NIO)

Digest of Information on the Northern Ireland Criminal Justice System - 9 (October 2009) (NIO)

Northern Ireland Statistics on the Operation of the Terrorism Act 2000 Annual Statistics 2007 (August 2009) (NIO)

Bulletin 5/2009 The Northern Ireland Prison Population in 2008 (June 2009) (NIO)

Bulletin 4/2009 Northern Ireland Youth Re-offending: Results from the 2006 Cohort (May 2009) (NIO)

Bulletin 3/2009 Views on Organised Crime in Northern Ireland: Findings from the January 2009 Omnibus Survey (May 2009) (NIO)

Bulletin 2/2009 Experience of Drug Misuse: Findings from the 2007/08 Northern Ireland Crime Survey (May 2009) (NIO)

Digest of information on the Northern Ireland Criminal Justice System - (April 2009) (NIO)

BSO

NI Family Practitioner Services Annual Report 2007-08 (June 2009) (BSO)

DE

Qualifications and destinations of school leavers 2007/08 (May 2010) (DE)

Pupil:Teacher ratios in grant-aided schools 2008/09 (June 2010) (DE)

Attendance at grant-aided primary, post-primary and special schools 2007/08: Detailed statistics (April 2009) (DE)

Participation in full-time education and vocational training by 16 and 17 year olds 2008/09 (Sept 2009) (DE)

Department of Education Funded Research 2008/09 (May 2009) (DE)

Enrolments at grant-aided primary and post-primary schools 2009/10: basic statistics (Dec 2009) (DE)

Enrolments at schools and in funded pre-school education 2009/10 (Feb 2010) (DE)

Attendance at grant-aided primary, post-primary and special schools 2008/09: Basic statistics (Feb 2010) (DE)

Attendance at grant-aided primary, post-primary and special schools 2008/09: Detailed statistics (March 2010) (DE)

DEL

Forecasting Future Skill Needs in Northern Ireland (April 2009) (DEL)

Management Matters in Northern Ireland and the Republic of Ireland (May 2009) (DEL)

Labour Market Profiles (June 2009) (DEL)

Management Matters in Northern Ireland and Republic of Ireland (June 2009) (DEL)

Industry Factsheets (July 2009) (DEL)

Enrolments at UK Higher Education Institutions: Northern Ireland analysis 2008/09 (February 2010) (DEL)

Qualifications gained at UK Higher Education Institutions: Northern Ireland analysis 2008/09 (February 2010) (DEL)

Destinations of Leavers from Higher Education: Northern Ireland 2007/2008 (July 2009) (DEL)

Essential Skills Factsheets (monthly from September 2009) (DEL)

DETI

Monthly Labour Market Reports (monthly from April 2009-March 2010) (DETI)

Labour Force Survey Quarterly Supplements (Q1-Q4 2009) (DETI)

Local Area Database (December 2009) (DETI)

Women in Northern Ireland (September 2009) (DETI)

NI Ports Traffic 2008 (December 2009) (DETI)

NI Research and Development Survey 2008 (December 2009) (DETI)

Quarterly NI Index of Services (IOS) – (April, July, October 2009 and January 2010) (DETI)

NI Manufacturing Sales & Exports Survey 2008/09 (December 2009) (DETI)

Annual Coal Inquiry 2009 (February 2010) (DETI)

NI Annual Survey of Hours and Earnings 2009 (November 2009) (DETI)

UK Petroleum Industry Data 2009 (February 2010) (DETI)

Facts and Figures from the IDBR (June and December 2009) (DETI)

Quarterly Employment Survey bulletins (Q1-Q4 2009) (DETI)

Quarterly NI Index of Production (IOP) (Q1-Q4 2009) (DETI)

Exporting NI Services Study 2008 (March 2010) (DETI)

Northern Ireland Annual Business Inquiry (NIABI) 2007 Revised, 2008 Provisional Results on a SIC 2007 basis (March 2010) (DETI)

Northern Ireland Annual Business Inquiry (NIABI) Provisional 2008, Revised 2007 results (December 2009) (DETI)

DSD

Income Support Summary Statistics (November 2009, February 2010) (DSD)

State Pension Credit Summary Statistics (November 2009, February 2010) (DSD)

Households Below Average Income, Northern Ireland Report, 2007/08. (November 2009) (DSD)

State Pension Summary Statistics for March 2009 (November 2009) (DSD)

Jobseeker's Allowance Summary Statistics (November 2009, February 2010) (DSD)

Northern Ireland Client Group Analysis (November 2009, February 2010) (DSD)

Northern Ireland Social Security Statistics Bulletin (November 2009, February 2010) (DSD)

2008/09 Annual Housing Statistics for Northern Ireland (October 2009) (DSD)
Northern Ireland Housing Bulletin (April 2009, July 2009, October 2009, January 2010) (DSD)
Attendance Allowance Summary Statistics (September 2009, December 2009) (DSD)
Carer's Allowance Summary Statistics (October 2009, December 2009) (DSD)
Disability Living Allowance Summary Statistics (September 2009, January 2010) (DSD)
Incapacity Benefit and Severe Disablement Allowance Summary Statistics (October 2009, January 2010) (DSD)
Family Resources Survey, Northern Ireland Report 2007/2008 (December 2009) (DSD)
Family Resources Survey Urban Rural Report, Northern Ireland 2007/08 (December 2009) (DSD)

GLOSSARY

ABI	Annual Business Inquiry
AB	Agency Board
ARK	Access Research Knowledge
BSO	Business Services Organisation
CAL	Centre for Applied Learning
C&AG	Comptroller and Auditor General for Northern Ireland
CPD	Central Postcode Directory
CSP	Civil Service Pension
CSU	Central Survey Unit
CWAI	Cost Weighted Activity Index
DARD	Department of Agriculture and Rural Development
DCAL	Department of Culture, Arts and Leisure
DDRI	Disclosure of Deaths Registration Information
DE	Department of Education
DEFRA	Department for Environment, Food and Rural Affairs
DETI	Department of Enterprise, Trade and Investment
DEL	Department for Employment and Learning
DFP	Department of Finance and Personnel
DHSSPS	Department of Health, Social Services and Public Safety
DMB	Demography and Methodology Branch
DOE	Department of the Environment
DPPs	District Policing Partnerships
DRD	Department for Rural Development
DSD	Department for Social Development
EQIA	Equality Impact Assessment
ERINI	Economic Research Institute Northern Ireland

ESA	Employment and Support Allowance
ESV	Employer Supported Volunteering
EU	European Union
FRS	Family Resources Survey
GIS	Geographic Information System
GRO	General Register Office
GVA	Gross Value Added
HR	Human Resources
HR + T	Human Resources and Training
HRCS	Human Resource Consultancy Services
HSC	Health and Social Care
IDBR	Inter-Departmental Business Register
IFRS	International Financial Reporting Standards
IOP	Index of Production
JSA	Justice and Security Act
IOS	Index of Services
LEARS	Local Electoral Administration and Registration Services (Scotland) Act 2006
LPS	Land and Property Service
MB	Management Board
MRSA	Methicillin-Resistant Staphylococcus Aureus
NI	Northern Ireland
NICS	Northern Ireland Civil Service
NIO	Northern Ireland Office
NIPS	Northern Ireland Passenger Survey
NINIS	Northern Ireland Neighbourhood Information Service
NISRA	Northern Ireland Statistics and Research Agency

NITB	Northern Ireland Tourist Board
NS	National Statistics
OFMDFM	Office of First Minister and Deputy First Minister
ONS	Office for National Statistics
OPONI	Office of the Police Ombudsmans for Northern Ireland
PACE	Police and Criminal Evidence
PDP	Personal Development Plan
PPS	Public Prosecution Service
PSNI	Police Service of Northern Ireland
QES	Quarterly Employment Survey
QIF	Quality Improvement Fund
RIA	Regulatory Impact Assessment
RREP	Regional Reporting and EU Programmes Branch
SAC	Statistics Advisory Committee
SCS	Senior Civil Service
SIC	Standard Industrial Classification
SLA	Service Level Agreement
SMF	Senior Managers' Forum
SSA	Social Security Agency
YBAS	Young Persons Behaviour and Attitudes Survey

ACCOUNTS CONTENT

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STATEMENT OF AGENCY'S AND CHIEF EXECUTIVE'S RESPONSIBILITIES

Under Section 11(2) of the Government Resources and Accounts Act (Northern Ireland) 2001, the Department of Finance and Personnel have directed the Northern Ireland Statistics and Research Agency to prepare a statement of accounts for each financial year in the form and on the basis set out in the accounts direction. The accounts are prepared on an accruals basis and must give a true and fair view of the Agency's state of affairs at the end of the year and of its income and expenditure, changes in taxpayers' equity and cash flows for the financial year.

In preparing the accounts the Agency is required to:

- observe the accounts direction issued by the Department of Finance and Personnel, including the relevant accounting and disclosure requirements, and apply suitable accounting policies on a consistent basis;
- make judgments and estimates on a reasonable basis;
- state whether applicable accounting standards as set out in Financial Reporting Manual (FRoM) have been followed, and disclose and explain any material departures in the financial statements; and

- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the Agency will continue in business.

The Accounting Officer for the Department of Finance and Personnel has appointed the Chief Executive of Northern Ireland Statistics and Research Agency as the Accounting Officer for the Agency. The Chief Executive's relevant responsibilities as Accounting Officer, including his responsibility for the propriety and regularity of the public finances for which he is answerable and for the keeping of proper records, are set out in chapter 3 (Accounting Officers) Managing Public Money Northern Ireland issued by the Department of Finance and Personnel.



T.N. CAVEN

Accounting Officer, Registrar General and Chief Executive

23 June 2010

STATEMENT ON INTERNAL CONTROL

Scope of Responsibility

As Accounting Officer, I have responsibility for maintaining a sound system of internal control that supports the achievement of the Northern Ireland Statistics and Research Agency's policies, aims and objectives, whilst safeguarding the public funds and departmental assets for which I am personally responsible, in accordance with the responsibilities assigned to me in Managing Public Money Northern Ireland.

NISRA is an executive Agency within the Department of Finance and Personnel and as such consults and takes direction from the departmental Minister. I report to the Minister about major issues affecting the Agency including actual and potential risks.

Twice a year I provide the Departmental Accounting Officer with a written statement (Stewardship Statement) that risks remain appropriate and that controls identified are adequate, effective and have operated throughout the period.

The Purpose of the System of Internal Control

The system of internal control is designed to manage risk to a reasonable level rather than eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of the Agency's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically.

The system of internal control has been in place in the Agency for the year ended 31 March 2010 and up to the date of approval of the annual report and accounts, and accords with DFP guidance.

Capacity to Handle Risk

I, as Accounting Officer, recognise the importance of managing risks effectively and take the lead in the continued development of a risk management framework. The Agency has identified all significant risks to its business and has developed a NISRA Risk Register. The Risk Register complements the Agency's Corporate Plan, Business Plan and financial management, and together these provide the systems to manage the Agency's resources whilst minimising the risks to achieving business outputs.

The Risk Register is managed in the first instance by the Agency Board (AB), which reviews actions and considers appropriate future actions. Each AB member is responsible for managing risks within their areas of responsibility and provide assurance to me that risks are being actively managed and minimised. This involves close liaison with respective Heads of Branches. In line with DFP guidance, NISRA continues to include appropriate assurances in subsequent Annual Report and Accounts publications.

The Risk and Control Framework

I subscribe to the process leading to the production of the Statement on Internal Control that is an annual hierarchical stewardship reporting arrangement. This is a bottom-up process and key risk owners, as identified in Risk Control Frameworks, provide a written statement (Stewardship Statement) that risks remain appropriate and that controls identified are adequate, effective and have operated throughout the period. Risk owners

are required to highlight areas where deficiencies are possible or breakdowns in control have actually occurred.

An Audit and Risk Committee is established consisting of members of the NISRA Senior Management Group.

For the period this Statement on Internal Control covers, risks identified in relation to key business targets (Ministerial and Chief Executive) were monitored and reported on using the DFP Departmental Corporate Performance application. Key business risks identified were in relation to:

- Failure to maintain or improve customer service;
- Failure to comply with the National Statistics Code of Practice;
- Failure to progress the GRO digitization project, and
- Failure to advance preparation for the 2011 Census.

The risk owner was identified for each risk and an evaluation carried out of how the risk was currently being managed, the effectiveness of those controls and what additional actions were required to fully manage it. Risks were assessed for degree of impact (on a scale from minor to catastrophic) and likelihood of occurrence (on a scale from unlikely to almost certain). Risks were formally reviewed during the year by the Audit & Risk Committee.

Review of Effectiveness

As Accounting Officer, I have responsibility for reviewing the effectiveness of the system of internal control. My review of the effectiveness of the system of internal control is informed by the work of the internal auditors and the executive managers within the Agency who have responsibility for the development and maintenance of the internal control framework, and comments made by the external auditors

in their management letter and other reports. I have been advised on the implications, of the result of his review of the effectiveness of the system of internal control by the Senior Management Group and the Audit and Risk Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

The purpose of the Audit and Risk Committee is to manage and direct the risk management process and enable assurances to be provided. The Committee has responsibility for assessing the adequacy of audit arrangements (internal and external) and assessing the implications of assurances provided in respect of risk and control across the Agency.

As Chief Executive I provide the Committee with a mid-year and end-year Stewardship Statement for 2009/10 which covers the review of the Agency Risk Register and the adequacy of risk management and internal control within the Agency.

The remit of the Committee includes due consideration of the adequacy of risk management and internal control. The Committee focuses on the NISRA Business Risk Register. At each meeting written reports are submitted by each member providing a balanced assessment of the system of control utilised to manage the risks for which they are directly responsible. Any significant control failings or weaknesses identified are discussed, including the impact that they have had, could have had, or may have and the actions being taken to rectify them. Other Committee members and attendees provide the challenge function. In general, the range of issues that are considered include:

- Have any new significant risks been identified?
- Are risks previously identified still acceptable?
- Do risks need to be promoted or relegated in the NISRA Risk Register or the DFP Corporate Risk Register?

- Do control strategies need to be changed?
- Do amendments need to be made to procedures?
- Is additional monitoring of the system required?
- Are the communication channels throughout NISRA effective, or do amendments need to be made?

In addition, the Committee is responsible for reviewing:

- The mechanisms for the assessment and management of risk;
- The planned activity of internal audit;
- The results of internal audit activity;
- The planned activity of external audit;
- The results of external audit activity;
- Adequacy of management response to issues identified by audit;
- The arrangements made for co-operation between internal audit, external audit and other review bodies; and
- Activity assurances relating to the corporate governance requirements for NISRA.

DFP Internal Audit has provided an Assurance Report for the year 2009-10. The report provides an opinion on the systems of internal control operating within the Agency; and details of work completed by Internal Audit within the Agency during the 2009-10 year. Based on the work conducted Internal Audit was satisfied that, overall, a satisfactory level of assurance can be placed on the Agency's internal control systems for the period. A plan to address weaknesses identified by Internal Audit is in place.

Information Management

All personal information within the Agency is managed in accordance with the Department

of Finance and Personnel's Data Protection Policy Statement. The Agency is fully committed to complying with the eight principles of the Data Protection Act 1998. General data protection awareness has been provided to all staff via a mandatory online training package. In addition, further Data Protect awareness guidance was delivered to staff working in key areas.

Significant Internal Control Issues

The HR Connect payroll service Contractor had planned to undertake ten quality assurance reviews which, when combined with the direct audit work undertaken by DFP Internal Audit, would facilitate the provision of an overall audit assurance. The Contractor, however has only completed two of its ten planned reviews and those are considered by DFP Internal Audit to lack rigour, breadth and depth. As such DFP Internal Audit was unable to provide additional assurance on those areas. Therefore, although satisfactory assurance was provided in six audits undertaken by DFP Internal Audit, a limited assurance rating was provided for HR Connect overall. Internal Audit will undertake all audits in HR Connect from 2010-11 onwards.

Official Statistics information within the Agency is also managed in accordance with the principles of the Official Statistics Code of Practice, one of which relates to confidentiality of private information about individual persons compiled in the production of official statistics.

As at 31 March 2010 there were no reported breaches of the Data Protection Act or Official Statistics Code of Practice.



T.N. CAVEN

Accounting Officer, Registrar General and Chief Executive

23 June 2010

NORTHERN IRELAND STATISTICS AND RESEARCH AGENCY

THE CERTIFICATE AND REPORT OF THE COMPTROLLER AND AUDITOR GENERAL TO THE NORTHERN IRELAND ASSEMBLY

I certify that I have audited the financial statements of the Northern Ireland Statistics and Research Agency for the year ended 31st March 2010 under the Government Resources and Accounts Act (Northern Ireland) 2001. These comprise the Operating Cost Statement, the Statement of Financial Position, the Statement of Cash Flows, the Statement of Changes in Taxpayers' Equity and the related notes. These financial statements have been prepared under the accounting policies set out within them. I have also audited the information in the Remuneration Report that is described in that report as having been audited.

Respective responsibilities of the Chief Executive and auditor

As explained more fully in the Statement of Agency's and Chief Executive's Responsibilities, the Chief Executive is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. My responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require me and my staff to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial

statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Agency's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Agency; and the overall presentation of the financial statements.

In addition, I am required to obtain evidence sufficient to give reasonable assurance that the expenditure and income reported in the financial statements have been applied to the purposes intended by the Assembly and the financial transactions conform to the authorities which govern them.

Opinion on Regularity

- In my opinion, in all material respects, the expenditure and income have been applied to the purposes intended by the Assembly and the financial transactions conform to the authorities which govern them.

Opinion on the financial statements

In my opinion:

- the financial statements give a true and fair view, of the state of the Agency's affairs as at 31st March 2010, and of the net operating cost, cash flows and changes in taxpayers' equity for the year then ended; and
- the financial statements have been properly prepared in accordance with the Government Resources and Accounts Act (Northern Ireland) 2001 and Department of Finance and Personnel directions issued thereunder.

Opinion on other matters

In my opinion:

- the part of the Remuneration Report to be audited has been properly prepared in accordance with Department of Finance and Personnel directions made under the Government Resources and Accounts Act (Northern Ireland) 2001; and
- the information given in the Director's Report and Management Commentary for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which I report by exception

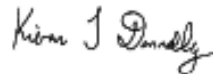
I have nothing to report in respect of the following matters which I report to you if, in my opinion:

- adequate accounting records have not been kept; or

- the financial statements are not in agreement with the accounting records; or
- I have not received all of the information and explanations I require for my audit.
- the Statement on Internal Control does not reflect compliance with Department of Finance and Personnel's guidance.

Report

I have no observations to make on these financial statements.



KJ Donnelly

Comptroller and Auditor General
Northern Ireland Audit Office
106 University Street
Belfast
BT7 1EU

28 June 2010

OPERATING COST STATEMENT

For the Year Ended 31 March 2010

		Staff Costs	Other Costs	2009-10 £000 Income	Restated 2008-09 £000
	Note				
Administration Costs:					
Staff costs	4	13,761			13,464
Other administrative costs	5		2,847		3,653
Operating income	7			(11,051)	(10,637)
Programme Costs:					
Staff costs	4	686			-
Programme costs	6		4,136		2,032
Income	7			(1,016)	(1,040)
Totals		14,447	6,983	(12,067)	7,472
Net Operating Cost				9,363	7,472

The notes on pages 66 to 82 form part of these accounts.

STATEMENT OF FINANCIAL POSITION

As at 31 March 2010

	Note	2010 £000	Restated 2009 £000	Restated 2008 £000
Non-current assets:				
Property, plant and equipment	8	185	198	132
Intangible assets	9	2,634	1,637	1,118
Total non-current assets		2,819	1,835	1,250
Current assets:				
Trade receivables	10	2,977	3,708	3,563
Cash and cash equivalents	11	99	77	79
Total current assets		3,076	3,785	3,642
Total Assets		5,895	5,620	4,892
Current liabilities:				
Trade and other payables	12	(1,783)	(2,132)	(1,638)
Total current liabilities		(1,783)	(2,132)	(1,638)
Non-current assets plus/less net current assets/liabilities		4,112	3,488	3,254
Non current liabilities:				
Provisions		(895)	-	-
Total non-current liabilities		(895)	-	-
Assets less liabilities		3,217	3,488	3,254
Taxpayers' equity:				
General fund		3,135	3,428	3,185
Revaluation reserve		82	60	69
Total taxpayers' equity		3,217	3,488	3,254



T.N. CAVEN

Accounting Officer, Registrar General and Chief Executive
23 June 2010

The notes on pages 66 to 82 form part of these accounts.

STATEMENT OF CASH FLOWS

For the Year ended 31 March 2010

	Note	2009-10 £000	2008-09 £000
Cash flows from operating activities			
Net operating cost		(9,363)	(7,472)
Adjustments for non-cash transactions:			
Credit in respect of interest on capital employed		118	122
(Decrease)/Increase in trade receivables and other current assets	10	731	(145)
Increase/(Decrease) in trade payables and other current liabilities	12	(349)	494
Notional costs	5	1,321	1,014
Depreciation	8	103	65
Amortisation	9	227	225
Transfers	8,9	-	(52)
Provisions	13	895	
Indexation of property, plant and equipment	8	(54)	2
Revaluation of property, plant and equipment	8	30	(6)
Net cash outflow from operating activities		(6,341)	(5,753)
Cash flows from investing activities			
Purchase of property, plant and equipment	8	(68)	(68)
Purchase of intangibles assets	9	(1,200)	(743)
Net cash outflow from investing activities		(1,268)	(811)
Cash flows from financing activities			
Accruing Resources applied		(12,199)	(11,832)
Net financing		7,631	6,562
Net increase/(decrease) in cash and cash equivalents in the period	11	22	(2)
Cash and cash equivalents at the beginning of the period	11	77	79
Cash and cash equivalent at the end of the period	11	99	77

The notes on pages 66 to 82 form part of these accounts.

STATEMENT OF CHANGES IN TAXPAYERS' EQUITY

For the Year ended 31 March 2010

	Note	General Fund £000	Revaluation Reserve £000	Total Reserves £000
Balance at 31 March 2008		3,280	69	3,349
Changes in accounting policy:				
IAS 19 Employee Benefits		(132)	-	(132)
IAS 38 Intangible Assets		37	-	37
Restated balance at 1 April 2007		3,185	69	3,254
Changes in taxpayers' equity for 2008-09				
Net gain on revaluation of property, plant and equipment		-	7	7
Non-cash charges – cost of capital	5	122	-	122
Non-cash charges – notional costs		1,014	-	1,014
Transfers between reserves		17	(16)	1
Net operating cost of the year		(7,472)	-	(7,472)
Total recognised income and expense for 2008-09		(6,319)	(9)	(6,328)
Funding from Parent		6,562	-	6,562
Balance at 31 March 2009		3,428	60	3,488
Changes in taxpayers' equity for 2009-10				
Net gain/(loss) on revaluation of property, plant and equipment		-	40	40
Net gain/(loss) on revaluation of intangible assets		-	(18)	(18)
Non-cash charges – cost of capital	5	118	-	118
Non-cash charges – auditors remuneration		10	-	10
Non-cash charges – other		1,311	-	1,311
Transfers between reserves		-	-	-
Transfer of Assets in-year		-	-	-
Adjustment to Reserves		-	-	-
Net operating cost of the year		(9,363)	-	(9,363)
Total recognized income and expense for 2009-10		(7,924)	22	(7,902)
Funding from Parent		7,631	-	7,631
Balance at 31 March 2010		3,135	82	3,217

The notes on pages 66 to 82 form part of these accounts.

NOTES TO ACCOUNTS

1. Statement of Accounting Policies

These financial statements have been prepared in accordance with the 2009-10 Government Financial Reporting Manual (FReM) issued by the Department of Finance and Personnel. The accounting policies contained in FReM apply International Financial Reporting Standards (IFRS) as adapted or interpreted for the public sector context. Where the FReM permits a choice of accounting policy, the accounting policy that has been judged to be the most appropriate to the particular circumstances of the Agency for the purpose of giving a true and fair view has been selected. The particular policies adopted by the Agency for 2009-10 are described below. They have been applied consistently in dealing with items that are considered material in relation to the accounts.

Management has reviewed new accounting standards that have been issued but are not yet effective, nor adopted early for these accounts. Management consider that these are unlikely to have a significant impact on the accounts in the period of initial application.

1.1 Accounting Convention

The accounts have been prepared in accordance with the historical cost convention, modified to account for the revaluation of property, plant and equipment and intangible assets.

1.2 Property, plant and equipment

The Agency's property, plant and equipment includes computer equipment and office machinery which are capitalised at their cost of acquisition and installation and are revalued annually by reference to appropriate indices

compiled by the Office for National Statistics.

The threshold for capitalisation for computer equipment is £500 and for all other equipment £1,000.

The Agency does not own the property it occupies, but incurs a notional charge for accommodation costs, which is included in the Operating Cost Statement.

1.3 Depreciation

Depreciation or amortisation is provided on a straight line basis in order to write-off the valuation, less estimated residual value, of each asset over its expected useful life, or lease period if shorter. The base useful lives of assets, which are reviewed regularly, are as follows:

Computer Equipment and Software	3-12 years
Office Equipment	5-10 years
Telecoms Equipment	5-10 years

Depreciation or amortisation, on the same basis as for other assets, on assets under construction commences when the assets are ready for their intended use.

1.4 Intangible assets

The Agency's intangible assets include bespoke systems and software licences which are capitalised at their cost of acquisition and installation and are revalued annually by reference to appropriate indices compiled by the Office for National Statistics. The threshold for capitalisation for software licences is £500.

1.5 Operating Income

The Agency's income represents receipts from three main activities.

- The recovery of salary cost for Agency staff on loan outside DFP;

- Charges for statistics and research work carried out for customers; and
- Fees associated with the Registration Services.

All income is accrual based and accounted for against the financial year to which it relates.

1.6 Financial instruments

Financial assets and liabilities are recognised in NISRA's Statement of Financial Position when NISRA becomes a party to the contractual provision of the instrument.

Financial assets

Financial assets are classified into the following specified categories: at fair value through profit or loss ("FVTPL"); held-to-maturity investments, "available-for-sale" ("AFS") financial assets and "loans and receivables". The classification depends on the nature and purpose of the financial assets and is determined at the time of initial recognition. NISRA's financial assets are classified as Loans and Receivables and are held at cost which approximates to fair value because of their short maturities.

Financial Liabilities

Financial liabilities of NISRA, including trade and other payables, are initially measured at cost which approximates to fair value because of their short maturities.

1.7 Value Added Tax

All items in these accounts are exclusive of VAT which is recovered on a departmental basis.

1.8 Administration and Programme Expenditure

The Operating Cost Statement is analysed between administration and programme income and expenditure. The classification of

expenditure and income as administration or as programme follows the definition of administration costs set out by the Department of Finance and Personnel.

The majority of the Agency's expenditure is deemed as administration, however, the costs of the District Registration Offices and their associated income is regarded as programme as well as the increased costs of running the Census office when approaching a Census.

1.9 Capital Charge

A charge, reflecting the cost of capital utilized by the Agency, is included in operating costs. The charge is calculated at the real rate set by HM Treasury currently 3.5 per cent on the average carrying amount of all assets less liabilities, except for:

- a property, plant and equipment and intangible assets where the cost of capital charge is based on opening values, adjusted pro rata for in-year:
 - additions at cost
 - Disposals as valued in the opening balance sheet (plus any subsequent capital expenditure prior to disposal)
 - Impairments at the amount of the reduction of the opening balance sheet value (plus any subsequent capital expenditure)
 - Depreciation of property, plant and equipment and amortization of intangible assets
- b Donated assets, and cash balances with the Office of the Paymaster General, where the charge is nil

1.10 Pensions

Past and present employees are covered by the provisions of the Principal Civil Service Pension Scheme (Northern Ireland) [PCSPS(NI)]. The defined benefit schemes is

unfunded and are non-contributory except in respect of dependants' benefits. The Agency recognises the expected cost of these elements on a systematic and rational basis over the period during which it benefits from employees' services by payment to the PCSPS(NI) of amounts calculated on an accruing basis. Liability for payment of future benefits is a charge on the PCSPS(NI). In respect of the defined contribution schemes, the Agency recognises the contributions payable for the year.

1.11 Contingent Liabilities

In addition to contingent liabilities disclosed in accordance with IAS 37, the agency discloses for parliamentary reporting and accountability purposes certain statutory and non-statutory contingent liabilities where the likelihood of a transfer of economic benefit is remote, but which have been reported to Parliament in accordance with the requirements of Managing Public Money and Government Accounting Northern Ireland.

Where the time value of money is material, contingent liabilities which are required to be

disclosed under IAS 37 are stated at discounted amounts and the amount reported to Parliament separately noted. Contingent liabilities that are not required to be disclosed by IAS 37 are stated at the amounts reported to Parliament.

1.12 Comparatives

In accordance with IFRS 1 First-time Adoption of International Financial Reporting Standards, three Statements of Financial Position covering 2009-10, 2008-09 and 2007-08 have been presented in the 2009-10 Accounts. Where restatement of balances has been required to make the transition to IFRS, this is indicated in the relevant note.

1.13 Employee Benefits

Under IAS19 Employee Benefits legislation, all staff costs must be recorded as an expense as soon as the organisation is obligated to pay them. This includes the cost of any untaken leave as at the year end. The cost of untaken leave has been determined using the data from leave records.

2. First-time adoption of IFRS

2.1 Reconciliation of UK GAAP reported taxpayers' equity to IFRS at the date of transition 1 April 2008

	General Fund £000	Revaluation reserve £000
Taxpayers' equity at 31 March 2008 under UK GAAP	3,280	69
Adjustments for:		
IAS 19 Employee Benefits	(132)	-
IAS 37 Intangible Assets	37	-
Taxpayers' equity at 1 April 2008 under IFRS	3,185	69

2.2 Reconciliation of GAAP reported taxpayers' equity to IFRS at the end of final UK GAAP reporting period 31 March 2009

	General Fund £000	Revaluation reserve £000
Taxpayers' equity at 31 March 2009 under UK GAAP	3,550	60
Adjustments for:		
IAS 19 Employee Benefits	(150)	-
IAS 37 Intangible Assets	28	-
Taxpayers' equity at 1 April 2009 under IFRS	3,428	60

The adoption of IFRS has no impact on the cash position of NISRA. No reconciliation is therefore required for prior year cashflow.

2.3 Reconciliation of UK GAAP reported net operating cost to IFRS for year ended 31 March 2009

	£000
Net operating cost for 2008-09 under UK GAAP	7,445
Adjustments for:	
IAS 19 Employee Benefits	18
IAS 37 Intangible Assets	9
Net operating cost for 2008-09 under IFRS	7,472

3. Analysis of Net Expenditure by Segment

3.1 Analysis by Segment

	General Register Office £000	Central Survey Unit £000	Other £000	2009-10 Total £000	2008-09 Total £000
Gross Expenditure	4,456	4,407	12,567	21,430	19,149
Income	(2,081)	(3,019)	(6,967)	(12,067)	(11,677)
Net Expenditure	2,375	1,388	5,600	9,363	7,472

NISRA is funded by both income generated and funding from DFP. The expenditure shown in the table above includes both and reconciles to the Operating Cost Statement.

3.2 Analysis of Business Attracting Fees and Charges

General Register Office

In setting fees for certificates, the General Register Office (GRO) aims to recover 100% of costs directly attributable to the estimated volumes of produced certificates. In 2009-10, GRO estimated that it would recover £2,220k (2008-09: £2,099k) from the supply of certificates. The actual cost recovery for the year was £2,081k (2008-09: £2,140k).

Central Survey Unit

In 2009-10 the Central Survey Unit (CSU) estimated that it would recover £2,950k (2008-09: £3,000k) from carrying out surveys on behalf of Government Departments and Non Departmental Public Bodies. The actual cost recovery for the year was £3,019k (2008-09: £2,836k).

The information provided in the table below is for fees and charges purposes, not for IFRS 8

	Income £000	Full Cost £000	2009-10 Surplus/ (deficit) £000	2008-09 Surplus/ (deficit) £000
Recovery of staff costs for staff outside DFP	(5,922)	5,928	(6)	(62)
Statistics and Research work carried out by CSU	(3,019)	3,024	(5)	(1)
Registration Services	(2,081)	2,084	(3)	3
			(14)	(60)

The above figures represent services where the full cost of the service is in excess of £1m. NISRA's financial objective was to recover the cost of those activities for which DFP funding was not provided. This objective was met.

Estimated income for future years is shown in the Corporate Plan 2009-2012.

4. Staff numbers and related costs

4a) Staff Costs

Staff costs comprise:	2009-10 £000 Total	Permanently employed staff	Others	2008-09 Restated £000 Total
Wages and salaries	12,013	10,053	1,960	11,089
Social Security costs	742	678	64	763
Other pension costs	1,692	1,692	-	1,612
Sub Total	14,447	12,423	2,024	13,464
Less recoveries in respect of outward secondments	(5,922)	(5,922)	-	(5,742)
Total net costs	8,525	6,501	2,024	7,722

Figures for 2008-09 have been restated in line with International Financial Reporting Standards arrangements.

4b) Pensions

The Principal Civil Service Pension Scheme(Northern Ireland) [PCSPS(NI)] is an unfunded multi-employer defined benefit scheme but NISRA is unable to identify its share of the underlying assets and liabilities. The most up to date actuarial valuation was carried out as at 31 March 2007 and the details of this valuation are available in the PCSPS(NI) resource accounts.

For 2009-10 employers' contributions of £1,597k were payable to the PCSPS(NI) (2008-09: £1,608k) at one of four rates in the range 16.5 to 23.5 per cent of pensionable pay, based on salary bands. The scheme's Actuary reviews employer contributions every four years following a full scheme valuation. From 2009-10, the salary bands will be revised and the rates will be in the range 18 to 25 per cent. The contribution rates are set to meet the cost of the benefits accruing during 2009-10 to be paid when the member retires, and not the benefits paid during this period to existing pensioners.

Employees can opt to open a partnership pension account, a stakeholder pension with an employer contribution. Employers' contributions of £2,304 (2008-09: £2,264) were paid to one or more of a panel of three appointed stakeholder pension providers. Employer contributions are age-related and range from 3% to 12.5% of pensionable pay. Employers also match employee contributions up to 3% of pensionable pay. In addition, employer contributions of £184, 0.8% (2008-09: £293,0.8%) of pensionable pay, were payable to the PCSPS(NI) to cover the cost of future provision of lump sum benefits on death in service and ill health retirement of these employees.

Employee and Employer contributions due to the partnership pension providers at the balance sheet date were £270 (2008-09: £nil). Contributions prepaid at the date were £nil (2008-09: £nil).

4c) Average number of persons employed

The average number of whole-time equivalent persons employed during the year was as follows.

Number	2009-10			2008-09
	Total	Permanent staff	Others	Total
Directly employed including Senior Management	362	362	-	346
Other	66	-	66	77
Staff engaged on capital projects	-	-	-	-
Total	428	362	66	423

4d) III- Health Retirement

The Agency meets the additional costs of benefits beyond the normal PCSPS(NI) benefits in respect of employees who retire early by paying the required amounts annually to the PCSPS(NI) over the period between the early departure and the normal retirement date. The Agency provides for this in full when the early retirement programme becomes binding by establishing a provision for the estimated payments discounted by the Treasury discount rate of 3.5 per cent in real terms.

5. Other Administrative Costs

	2009-10 £000	2008-09 £000
General Administrative Expenses	849	1,955
Computer Charges	219	268
Non-cash items		
Depreciation	103	65
Amortisation	227	225
Increase in Provision	15	
Cost of Capital charges	118	122
Diminution in Value of Property, Plant and Equipment	(5)	4
Notional costs (services provided by parent department)		
Accommodation	875	658
IT Assist	252	220
Training Services	64	62
Telecoms	31	22
LPS	1	-
DSO	5	
Internal Audit	21	7
DID	16	4
Common service charge	-	2
Other Notional costs		
DRD – Statistics branch costs	46	32
NIAO – Auditors’ remuneration and expenses	10	7
Total	2,847	3,653

Notional costs relate to services received for which no actual payment is made. They are included in the accounts so as to reflect the full economic cost of provision.

6. Programme Costs

	2009-10 £000	2008-09 £000
District Registration Office’s costs	2,256	2,032
Census Office Costs	1,000	
Provision for Equal pay	880	
Total	4,136	2,032

7. Income

The Agency charges for a variety of services provided to customers. The largest component is the recovery of salary costs for statistical staff on loan to departments and agencies outside DFP.

	2009-10 £000	2008-09 £000
Administration		
Statistics and Research services provided by NISRA	4,064	2,754
Income for Outposted staff	5,922	5,743
Registration services provided by the General Register Office	1,065	2,140
	11,051	10,637
Programme		
Registration services provided by the District Registration Offices	1,016	1,040
	1,016	1,040
Total	12,067	11,677

The above Statistics and Research services income includes £49,000 from the Public Health Authority (PHA). In 2008/09 NISRA received £49,000 from the EHSSB which have since merged with the other Health Boards to become the PHA.

This information is provided for fees & charges purposed and not for IFRS (Segmental Reporting) purposes.

8. Property, plant and equipment

	Information Technology £000	Plant & Machinery £000	Furniture & Fittings £000	Total £000
Cost or valuation				
At 1 April 2009	989	105	2	1,096
Additions	67	1	-	68
Disposals	(257)	(10)	-	(267)
Indexation	38	2	-	40
Revaluations	14	-	-	14
At 31 March 2010	851	98	2	951
Depreciation				
At 1 April 2009	817	80	1	898
Charge for year	92	11	-	103
Disposals	(257)	(10)	-	(267)
Indexation	22	1	-	23
Revaluations	9	-	-	9
At 31 March 2010	683	82	1	766
Net book value at 31 March 2010	168	16	1	185
Asset financing:				
Owned	168	16	1	185
Net book value at 31 March 2010	168	16	1	185

Note - The Agency does not hold any Land and Buildings. Information Technology and Plant & Machinery were revalued using indices. Furniture and fittings was not revalued as it was considered immaterial.

Property, Plant and Equipment (continued)

	Information Technology £000	Plant & Machinery £000	Furniture & Fittings £000	Total £000
Cost or valuation				
At 1 April 2008	125	119	3	247
Additions	68	-	-	68
Disposals	(24)	(19)	-	(43)
Transfers In	827	-	-	827
Indexation	(7)	5	-	(2)
At 31 March 2009	989	105	2	1,096
Depreciation				
At 1 April 2008	23	91	1	115
Transfers in	767	-	-	767
Charge for year	54	11	-	65
Disposals	(24)	(19)	-	(43)
Indexation	3	(3)	-	-
Revaluations	-	(6)	-	(6)
At 31 March 2009	817	80	1	898
Net book value at 31 March 2009	172	25	1	198
Net book value at 31 March 2008	102	28	2	132
Asset financing:				
Owned	172	25	1	198
Net book value at 31 March 2009	172	25	1	198
Asset financing:				
Owned	102	28	2	132
Net book value at 31 March 2008	102	28	2	132

Note - The Agency does not hold any Land and Buildings. Information Technology and Plant & Machinery were revalued using indices. Furniture and fittings was not revalued as it was considered immaterial.

9. Intangible assets

Intangible assets comprise bespoke systems and software licenses (see note 1.4).

	Software £000	Payments on Account & Assets under Construction £000	Total £000
Cost or valuation			
At a April 2009	1,695	767	2,462
Additions	-	1,200	1,200
Indexation	63		63
At 31 March 2010	1,758	1,967	3,725
Amortisation			
At 1 April 2009	825	-	825
Charged in year	227	-	227
Indexation	39		39
At 31 March 2010	1,091	-	1,091
Net book value at 31 March 2010	667	1,967	2,634
Cost or valuation			
At a April 2008	1,657	68	1,725
Additions	-	743	743
Transfers in	45	-	45
Transfers out	-	(44)	(44)
Disposals	(7)	-	(7)
At 31 March 2009	1,695	767	2,462
Amortisation			
At 1 April 2008	607	-	607
Charged in year	225	-	225
Disposals	(7)	-	(7)
At 31 March 2009	825	-	825
Net book value at 31 March 2009	870	767	1,637
Net book value at 31 March 2008	1,050	68	1,118

10. Trade receivables and other current assets

	2009-10 £000	Restated 2008-09 £000
Amounts falling due within one year:		
Trade receivables	2,451	3,217
Prepayments and accrued income	526	491
	2,977	3,708

As at March 2010 and 2009, the following inter governmental balances were held:

	2009-10 £000	Restated 2008-09 £000
Balances with other Central Government bodies	2,056	2,562
Balance with Local Authorities	848	476
Sub total : Intra Government balances	2,903	3,038
Balances with bodies external to Government	74	670
Total	2,977	3,708

11. Cash and Cash Equivalents

	2010 £000	2009 £000
Balance at 1 April 2009	77	79
Net change in cash and cash equivalent balances	22	(2)
Balance at 31 March 2010	99	77
The following balances at 31 March were held at:		
Commercial banks and cash in hand	99	77

12. Trade payables and other current liabilities

	2009-10 £000	Restated 2008-09 £000
Amounts falling due within one year:		
Accruals	1,783	2,132
	1,783	2,132

At 31 March 2010 and 2009, the following inter governmental balances were held:

	2009-10 £000	Restated 2008-09 £000
Balances with other Central Government Bodies	-	534
Balance with Local Authorities	352	1,200
Sub total : Intra Government balances	352	1,734
Balances with bodies external to Government	1,431	398
Total	1,783	2,132

13. Provisions

	Early Departure Costs £000	Other £000	Total £000
Balance at 1 April 2009	-	-	-
Provided in the year	-	895	895
Provisions not required written back	-	-	-
Provisions utilized in the year			
Unwinding of discount			
Balance at 31 March 2010	-	895	895

NISRA has made provision for two separate provisions at 31st March 2010. These are as follows:

- The £880k provision represents the agency's expected share of the settlement payment to be made to staff at AA, AO, EOII and analogous grades in the NICS as the result of an agreement with NIPSA in respect of Equal Pay. As over 13,000 staff are affected within the NICS, each with their own personal circumstances, implementation of the settlement will be a major administrative exercise and will take several months to fully complete. The exact amount to be paid will depend on a number of factors, including the number of staff who agree to the settlement and the amount that HMRC calculate is due from departments to discharge taxation obligations.
- £15k has been provided for an ongoing employment litigation liability that is due to be heard in county court in early 2010/11. If this is successful this will be paid in 2010/11. The provision has been calculated based upon the claim submitted for lost earnings and the legal costs expected to be incurred.

14. Capital commitments

In November 2008 a contract was signed for the procurement of scanning and data capture of the Northern Ireland civil registration registers. Over a three year period the capital cost is estimated at £2.5m (2007: nil). The budget profile is £750k (2008/09), £1,200k (2009/10) and £550k (2010/11).

	2009-10	2008-09
	£000	£000
Contracted capital commitments at 31 March 2010 for which no provision has been made		
Intangible assets	550	1,750

15. Financial instruments

IFRS 7 Financial Instruments: Disclosures requires disclosure that enables evaluation of the significance of financial instruments for the Agency's financial position and performance, the nature and extent of risks arising from financial instruments to which the Agency is exposed during the period and at the reporting date, and how the Agency manages those risks.

As a result of the nature of its activities and the way in which NISRA is financed, financial instruments play a more limited role in creating and managing risk than would apply to a non-public sector body. The majority of financial instruments relate to contracts to buy non-financial items in line with the Agency's expected purchase and usage requirements and the Agency is therefore exposed to little credit, liquidity or market risk.

Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset and financial liability are disclosed in Note 1 "Accounting Policies".

Categories of financial instruments

The Agency's financial assets are classified as loans and receivables and comprise trade and other payables (Note 10) and cash and cash equivalents (Note 11). The Agency's financial liabilities comprise trade payables (Note 12). These financial assets and liabilities are held at cost which approximates to fair value because of their short maturities.

Cash and cash equivalents comprises cash and demand deposits with banks. As at 31 March 2010, the carrying value of cash at bank approximates its fair value due to its short term nature.

16. Contingent Liabilities

NISRA has no contingent liabilities at 31st March 2010.

17. Related-party transactions

The Northern Ireland Statistics and Research Agency is an executive agency of the Department of Finance and Personnel.

The Department of Finance and Personnel is regarded as a related party. During the year, the Agency has had a number of material transactions with the Department.

In addition, NISRA had a number of material transactions with other Government Departments and other central Government bodies. Most of these have been with the Department for Employment and Learning (DEL), Department for Regional Development (DRD), Department for Social Development (DSD), Department of Enterprise Trade and Investment (DETI), Department of Education (DE), Office of First Minister & Deputy first Minister (OFMDFM) and Department of Health, Social Services and Public Safety (DHSSPS) and its executive agencies.

During the year, none of the board members, members of the key management staff or other related parties have undertaken any material transactions with the Agency.

18. Events Occurring After the Reporting Period

There were no events occurring after the Reporting Period that required disclosure.

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